

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

**Thursday 5th July 2018
at 9.00 am**



A. ATTENDANCE – Present were Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr GB Accornero (Member), Mr KT Phillips (Member) and Mr T Smith (Trust Engineer.)

B. APOLOGY – Mr RA Bosworth

C. MINUTES - Confirmation of minutes of the General Meeting held on 7th June 2018.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Mr GB Accornero – carried)

D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of June.

RESOLVED – That the engineer's verbal report is received and that a second slump at Sam Spina's (Long Pocket) has been completed.
(Mr KT Phillips and Cr AJ Lancini – carried)

The meeting adjourned for morning tea at 10.15 am and resumed at 10.30 am.

E. CORRESPONDENCE –

1. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 20 June 2018 requesting the Trust's annual works program for 2018/2019 and advising:

- The Department has not stated that a fixed percentage is to be allocated to the Northern Trusts, therefore the Executive will determine the amount of grant funds allocated to each trust
- Total grant funds for 2018/2019 is \$300 000
- Subsidy percentage is 25%, and
- All works eligible for grant funds to be completed (and claimed) by 30 June 2019.

RESOLVED – That the email be accepted, and the Trust Secretary respond to SCRT to advise that it is very disappointing given the Trust's goals and objectives to support the community and environment. The reduction in the subsidy will result in the lessening of the Trust's ability to continue to improve water quality outcomes.

(Cr WG Skinner and Mr GB Accornero – carried)

2. EMAIL FROM RACHEL ALLAN (DEPT of ENVIRONMENT AND SCIENCE)

Consideration of email received 22 June 2018 advising that the Department has appointed several Community Engagement Officers across the State, with Rachel and Kristen Corkill being based in Townsville full time – they are keen to meet with the Trust to explain their role. Attached to the email is a survey which can be completed.

RESOLVED – That the Trust Secretary thank Rachel for the email and invite Rachel to attend a Trust meeting and attend an inspection with the Trust members.

(Cr AJ Lancini and Mr KT Phillips – carried)

3. EMAIL FROM CAROL FULTON (HSC)

Consideration of email received 26 June 2018 advising that Mark Zatta called regarding some severe riverbank damage that he would like to report to the Trust. The damage is at Atkinson's Pocket, Abergowrie - approximately 60 metres of river bank has gone since the last flood.

RESOLVED – That Mark be advised that an inspection will be arranged to inspect the site in due course as the Trust has recently done inspections.

(Mr GB Accornero and Cr WG Skinner – carried)

4. EMAIL FROM THE OFFICE OF THE STATE ARCHIVIST

Consideration of email received 29 June 2018 attaching a letter regarding the release of the Records Governance Policy and repeal of Information Standard 31: Retention and disposal of public records and Information Standard 40: Recordkeeping. Also attached are the new Records Governance Policy and a fact sheet regarding the Policy.

RESOLVED – That the email be received and noted.

(Mr KT Phillips and Cr AJ Lancini – carried)

5. LETTER FROM QUEENSLAND RECONSTRUCTION AUTHORITY

Consideration of letter dated 3 July 2018 regarding the Trust's application for grant funding under the 2017/18 Natural Disaster Resilience Program (NDRP), with the letter advising that the application was unsuccessful.

RESOLVED – That the letter be received and noted.
(Cr WG Skinner and Mr KT Phillips – carried)

F. BUSINESS –

1. ANNUAL WORKS PROGRAM (AWP) 2018/19

The Trust Secretary is to communicate in writing to the following:

A and J Poggio, A and N Di Bartolo, Malcolm Giorcelli and Albert and Frances Venturato to advise that the works at their property will be funded under the funding arrangements as discussed, that is, that a contribution is to be made of 30% (with the Trust contributing 70%), and that the works will commence upon payment of their contribution. An invoice for the amount is to be attached to the letter. It will also be advised that future funding arrangements will change, triggered by a reduction in the responsible State Government Department funding.

B and S Lyons, L and H Exelby, N and A Biasi, N and J Masters, B and W Valinoti and Anthony and David Celotto to advise that seeking the appropriate approvals for vegetation on the site(s) could delay the works, and that in the case of permit approval, an owner contribution will be required of 30% of the estimated cost of the works. It will also be advised that future funding arrangements will change, triggered by a reduction in the responsible State Government Department funding.

Tom Sheahan and Mario Porta to advise that the extent and cost of the works is beyond the financial capacity of the Trust, however the Trust will explore other options and opportunities to obtain a higher level of funding. Depending on the nature of the funding, an owner contribution of 30% may be required. It will also be advised that future funding arrangements will change, triggered by a reduction in the responsible State Government Department funding.

That the Trust Secretary and Engineer prepare a final version of the AWP and submit it to State Council as soon as possible.

RESOLVED –
(Mr KT Phillips and Mr GB Accornero – carried)

2. EASEMENT DOCUMENTS FOR RIPPLE CREEK AND CATHERINA FLOOD GATES

That the Trust Secretary write to the Hinchinbrook Shire Council (C/- the CEO) requesting the easement documents.

RESOLVED –
(Cr AJ Lancini and Mr KT Phillips – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 5th July 2018:

J T Smith & Assoc. Pty Ltd	\$3 033.80
Luke Rosadi	92.00
HSC (riparian works – D Masters)	825.00
Ingham Travel	220.00
BR Gofton	132.00
Mortons	607.62
Jaycat	10 604.00
Newsnet	499.00
Colonial First State (L Carr super guarantee/salary sacrifice)	12 034.05
Australian Taxation Office (W Pavetto super guarantee)	55.24
Mr RA Bosworth	239.40
Cr AJ Lancini	150.00
Mr GB Accornero	158.88
Cr WG Skinner	150.00
Mr KT Phillips	172.20
Terrain	5 500.00 (held over)

RESOLVED – That the accounts be passed for payment.
(Mr GB Accornero and Cr WG Skinner – carried)

H. CONCLUSION – The meeting closed at 12.47 pm with the next meeting scheduled for Thursday 2nd August 2018 at Council Chambers.

WG Skinner
Acting Trust Chair