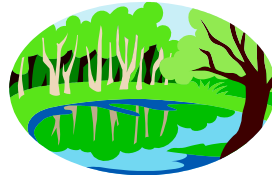


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 7th July 2022
at 9.00 am***



A. IN ATTENDANCE – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).

B. APOLOGIES – No apologies.

C. MINUTES - Confirmation of Minutes of the General Meeting held on 10 June 2022.

RESOLVED – That the minutes be approved.
(Cr AJ Lancini and Ms CA Coppo - carried)

D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of June.

Orient Road, Trebonne Creek

Tree and bank removed at Humpy Back Bridge as requested by HSC. Rock divide placed to direct flows under the two bridge openings.



DRFA project – DES (Brisbane) inspections

Inspection of sites and revegetation plantings with DES conducted on 21 June 2022. Plantings remaining to be done: WVC-1 Russo (Waterview Creek) and HR-2 Porta (Herbert River).

Herbert River (Pirrotta property – Hawkins Creek Road)

Quotation documents prepared and emailed to Timrith Transport, Lyons and Keita Services. A site inspection was arranged for 6th July but will have to wait now until weather improves.

AWP – Frances and Cattle Creeks

I contacted Mr Mark Jempson (Venant Solutions) and prepared a brief for him to come back to the Trust with a quotation for the assistance he may be able to provide on how to overcome the problems in Frances and Cattle Creeks below the highway.

I gave him a copy of the suggested approach I presented at the last meeting and summarised the problems as follows:

- considerable sand build-up in Frances Ck below the Bruce Highway with loss of the creek channel capacity and the QR railway culvert capacity just above the junction with Cattle Creek
- blockage of the QR railway culverts and debris build-up against the line – safety issue for trains – safety issue for QR (see 2nd photo in my doc)
- almost complete loss of creek channel definition below the QR line and then in Cattle Creek below the junction and through properties below that to below the cane rail line and culverts
- blockage of the cattle creek channel at the junction with Frances Ck blocking drainage of residual flows out of Cattle Creek affecting cane land in the “sumo” area above the Bruce Highway.

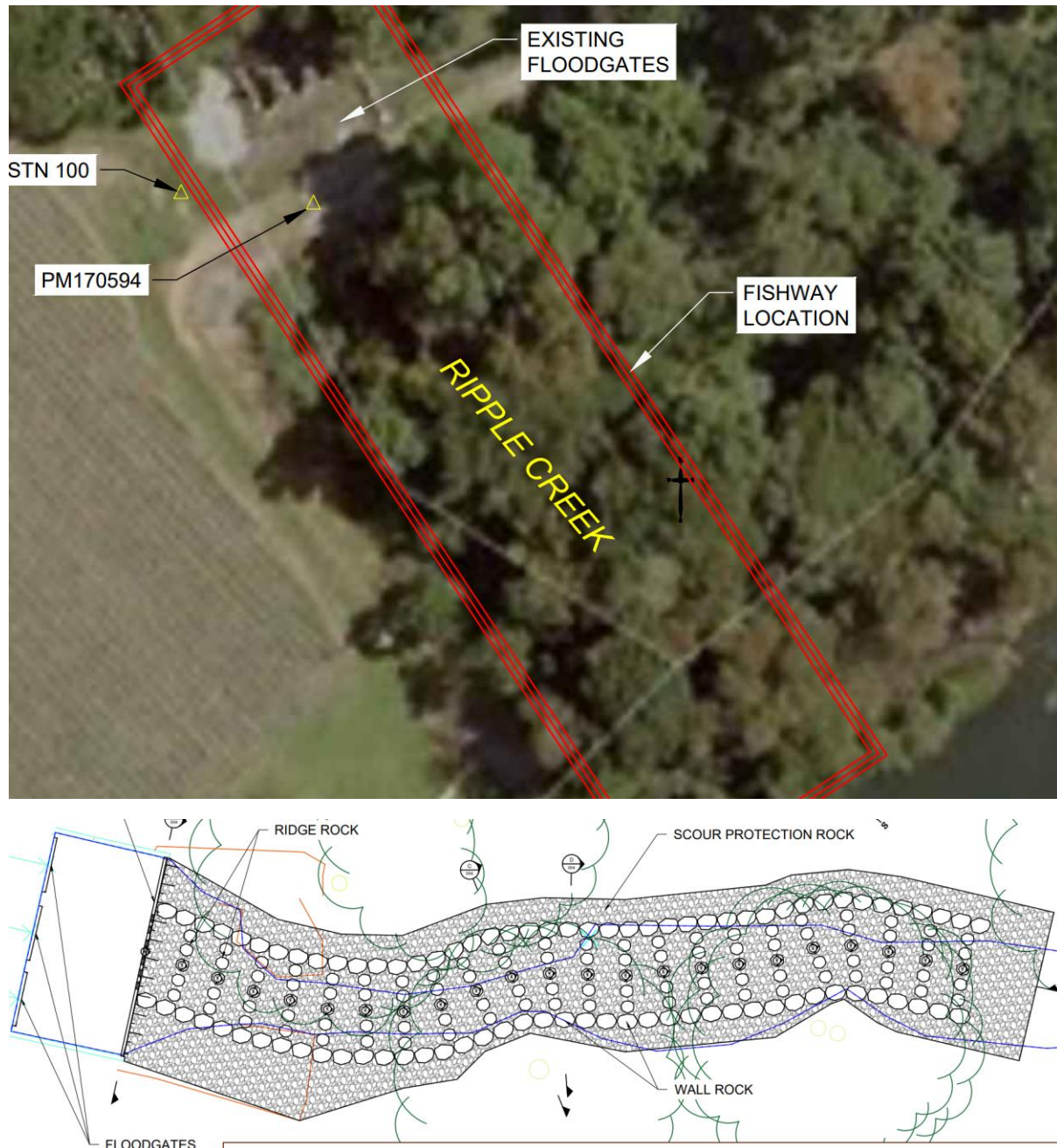
Mark is away until 6 July 2022.

