

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

**Thursday 2nd July 2020
at 9.00 am**



- A. ATTENDANCE** – Present were Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms ML Wise (Member) and Mrs LF Carr (Secretary)
- B. APOLOGIES** – Mr Tim Smith (Trust Engineer)
- C. MINUTES** - Confirmation of minutes of the General Meeting held on 11 June 2020.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Ms ML Wise - carried)

James from Neilly Group phoned in to the meeting at 10.10 am (for 10 minutes) and provided an update on the DRFA Stage 2 SR-1 project.

The meeting was adjourned for morning tea at 10.40 am and resumed at 10.50 am.

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided his report via email.

Herbert River Improvement Trust

Engineer's Report for Meeting 2 July 2020

Modification of the Halifax Levee Project

Application for Development Approval. Currently with DSDMIP Townsville.

DSDMIP referred the application for Concurrence Agency response to TMR, DNRME and also DAFF and DES. A meeting with officers was held 1/6/2020.

The Trust has now provided further information to the Assessment Manager, HSC. HSC will forward these responses to DSDMIP by Monday, 29th June.

Four responses:

- Marine Plant Survey – a detailed assessment prepared by Michael Nash, Marine Biologist.
Conclusion: No risk to marine plants.
- Levee crossing of State road (Halifax Bemerside Rd). Report prepared by Trust Engineer.
No raising of spillway levels adjacent to the road is proposed.

Conclusion: Not considered that the increase in depth of 90mm or increase in velocity of 0.3m/sec on the road formation will increase severity of any flood damage in the road corridor.

- Quantities of fill required and change in footprint of levee. Report prepared by Trust Engineer. A detailed re-work gave 1,505m³ of fill or an average of 0.73m³/m. Increase in width of footprint varies but within 1m. Much of the levee is wide enough already to take an increase in level of 200mm and crest width of 700mm without increasing the footprint. It was always intended to increase the footprint on the town side of the levee in the part and open space areas.
1,505m³ of fill to complete what will be a slow process of the raising the earth sections of the levee over say 8 weeks is 55m³/day, 5 or 6 body truck loads a day, or nothing compared to the heavy traffic through Halifax on the State road every day.
- Truck movements from the quarry to site. HSC has prepared a route plan from the Cordelia Mountain quarries to the site – the obvious route – Quarry Rd, Four Mile Rd, Musgrave St, town streets, Mona Rd.

I rang the QRA last week and provided an update on the project.

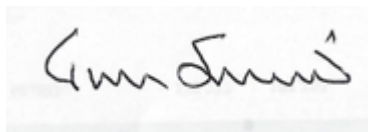
DSDMIP emailed the Trust again last Friday wanting the responses by 29 June 2020 and now payment of a further \$6,626. The Trust paid \$9,938 at the time of application.

DRFA Stage 2 Projects – Stone R (SR-2), Herbert R (HR-2) and Waterview Ck (WVC-2) projects approved by DES 20/1/2020

Tenders were called in the Herbert River Express (17/6/2020) and Townsville Bulletin (20/6/2020) for each of the 3 projects. Tenders close on the 16th July 2020.

Removal of tree (R Contarino, Lannercost St) (Trust inspection 11 June)

I can see why they want to get rid of the tree. It's not blocking the creek or growing in the bed.



Tim Smith
Trust Engineer

RESOLVED – That the report summary be accepted.
(Ms CA Coppo and Ms ML Wise - carried)

E. CORRESPONDENCE –

1. LETTER FROM MR C BUTLER

Consideration of letter dated 11th June 2020 regarding the effects of the 2018 and 2019 monsoon events on the upper reaches of Cattle Creek, particularly in the area adjacent to Pettits Road and Lot 41 CWL83789 and Lot 40 CWL837588.

- The stream cannot function in a minor rainfall event and storm flows tend to leave the stream bed and travel across his farms
- Contractors were engaged to remove the build-up/blockages and cart the spoil away
- Would Trust members consider making a financial contribution to this work, as there is more to be done if Cattle Creek is to function properly and a contribution from the Trust would enable more cleaning work to be done downstream

- For 600 metres, cost of cleaning is \$1 215 (ex GST) and carting is \$1 400 (ex GST) with there being another 1 kilometre to be cleaned with the same estimated cost.

