

# **HERBERT RIVER IMPROVEMENT TRUST**

## **GENERAL MEETING MINUTES**

**Thursday 1<sup>st</sup> August 2019  
at 9.00 am**



**A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr GB Accornero (Member), Mr KT Phillips, Mrs LF Carr (Secretary) and Mr T Smith (Trust Engineer).

**B. APOLOGIES** –

**C. MINUTES** - Confirmation of minutes of the General Meeting held on 4 July 2019.

**RESOLVED** – That the minutes be approved.  
(Mr GB Accornero and Cr AJ Lancini – carried)

**D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of July.

### **HERBERT RIVER IMPROVEMENT TRUST Engineers Report – July, 2019**

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#### **Modification of Halifax Levee Project. Hydraulic Modelling**

auav (drone Survey) completed last month

Mitch Whittington Survey, Survey of Castorina Is, levees, washaway and bank levels completed and survey information forwarded to Venant Solutions (Mark Jempson)

Mark Jempson is now doing the hydraulic modelling.

#### **Disaster Funding Assistance**

**Category C assistance**, Primary Producers to restore farming operations where that requires

Inspections and letters to support claims done for

Ray Venturato, Lagoon Ck

Clay & Glynis Romano Herbert River

Michael Patane Stone River

John Mastrippolito Seymour River and Waterview Ck

Allan Wallis Gowrie Ck

Leno Tomba, Gowrie Ck

Brian Clerk, Waterview and Gin Cks

Stephen Accornero, Gowrie Ck

Joseph Russo, Raspberry, Waterfall and Twin Cks

### **Category D assistance**

Submissions prepared and submitted for NQLIRA/DRFA Cat D Stage 1 Environmental Recovery/Riparian Recovery funding

- Urgent Works Funding Herbert R, Stone R and various creeks south of Ingham. Stream bank erosion, river breakouts, blocked flood channels \$980,000:  
Project details –
  - \* Herbert R (Anabranche sites)
  - \* Herbert R (Hawkins Ck north bank sites)
  - \* Stone R (Upper Stone sites)
  - \* Herbert R (Long Pocket sites)
  - \* Herbert R (Abergowrie sites off Capra's Rd)
  - \* Halifax Washaway sites
  - \* Herbert R (Cordelia/Macknade reach – stream improvement/vegetation management)
  - \* Waterfall, Waterview, Mosquito, Insulator, Twin and Gap Cks, Bambaroo – various sites, catchments south of Ingham
  - \* Trebonne and Cattle Cks – stream improvement/vegetation management
  
- Reconnaissance Funding, creeks south of Ingham \$49,500:  
Project details –
  - \* Creeks south of Ingham that experienced the full intensity of the Monsoon Rainfall event – Lagoon, Trebonne, Waterfall, Waterview, Mosquito, Insulator, Twin, Eleanor, Frances, Cattle, Little Gin and others (undertake assessment and mapping to enhance understanding of the southern creeks and the environmental impacts to bed banks and vegetation from flood damage caused by flooding resulting from the Monsoon Trough)

### **2018/19 Resilience Funding, State Grants and Subsidies Program through QRA**

QRA advised Herbert Application not successful.

Tim Smith  
Trust Engineer  
31/7/2019

**RESOLVED** – That the Engineer's work report be received.  
(Cr AJ Lancini and Mr GB Accornero – carried)

#### **E. CORRESPONDENCE –**

##### **1. EMAIL FROM DES AND LAVEENA HERD**

Consideration of email received 11 July 2019, requesting a meeting to address concerns they have regarding the most recent works done on the river banks upstream from their property. They feel the works could adversely affect their home.

**RESOLVED** – That Cr AJ Lancini and the Trust Engineer meet with Des and Laveena to discuss their concerns.

(Mr GB Accornero and Cr WG Skinner – carried)

**2. LETTER FROM MARGARET CARR (CARR'S MONA FARM, M CARR, WJ CARR AND T CARR)**

Consideration of letter dated 15 July 2019 advising that they have leased an area of land adjacent to Mona Farm and have been advised by the Department of Natural Resources, Mines and Energy that there have been no permits issued for any works in the sand bar area, and access will only be to inspect the area and maintain weed control. Part of the lease conditions is that “unrestricted access” is to be provided to the Trust, with the Carrs taking the opportunity to provide the Trust with their requirements regarding access:

