



GENERAL MEETING MINUTES

TUESDAY
29 JANUARY 2019
at 8.30AM

- PRESENT
- R Jayo Mayor
 - ME Brown Deputy Mayor
 - AP Cripps Councillor
 - AJ Lancini Councillor
 - KS Milton Councillor
 - WG Skinner Councillor
 - MG Tack Councillor

 - A Rayment Chief Executive Officer (CEO)
 - M Cox Chief Financial Officer (CFO)
 - J Stewart Executive Manager Infrastructure Services Delivery (EMISD)
 - R Pennisi Executive Manager Development, Planning and Environmental Services (EMDPES)
 - B Edwards Executive Assistant (EA)

- PRAYER - Deputy Mayor Councillor ME Brown opened the meeting with prayer

Mayor R Jayo passed on Council's condolences to the Wellington family following the recent sad passing of Council employee Mark Wellington

- PREVIOUS MINUTES - *Moved Councillor Skinner*
Seconded Councillor Lancini

Resolved that the Minutes of the General Meeting held on 18 December 2018 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

Carried 7-0
290119-00

BUSINESS

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 14 January 2019 regarding summary of activities undertaken during the month ending 31 December 2018.

Moved Councillor Tack
Seconded Councillor Brown

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-01

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 14 January 2019 regarding monthly Corporate Services Status Report for the month ending 31 December 2018.

Moved Councillor Tack
Seconded Councillor Brown

Council Resolution - That Council receive and note that there were no actions required following the December 2018 General Monthly Council Meeting.

Carried 7-0
290119-02

1.3 FINANCIALS

Consideration of Report to Council from Chief Financial Officer dated 14 January 2019 regarding a report of financial activities for the month ending 31 December 2018.

Moved Councillor Tack
Seconded Councillor Skinner

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-03

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 January 2019 regarding summary of activities undertaken during the month ending 31 December 2018.

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-04

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 January 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 December 2018.

Moved Councillor Milton
Seconded Councillor Cripps

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-05

2.3 WATER and SEWERAGE WORKS PROGRAM REPORT

Consideration of Report to Council from Water and Sewerage Manager dated 14 January 2019 regarding a report of water and sewerage operations for the month ending 31 December 2018.

Moved Councillor Milton
Seconded Councillor Cripps

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-06

2.4 INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT

Consideration of Report to Council from Works Engineer dated 14 January 2019 regarding a report of civil operations for the month ending 31 December 2018.

Moved Councillor Brown
Seconded Councillor Milton

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-07

2.5 FUNDING APPLICATION for SMART WATER METERS IMPLEMENTATION

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 January 2019 seeking Council approval and support to submit a funding application to the Local Government Grants and Subsidies Program 2019-2021 (LGGSP) for the implementation of smart water meters throughout the shire's existing water network.

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That Council:

- A. Approve the submission of a funding application to the Local Government Grants and Subsidies Program (LGGSP) for the implementation of smart water meters throughout the shire's existing water network for a total project value of \$1,300,000 (excl. GST);
- B. Confirm the necessary contribution of \$650,000 (excl. GST) from Council; and
- C. Add the following actions in the 2018/2019 Operational Plan under Corporate Plan Strategies Heading:
 - 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner:
 - 1.1.7 Proceed with investigating smart water meter technology throughout the existing water network.

Carried 7-0
290119-08

2.6 FUNDING APPLICATION for RIVER GAUGE and FLOODING REMOTE CAMERA SYSTEMS

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 January 2019 seeking Council approval and support to submit a funding application to the Local Government Grants and Subsidies Program 2019-2021 (LGGSP) for the installation of five new remote camera systems to monitor river gauges and road conditions during flood events.

Recommendation - That Council:

- A. Approve the submission of a funding application to the Local Government Grants and Subsidies Program (LGGSP) for installing cameras to monitor Herbert River flood gauges and flood prone locations for a total project value of \$175,000 (excl. GST);
- B. Confirm the necessary contribution \$87,500 (excl. GST) from Council; and
- C. Add the following actions in the 2018/2019 Operational Plan under Corporate Plan Strategies Heading:
 - 2.2 Provision of reliable flood data and intelligence.
 - 2.2.1 Proceed with implementing remote camera systems throughout the river gauge network and key locations throughout the shire.