RESOLVED – That the Trust approves the costs incurred to date, as a part of the 2020/21 Annual Works Program, and that the Trust Secretary advise Mr Butler in writing to provide the invoice to the Trust, for payment. That the Trust approves an additional 1 kilometre to be cleaned and the Trust will contribute a maximum of \$4 500 (ex GST) on presentation of an invoice and inspection of the completed works.
(Cr WG Skinner and Cr AJ Lancini - carried)

2. EMAIL FROM PETER LACEY (DEPARTMENT OF HOUSING AND PUBLIC WORKS)

Consideration of email received 11th June 2020 regarding the Queensland Procurement Policy (QPP). Executive Government has asked that it be updated bi-annually, with an emphasis on achieving 100 per cent application of the QPP for all agency procurement. To meet this request, the Trust's input is self-reported by completing a survey, which is to be completed by close of business on Wednesday 8 July 2020.

RESOLVED – That the Trust complete the survey and continue to progress the adoption of the QPP.
(Ms CA Coppo and Ms ML Wise - carried)

3. EMAIL FROM ANGUS MUGGLETON (REGIONAL ASSET MANAGER - WESTCHESTER GROUP OF AUSTRALIA PTY LTD)

Consideration of email received 11th June 2020 advising that the letter (regarding the Halifax Levee Bank – private levee) will be reviewed with their Legal and Compliance team.

RESOLVED – That the email be received and noted.
(Cr AJ Lancini and Cr WG Skinner - carried)

4. LETTER FROM GRAEME KENNA (MANAGER – PLANNING, QLD TREASURY)

Consideration of letter dated 29th June 2020 regarding the response to the request to extend the action period (Modification of the Halifax Levee), with the Department agreeing to extend the action period until 13 July 2020.

RESOLVED – That the letter be received and noted.
(Ms CA Coppo and Cr AJ Lancini - carried)

5. LETTER FROM NICOLE STEMOUCHIW (DEPARTMENT OF NATURAL RESOURCES, MINES AND ENERGY)

Consideration of letter regarding application for permanent road closure – part of Backo Road adjoining Lot 68 on SP312405 Eddleston Drive, Cordelia - it is advised that action has been finalised and part of the road has been permanently closed.

RESOLVED – That the Trust Secretary phone the Department to obtain further clarification (a map which shows the road closure) of the partial road closure.
(Ms CA Coppo and Cr WG Skinner – carried)

F. BUSINESS –

1. REMOVAL OF TREE (LOG CREEK)

RESOLVED – That the Trust Chair phone the landowner to advise of a one-off capped contribution of \$9 000, which is 50 percent of the quoted cost to remove the tree. The payment will be made directly to the contractor on receipt of the invoice by the Trust on inspection of the completed works.

(Cr WG Skinner and Ms ML Wise – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 2nd July 2020:

JT Smith and Associates Pty Ltd	\$18 963.60
Cr AJ Lancini	300.00
Ms ML Wise	460.73
Cr WG Skinner	300.00
Mr RA Bosworth	434.40
L Rosadi	150.00
Qld Blue Light Association Inc. (venue hire)	100.00
Qld Government (additional fees – Halifax Levee project)	6 626.00

RESOLVED – That the accounts be passed for payment.

(Cr AJ Lancini and Ms CA Coppo - carried)

H. CONCLUSION – The meeting concluded at 12.30 pm with the next meeting scheduled for Thursday, 6th of August 2020 at 9.00 am.

ACTION ITEM	ASSIGNED TO	DEADLINE
Mr Butler to be emailed to provide invoice	Leigh	6/8/2020
Tree removal (Log Creek) – landowner to be phoned	Arthur	6/8/2020
Phone DNRME to obtain a map of partial Backo Rd closure	Leigh	6/8/2020

Mr RA Bosworth
Trust Chair