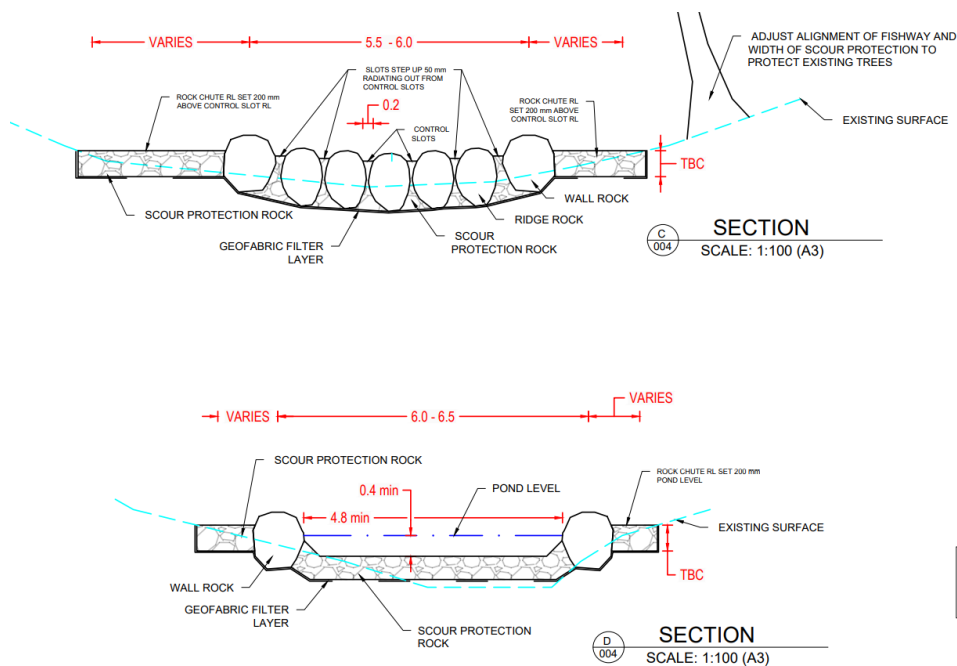
Terrain – Ripple Creek (proposed design of fish passage through the floodgates)

Submitted for consideration by the Trust. Terrain's email says "the design includes a concrete ridge at the bottom of the apron downstream of the gates. The top of the concrete ridge wall will be 600mm above the existing apron edge (bottom of the slots in the wall will be 400mm above existing). The ridge is needed to back enough water through the pipes to provide fish passage."

The design also includes thick rock 'scour protection' and 'rock ridges' from the river to the flood gate structure with large wall rock and ridge rock.

Proposed design





CONCEPT
NOT FOR CONSTRUCTION

(Drawings copied from four drawings prepared by Catchment Solutions, Mackay.)

Tim Smith

Tim Smith
Trust Engineer

RESOLVED – That the Secretary contact Mr Rowan Shee (Terrain) and Mr Trent Power (Catchment Solutions Pty Ltd) and invite them to the next Trust meeting (scheduled for 4 August) to discuss the design and functionality of the proposed fish passage at Ripple Creek floodgates.