Moved Councillor Skinner
Seconded Councillor Tack

Council Resolution - That Council consider this a priority project but defer lodging an application in order to consult and seek funding support from the Department of Transport and Main Roads and Bureau of Meteorology.

Carried 7-0
290119-09

The meeting adjourned at 10.36am for morning tea and resumed at 10.49am

2.7 FUNDING APPLICATION for BRIDGES RENEWAL PROGRAM ROUND 4

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 January 2019 seeking Council approval and support to submit a funding application to the Australian Government – Department of Infrastructure and Regional Development – Bridge Renewal Program (BRP) Round Four.

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council:

- A. Approve the submission of a funding application to the Bridge Renewal Program Round Four for the reconstruction of Mount Fox First Bridge for a total estimated project value of \$290,000 (excl. GST) with total of funding sought \$145,000 (excl. GST);
- B. Approve the submission of a funding application to the Bridge Renewal Program Round Four for the reconstruction of Baillies Road Bridge for a total project value of \$890,000 (excl. GST) with total of funding sought \$445,000 (excl. GST); and
- C. Add the following actions in the 2018/2019 Operational Plan under Corporate Plan Strategies Heading:
 - 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner:
 - 1.1.8 Complete the reconstruction and rehabilitation of bridges and major culverts in accordance with Capital Works funding allocated and the 10 year Capital Works Forecast.

Carried 7-0
290119-10

Executive Manager Development, Planning and Environmental Services left the meeting at 11.05am

3. GOVERNANCE

3.1 OFFICE of the MAYOR and CEO ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 12 January 2019 regarding summary of activities undertaken during the month ending 30 November 2018.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-11

Executive Manager Development, Planning and Environmental Services returned to the meeting at 11.15am

4. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

4.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 1 January 2019 regarding summary of activities undertaken during the month ending 31 December 2018.

Moved Councillor Brown
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-12

4.2 CBD REDEVELOPMENT PRIORITY WORKS

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 5 January 2019 regarding the necessity to review the status of a number of resolutions relating to Economic Development projects in the Development, Planning and Environmental Services Status Report and the requirement to document such projects in Council's Operational Plan.

Moved Councillor Brown
Seconded Councillor Milton

Council Resolution - That Council

A. Close Resolution Number – 290915-21 of 29 September 2015 Status Report and proceed with the following action in the 2018/2019 Operational Plan under Corporate Plan Strategic Heading:

5.1 Our Ingham CBD is attractive, alive and diverse:

5.1.4 Undertake master planning of Rotary Park to develop an integrated approach to the future development of the park as outlined in the 2018/2019 Operational Plan;

5.1.5 Design and install tourist information signage in Rotary Park; and

5.1.6 Design and install a tourist information banner at 7-17 Herbert Street Ingham.

B. Close Resolution Number – 290915-23 of 29 September 2015 Status Report and include the following action in the 2018/2019 Operational Plan under Corporate Plan Strategic Heading:

5.1 Our Ingham CBD is attractive, alive and diverse:

5.1.7 Develop a Style Guide for way-finding devices and information signs throughout Ingham and that wayfinding signage be installed from Rotary Park to and including Lannercost Street.

C. Close Resolution Number – 290915-27 of 29 September 2015 Status Report and include the following actions in the 2018/2019 Operational Plan under Corporate Plan Strategic Heading:

5.1 Our Ingham CBD is attractive, alive and diverse:

5.1.8 The installation of an entrance statement to be located in front of the Hinchinbrook Visitor Information Lounge, facing Townsville Road; and

5.1.9 Upgrade of seating, bins and planter boxes in Lannercost Street.

D. Add the following actions in the 2018/2019 Operational Plan under Corporate Plan Strategic Heading:

5.1 Our Ingham CBD is attractive, alive and diverse:

5.1.10 Upgrade of the laneway beside the Council Chambers in Lannercost Street.

Carried 7-0
290119-13

4.3 HALIFAX HERITAGE VILLAGE CONCEPT DEVELOPMENT PROJECT

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 7 January 2019 requesting Council to formalise the inclusion of the preparation of a scoping document for the possible development of Halifax as a heritage village in Council's 2018 / 2019 Operational Plan.