- The access through Gentle Annie Creek to the sand bar area is closed at the lease boundary
- Access will be through Lot 1 on RP709562 which was approved on the Trust's original permit regarding the clearing of sand bars in 2014 and again noted in Stage 2 of the project in 2015
- The Trust will be required to request access through their private property and the new lease area by providing a written request 14 days prior to entry, after which they will organise entry provisions
- The Trust will be required to provide copies of their public liability policy and any permit information prior to this entry
- Any contractor engaged to work on behalf of the Trust will need to also provide their public liability policy and proof that they have been engaged by the Trust to be working in the area
- The Trust is required to provide to Carrs Mona Farm, any permits and relevant information regarding the use of poisons being either manually sprayed or by aerial spraying, noting the area that has been treated, date and time of the spraying, what chemicals were used and at what rate. This information needs to be documented as part of the Government requirements in support of responsible farming and reef rescue and provided whenever spraying is being carried out, and
- There is to be no damage to flora and fauna, and entry should only be on the road provided by the Carrs to access the sandbar.

**RESOLVED** – That the Trust Chair phoned the Department of Natural Resources, Mines and Energy and spoke to Nicole at 12.10 pm. Pursuant to the conversation, the Secretary was instructed to forward to the Department, a copy of the lease conditions and the correspondence from the Carrs to HRIT. HRIT is seeking direction from the Department as to how to proceed in this matter.

(Cr AJ Lancini and Cr WG Skinner – carried)

**3. LETTER FROM STATE ARCHIVIST (QSA) REGARDING PUBLIC RECORDS IN THE TRUST'S POSSESSION OVER 25 YEARS OLD**

Consideration of letter dated 12 July 2019, requesting:

- The volume of permanent records over 25 years old in the Trust's possession (paper and digital)
- The type of records (e.g. minute books, registers, correspondence etc.), and
- The age of the records.

Written notification is required by Friday 9 August 2019.

Under section 10 of the *Public Records Act 2002* (the Act), public authorities are required to give written notification to the State Archivist of records that are more than 25 years old. Following the Trust's response, QSA will consider the long-term management of any identified permanent records, including options for the transfer of records to QSA under the Act.

**RESOLVED** – That the Trust Secretary notify QSA that Trust records are in Hinchinbrook Shire Council's archives.

(Mr GB Accornero and Cr AJ Lancini – carried)

**4. LETTER FROM BRENDAN MOON (CEO - QLD RECONSTRUCTION AUTHORITY)**

Consideration of letter dated 1 July 2019 regarding the Trust's application for grant funding under the 2018-2019 Qld Disaster Resilience Fund (QDRF). As the QDRF was heavily oversubscribed, the Trust's application was unsuccessful.

**RESOLVED** – That the letter be received and noted.

(Cr AJ Lancini and Mr GB Accornero – carried)

**F. BUSINESS –**

**1. APPOINTMENT OF TRUST WORKS OVERSEER**

**RESOLVED** – That the Secretary advertise in the local newspaper, seeking expressions of interest, for a Trust Works Overseer, on a part-time basis, as required. The successful applicant will be required to work with the Trust Engineer.

(Cr AJ Lancini and Mr GB Accornero – carried)

**G. FINANCIAL BUSINESS –**

1. Seeking approval for payment of the following accounts as at 1<sup>st</sup> August 2019:

J T Smith & Assoc. Pty Ltd	\$8 802.20
Cr AJ Lancini	300.00
Mr GB Accornero	308.88
Cr WG Skinner	300.00
Mr RA Bosworth	434.40
Hansen Surveys	5 390.00
Hinchinbrook Surveying Solutions	5 850.00
Australian UAV Pty Ltd	5 016.00
Keita Services Pty Ltd	3 619.00
Luke Rosadi	100.00
JK's Deli	97.50 (Pd 4/7)
Ergon	83.62 (Pd 19/7)
Terrain	5 500.00 (held over)

**RESOLVED** – That the accounts be passed for payment.  
(Mr GB Accornero and Cr AJ Lancini - carried)

**H. CONCLUSION** – The meeting concluded at 12.35 pm with the next meeting scheduled for 5 September 2019 at Council Chambers.

Mr RA Bosworth  
Trust Chair