(Cr WG Skinner and Ms CA Coppo - carried)

E. CORRESPONDENCE –

1. EMAIL FROM CR SKINNER

Consideration of email received 22 June 2022. Cr Skinner received a call from Mrs Pam Schmidt at 82 Eddleston Drive, Cordelia regarding large trees she is concerned about on the bank that could damage her house if they fall. Mrs Schmidt requested an inspection and advice.

RESOLVED – That Cr Skinner contact Mrs Schmidt to advise that he will conduct an inspection.

(Cr AJ Lancini and Ms CA Coppo - carried)

2. LETTER FROM MICHAEL CAREY (CAREY INVESTMENTS PTY LTD)

Consideration of letter dated 17 May 2022 regarding erosion issues in the Herbert River high bank. Carey Investments Pty Ltd requests the Trust resolve to submit a funding application as soon as practicable, specific to work required to restore damage and future-proof the high bank of the Herbert River at the Carey Farm.

It is requested that the Trust provide an indicative timeframe in writing for action on the request.

RESOLVED – That the Secretary contact Mr Michael Carey advising that their project has been on the Trust’s priority list for some time and was provided to Mr Nick Dametto MP, Member for Hinchinbrook, on 9 May 2022 at his request.

Mr Dametto subsequently had discussions with the Minister for Regional Development and Manufacturing and Minister for Water, Mr Glenn Butcher MP, regarding funding for priority projects in the Hinchinbrook Shire.

The Trust is not aware of any available funding streams that currently exist under which this project can be considered. The Trust will keep the project in this priority listing and will continue to seek funding for this site.

The Trust suggests Mr Carey contact other relevant Government Departments with an interest in riverine functions and sediment issues that may lend support to this project. (Cr WG Skinner and Cr AJ Lancini - carried)

F. BUSINESS –

1. MACKNADE CREEK (MOLASSES CREEK)

RESOLVED – That a drone survey be conducted to ascertain flow impediments within Molasses Creek in order for the Trust to identify issues and follow up with an on-ground inspection.

(Ms CA Coppo and Cr WG Skinner - carried)

2. HRIT COMMUNITY REPRESENTATIVE MEMBER VACANCY

RESOLVED – That the Secretary respond that the Trust is happy to participate and assist in the selection process for a replacement community representative.

(Cr AJ Lancini and Ms CA Coppo - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 7 July 2022:

Payee	Amount (\$)	Details
Mr RA Bosworth	851.40	Meeting 10/6 & inspections (DES) 21/6
Cr WG Skinner	503.43	Meeting 10/6 & inspections (DES) 21/6
Ms CA Coppo	150.00	Meeting 10/6
Cr AJ Lancini	450.00	Meeting 10/6 & inspections (DES) 21/6
Ms LF Carr	1 050.00	June wages – administration and accounting
Ms LF Carr	110.25	Super guarantee
L Rosadi	750.00	Mow levee June
JT Smith and Assoc. (June)	7 288.60	Meeting/inspections \$2 813.80 Terrain project \$616.00 AWP 22/23-12 \$1 452.00 DRFA inspections \$2 406.80
W&T Garden Bails	16 940.00	Revegetation (DRFA)
Ergon	158.97	Floodgate electricity
DES	20 225.70	Return of grant funds

RESOLVED – That the accounts be passed for payment.
(Cr WG Skinner and Cr AJ Lancini - carried)

H. CONCLUSION – The meeting concluded at 12.20 pm with the next General meeting scheduled for Thursday, 4 August 2022 at Council Chambers.

Action Item	Assigned to	Deadline
Contact Mr Rowan Shee (Terrain) and Mr Trent Power (Catchment Solutions Pty Ltd) and invite them to the next Trust meeting	Leigh	ASAP
Contact Mrs Schmidt to advise of an inspection	Wallis	4 August
Contact Mr Michael Carey	Leigh	4 August
Drone survey be conducted to ascertain flow impediments within Molasses Creek	Members	4 August
Respond that Trust is happy to participate and assist in the selection process for a replacement community representative	Leigh	ASAP
Inspection be scheduled and Mr Elortegui be notified (due to wet weather)	Members	4 August
Inspection be scheduled and Mr Carr and Mr Tonto be notified (due to wet weather)	Members	4 August
Inspection be scheduled and Mr Manenti be notified (due to wet weather)	Members	4 August
Inspect the Halifax levee to monitor the delivery of the maintenance program (due to wet weather)	Members	4 August
Ask HSC for assistance establishing Teams (carried over)	Members	4 August
The Trust's Strategic Plan – Stage 2 underway	Caroline	4 August

Mr RA Bosworth
Trust Chair