Moved Councillor Lancini
Seconded Councillor Cripps

Council Resolution - That Council resolve to add the following action in the 2018/2019 Operational Plan under Corporate Plan Strategic Heading:

5.3 Tourism Development

5.3.4 Prepare a scoping document and seek quotations for the development of Halifax as a heritage village.

Carried 7-0
290119-14

4.4 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 14 January 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 December 2018.

Moved Councillor Brown
Seconded Councillor Skinner

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
290119-15

4.5 RECONFIGURATION of LAND - SUBDIVISION OF ONE (1) LOT into TWO (2) LOTS
HAWKINS CREEK ROAD HAWKINS CREEK - LOT 6 on RP840949

Consideration of Report to Council from Planning and Development Manager dated 14 January 2019 in relation to a request for Reconfiguration of Land, Subdivision of One (1) Lot into Two (2) Lots over Lot 6 on RP840949 at Hawkins Creek Road Hawkins Creek.

Moved Councillor Milton
Seconded Councillor Lancini

Council Resolution - That Council approve a Development Permit for Reconfiguration of Land: Subdivision of One (1) Lot into Two (2) Lots over Lot 6 on RP840949, subject to the following conditions:

RECONFIGURATION OF A LOT – SUBDIVISION LOT 6 ON RP840949 CONDITIONS OF APPROVAL	
Conditions	Compliance Timing
Administration	
(1) The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: <ul style="list-style-type: none"> a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the technical reports; b. The development must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards; c. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering; d. The conditions of the Infrastructure Charges Notice; and e. The conditions of the Referral Authority Advices 1809-7319 SRA dated 7 December 2018. 	At all times
Currency Period	
(2) The currency period applicable to this approval. <ul style="list-style-type: none"> • MCU/ROL – 4 years until 5 February 2023. 	At all times

RECONFIGURATION OF A LOT – SUBDIVISION LOT 6 ON RP840949 CONDITIONS OF APPROVAL								
Conditions	Compliance Timing							
Approved Plans								
(3) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:	At all times							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Plan / Document Name</th> <th style="text-align: center;">Number</th> <th style="text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Proposed Reconfiguration Lots 1 and 2 Cancelling Lot 6 on RP840949</td> <td style="text-align: center;">M1360-SK-01</td> <td style="text-align: center;">21/08/2018</td> </tr> </tbody> </table>	Plan / Document Name	Number	Date	Proposed Reconfiguration Lots 1 and 2 Cancelling Lot 6 on RP840949	M1360-SK-01	21/08/2018		
Plan / Document Name	Number	Date						
Proposed Reconfiguration Lots 1 and 2 Cancelling Lot 6 on RP840949	M1360-SK-01	21/08/2018						
(4) Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.	At all times							
(5) Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.	At all times							
Internal Works								
Sewerage (6) On Site Sewer Treatment Plants must be provided in accordance to the requirements of the Plumbing and Drainage Act 2002 and Australian Standards 1547 if and when applicable.	At all times							
Plumbing (7) All plumbing and sanitary drainage works must be in accordance with regulated work under the Plumbing and Drainage Act 2002 and Council Plumbing and Drainage Policies.	At all times							
Drainage (8) The surface drainage on the property must be managed on site. (i) surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.	At all times							
(9) All existing creek systems and drainage areas must be left in their current state, including no channel alterations and no removal of vegetation, unless consented to in writing by the Chief Executive Officer.	At all times							
(10) That any works as a result of the reconfiguration must not interfere with stormwater flow over or through the land.	At all times							
External Works								
Lawful Point of Discharge (11) All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer. That any works as a result of the reconfiguration must not interfere with stormwater flow over or through the land.	At all times							
Access (12) Access provision to all proposed allotments must be provided/constructed in accordance with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. Future maintenance of all accesses is the responsibility of the landowner.	Prior to the Approval of Survey Plan							

