

# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 4<sup>th</sup> August 2022  
at 9.00 am***



**A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member) and Mr T Smith (Trust Engineer).

**B. APOLOGIES** – Ms LF Carr (Secretary). Minutes recorded this meeting by Ms CA Coppo.

**C. MINUTES** - Confirmation of Minutes of the General Meeting held on 7 July 2022.

**RESOLVED** – That the minutes be approved.  
(Cr AJ Lancini and Cr WG Skinner - carried)

**D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of July.

---

### **DRFA projects – revegetation works**

Planted areas on the Stone River (Trovato), Herbert River (Palmas) and Waterview Creek (Zatta, Clerk and others) are being established. Contractor Wayne Forden has not prepared or planted Herbert River (Porta) site yet.

### **Cattle Creek/Frances Creek - Consultant - Venant Solutions**

Mr Mark Jempson is yet to come back with his proposal for an assessment (QR described as “a preliminary proposal regarding the engineering solution”) to address the issues:

- The considerable sand build-up in Frances Creek below the highway with loss of the creek channel capacity and QR railway culvert capacity just above the junction with Cattle Creek
- Blockage of the QR railway culverts and debris build-up against the line – safety issue for QR
- Almost complete loss of creek channel definition below the QR line and then through properties down to the cane rail line and culverts, and
- Blockage of the Cattle Creek channel at the junction with Frances Creek that blocks drainage of residual flows out of Cattle Creek that affects cane land in the “sump” area above the Bruce Highway.

**Herbert River - bank erosion (Pirrota property)**

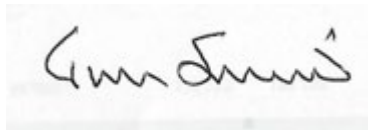
The Trust invited contractors (Timrith Transport, Keita Services and Mr B Lyons) for an inspection with Mr E Pirrota on 21 July 2022 and to submit quotations which are required by 29 July 2022 for consideration at the August Trust meeting (scheduled for 4 August).

A copy of the schedule of quantities provided to the contractors is attached for information. Contractors were also provided with a description of the works required to repair and stabilise the slumped riverbank and specifications for the earth works, and supply and placement of rock and fill.

**Ripple Creek Floodgates - Terrain fishway proposal**

A separate advice was provided to Trust Members on 19 July 2022.

In summary, that advice was that *“This floodgate structure plays an important role in controlling flooding and drainage in the Ripple Creek/Seymour area. I consider that it would not be wise to make changes to the structure that are likely to interfere with its operation or reduce its benefits in that area.”*



Tim Smith  
Trust Engineer

**RESOLVED** – That the report be accepted.  
(Cr AJ Lancini and Ms CA Coppo - carried)

**E. CORRESPONDENCE** – No correspondence received.

**F. BUSINESS –**

**1. RIPPLE CREEK FISHWAY PROJECT**

*Mr Rowan Shee (Terrain NRM) and Mr Trent Power (Catchment Solutions) attended the meeting (10:15 am – 11:15 am) to discuss the proposed Fishway downstream of the Ripple Creek Floodgates.*

The Trust does not support the proposed Fishway due to concerns about the impact on build-up of debris downstream of the floodgates which may impact the efficient functioning of the floodgates into the future.

The Trust is soon to install remote operation capabilities at this and Catherina Creek floodgates. Once operational, the Trust will review the procedure manuals and include considerations to promote fish passage as practicably as possible in consultation with relevant parties.

(Cr AJ Lancini and Ms CA Coppo - carried)

**2. CATTLE/FRANCES CREEK STUDY**

A Preliminary Proposal has been received from Venant Solutions (Mr Mark Jempson) to explore the issues relevant to Cattle and Frances Creek sediment build-up and associated drainage issues.

The Trust will proceed with the Preliminary Proposal.

The Trust will seek financial assistance from both QR and the Cattle and Frances Creek Steering Committee. The Secretary is to email the documentation from Venant Solutions to both QR and CANEGROWERS Herbert River.  
(Cr WG Skinner and Ms CA Coppo - carried)

**3. LARGE TREES ON THE BANK AT 82 EDDLESTON DRIVE, CORDELIA (MRS PAM SCHMIDT)**

**RESOLVED** – That the Trust inform Mrs Schmidt that a site inspection was conducted by Cr WG Skinner and that the vegetation of concern is not considered a Trust responsibility.  
(Cr AJ Lancini and Ms CA Coppo – carried)

**4. MAINTENANCE OF THE HALIFAX LEVEE**

a) The Trust will invite the current contractor who mows the levee, Mr L Rosadi, to the next Trust meeting (September) to discuss maintenance requirements.

b) The Trust will discuss with the Trust Supervisor, Mr Keith Phillips, to obtain an estimate of vegetation maintenance costs on the levee between Farrell Drive to Acacia Road.  
(Cr WG Skinner and Ms CA Coppo - carried)

**5. HRIT COMMUNITY REPRESENTATIVE MEMBER VACANCY**

The Trust will be involved in the upcoming selection process for replacement community representatives for the three northern River Improvement Trusts.  
(Cr WG Skinner and Cr AJ Lancini - carried)

**G. FINANCIAL BUSINESS** – No accounts passed for payment.

**H. CONCLUSION** – The meeting concluded at 12.00 pm with the next General meeting scheduled for Thursday, 1 September 2022 at 9.00 am, Council Chambers.

| Action Item   | Assigned to | Deadline    |
|---|-------------|-------------|
| Email documents from Venant Solutions (Cattle/Frances Creek issues)   | Leigh       | 1 September |
| Inform Mrs Schmidt re outcome of inspection   | Members     | 1 September |
| Invite Mr L Rosadi to next Trust meeting  | Members     | 1 September |
| Hold discussions with Trust supervisor re Halifax Levee maintenance   | Members     | 1 September |
| Inspection be scheduled and Mr Elortegui be notified (due to wet weather)   | Members     | 1 September |
| Delineate maintenance requirements of the Halifax levee regarding the responsibilities of different organisations | Members     | 1 September |
| Ask HSC for assistance establishing Teams (carried over)  | Members     | 1 September |
| The Trust's Strategic Plan – Stage 2 underway (carried over)  | Caroline    | 1 September |

Mr RA Bosworth  
Trust Chair