RECONFIGURATION OF A LOT – SUBDIVISION LOT 6 ON RP840949 CONDITIONS OF APPROVAL	
Conditions	Compliance Timing
(13) Driveway access to Lot 2 must be constructed on the northern side of the natural overland drain currently discharging from the property onto the road reserve and ensure any works constructed takes into account this flow path and the adjacent property access to minimise future erosion and damage to the road corridor and neighbouring existing access.	Prior to the Approval of Survey Plan
Private Works in a Road Reserve (14) Works in a Road Reserve must be approved by Council through a Private Works in a road Reserve application.	At all times
Other	
Existing Services (15) Written confirmation of the location of existing electrical and telecommunication services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within the respective lot or to within a reciprocal services easements.	Prior to the Approval of Survey Plan
Construction (16) Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.	At all times
Damage to Infrastructure (17) In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council. All works must be completed prior to the issue of a Compliance Certificate for the Plan of Survey.	At all times
Electricity (18) Provide evidence that adequate electricity supply standard or renewable energy will be supplied and is supported/approved by relevant authority.	Prior to the Approval of Survey Plan
Telecommunication (19) Provide evidence that adequate electricity supply standard or renewable energy will be supplied and is supported/approved by relevant authority.	Prior to the Approval of Survey Plan
Refuse Storage (20) Provide refuse storage areas that are not visible from the street or public areas; and are readily accessible by waste collection vehicles.	At all times
Sediment Management / Reef Protection (21) Relevant mitigation measures must be undertaken during construction to minimize the rates of soil loss and sediment movement impacts to the Barrier Reef.	At all times

Carried 7-0
290119-16

4.6 RECONFIGURATION of LAND - SUBDIVISION - NEGOTIATED DECISION (AMENDMENT OF CONDITIONS)
LOT 32 ON CWL74 MOUNT SEPARATION ROAD ABERGOWRIE

Consideration of Report to Council from Planning and Development Manager dated 14 January 2019 in relation to a request to negotiate a previous decision approval for an amended Adopted Infrastructure Charges calculation and deletion of conditions 6, 7, 8, 9, 15 and 22 for reconfiguration of land - subdivision over Lot 32 on CWL74 at Mount Separation Road Abergowrie.

Moved Councillor Milton
Seconded Councillor Skinner

Council Resolution - That Council:

- A. Approve the deletion of condition 22 for the reason:
- (i) that the applicant provided confirmation that Electricity and Generated Power has been provided to the proposed Lot 320.
- B. Approve the deletion of conditions 6, 7, 8 and 9 for the reasons:
- (i) that no sewerage or water network will be provided to the site;
 - (ii) that the site is an unmanned site; and
 - (iii) contractual arrangements will be entered into between the communication facility owners and any contractors to supply firefighting equipment and potable water when working on the site.
- C. Not Approve the deletion of condition 15 for the reasons:
- (i) that there is currently no constructed access from Mount Separation Road to the proposed easement; and
 - (ii) that there is inadequate drainage infrastructure at the intersection of the proposed easement access point with Mount Separation Road.
- D. Approve an Amended Adopted Infrastructure Charges calculation from \$4,366.68 to \$1,126.66 for the reasons:
- (i) recognising the existence of facilities already on the site; and
 - (ii) based on the applicants submissions the water and sewerage network will not be provided on the site as the site is unmanned and all contractors servicing the site will be required if they are expected to work longer than 6 hours to transport toilet facilities and potable water to the site.

RECONFIGURATION OF A LOT NEGOTIATED DECISION CONDITIONS OF APPROVAL – LOT 32 ON CWL74	
Conditions	Compliance Timing
Administration	
(1) The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: <ul style="list-style-type: none"> a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the technical reports; b. The development must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards; c. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering; and d. The conditions of the Infrastructure Charges Notice. 	At all times
Currency Period	
(2) The currency period applicable to this approval. <ul style="list-style-type: none"> • MCU/ROL – 6 years until 3 December 2024. 	At all times

RECONFIGURATION OF A LOT NEGOTIATED DECISION CONDITIONS OF APPROVAL – LOT 32 ON CWL74							
Conditions	Compliance Timing						
Approved plans							
<p>(3) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Plan / Document Name</th> <th style="text-align: center;">Number</th> <th style="text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Proposed plan to reconfigure Lot 32 on CWL74, Mt Separation Road, Bemerside</td> <td style="text-align: center;">File 8139 63 30 813950.DXF 18/139.dwg</td> <td style="text-align: center;">Sep 18</td> </tr> </tbody> </table>	Plan / Document Name	Number	Date	Proposed plan to reconfigure Lot 32 on CWL74, Mt Separation Road, Bemerside	File 8139 63 30 813950.DXF 18/139.dwg	Sep 18	At all times
Plan / Document Name	Number	Date					
Proposed plan to reconfigure Lot 32 on CWL74, Mt Separation Road, Bemerside	File 8139 63 30 813950.DXF 18/139.dwg	Sep 18					
<p>(4) Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.</p>	At all times						
<p>(5) Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.</p>	At all times						
Internal works							
<p>Water</p> <p>(6) Provide proposed Lot 320 with a potable water supply and Fire Fighting supply.</p> <p>(7) Water supply must be designed and installed in accordance with The Plumbing and Drainage Act 2002 and the Water Act 2000 (applies to developments which will be reconfigured by Building Format Plan).</p> <p>Sewerage</p> <p>(8) Provide proposed Lot 320 with on site sewerage system;</p>	<p>Prior to the Approval of Survey Plan</p> <p>Prior to the Approval of Survey Plan</p> <p>Prior to the Approval of Survey Plan</p>						
<p>Plumbing</p> <p>(9) All plumbing and sanitary drainage works must be in accordance with regulated work under the Plumbing and Drainage Act and Council Plumbing and Drainage Policies and must be completely separate for each dwelling unit.</p> <p>Drainage</p> <p>(10) The surface drainage on the property must be managed on site: (i) surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.</p> <p>(11) All existing creek systems and drainage areas must be left in their current state, including no channel alterations and no removal of vegetation, unless consented to in writing by the Chief Executive Officer.</p> <p>(12) That any works as a result of the reconfiguration must not interfere with stormwater flow over or through the land.</p> <p>Access</p> <p>(13) An access easement (EMT B) is created from Mount Separation Road over proposed Lot 32 to proposed Lot 320.</p> <p>(14) An access easement (EMT A) in favour of the Council over Manda Road.</p>	<p>Prior to the Approval of Survey Plan</p> <p>Prior to the Approval of Survey Plan</p> <p>At all times</p> <p>At all times</p> <p>Prior to the Approval of Survey Plan</p> <p>Prior to the Approval of Survey Plan</p>						

RECONFIGURATION OF A LOT NEGOTIATED DECISION CONDITIONS OF APPROVAL – LOT 32 ON CWL74	
Conditions	Compliance Timing
<p>(15) Professional engineering design, certified by a suitably qualified RPEO Engineer, of the easement be provided to council for approval showing:</p> <ul style="list-style-type: none"> (i) Road design of the access point (EMT B) onto Mount Separation Road; and (ii) Stormwater drainage assessment and design to ascertain that the access easement does not adversely affect Mount Separation Road. <p>(16) Access provision to the proposed development must be provided to the satisfaction of the Council. Future maintenance of all accesses is the responsibility of the lessee.</p> <p>Private Works in a Road Reserve</p> <p>(17) Works in a Road Reserve must be approved by Council through a Private Works in a Road Reserve application.</p>	<p>Prior to the Approval of Survey Plan</p> <p>Prior to commencement of the use</p> <p>At all times</p>
External Works	
<p>Lawful Point of Discharge</p> <p>(18) All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer. That any works as a result of the reconfiguration must not interfere with stormwater flow over or through the land.</p>	<p>Prior to the Approval of Survey Plan</p>
Other	
<p>Existing Services</p> <p>(19) Written confirmation of the location of existing electrical and telecommunication services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within the respective lot or to within a reciprocal services easements.</p>	<p>Prior to the Approval of Survey Plan</p>
<p>Construction</p> <p>(20) Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.</p> <p>Damage to Infrastructure</p> <p>(21) In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council. All works must be completed prior to the issue of a Compliance Certificate for the Plan of Survey.</p> <p>Electricity</p> <p>(22) Provide evidence that adequate electricity supply standard or renewable energy will be supplied and is supported/approved by relevant authority.</p>	<p>At all times</p> <p>At all times</p> <p>Prior to the Approval of Survey Plan</p>

Carried 7-0
290119-17

4.7 INGHAM WATER TOWER – LICENCE AGREEMENT – BUNDABERG NARROWCASTERS PTY LTD

Consideration of Report to Council from Planning and Development Manager dated 29 January 2019 regarding request for a three (3) year Licence Agreement in regards to the Ingham Water Tower to install broadcasting equipment to provide a new service to the Hinchinbrook community broadcasting popular music.

Moved Councillor Lancini
Seconded Councillor Milton

Council Resolution - That Council:

- A. Approve a Licence Agreement fee of \$2,500 (excl. GST) per year subject to Council receiving a \$500 per month benefit in free advertising; and
- B. Approve a Licence Agreement between Hinchinbrook Shire and Bundaberg Narrowcasters Ply Ltd at the Ingham Water Tower at Lot 6 on RP703718 subject to conditions:

KIX COUNTRY MUSIC RADIO NETWORK – LICENCE AGREEMENT CONDITIONS OF APPROVAL –LOT 6 on RP703718	
Conditions	Compliance Timing
Administration	
(1) The applicant is responsible to carry out the approved Licence Agreement and comply with relevant requirements in accordance with: <ol style="list-style-type: none"> a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; and b. The use must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards. 	At all times
Development Plans	
(2) Detailed plans & technical reports of the equipment to be installed and location at the Ingham Water Tower must be submitted to council for approval.	Prior to the signing of the Licence Agreement.
(3) The applicant provides Council with a technical report providing proof that the equipment and operation of the equipment will not interfere with the existing uses.	Prior to the signing of the Licence Agreement.
Licence Agreement	
Documentation	
(4) The applicant is responsible for the payment of a proportional cost of the drafting of the Licence Agreement as reflected in the Council's Commercial Charges, Regulatory Fees & Other Charges schedule.	Prior to the Registration of the Trustee Permit.
Currency Period	
(5) The currency period applicable to this approval. <ul style="list-style-type: none"> • Licence Agreement – Three years. 	Annual / Term
Fees & Charges	
(6) Community Radio Station \$2,500 exclusive of GST plus a \$500 per month benefit in free advertising.	Annual
(7) Tenancy term – Annual.	Annual
(8) Yearly increase as per Council's Commercial Charges, Regulatory Fees & Other Charges schedule.	Annual

KIX COUNTRY MUSIC RADIO NETWORK – LICENCE AGREEMENT CONDITIONS OF APPROVAL –LOT 6 on RP703718	
Conditions	Compliance Timing
(9) The applicant is responsible for all electricity charges.	At all times
Operational	
Maintenance (10) The applicant is responsible for maintenance of the equipment in a high standard of maintenance and visual appearance commensurate with Councils standards.	At all times
Equipment (11) The applicant must clearly mark and maintain the marking of the equipment with the applicants name up to date contact information.	At all times
(12) Twenty-four hour advance notice have to be provided prior to access required to the facility.	At all times
Other	
Construction (13) Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.	At all times
Damage to Infrastructure (14) In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council.	At all times

Carried 7-0
290119-18

4.8 INGHAM SHOWGROUNDS - INGHAM KENNEL and OBEDIENCE CLUB INCORPORATED - LICENCE AGREEMENT
COOPER STREET INGHAM - LOT 43 ON I22490

Consideration of Report to Council from Planning and Development Manager dated 19 January 2019 regarding request for renewal of a three (3) year Licence Agreement for the Ingham Kennel and Obedience Club Incorporated to operate in the Ingham Showgrounds over Lot 43 on I22490.

Recommendation - That Council approve a renewed Licence Agreement between Council and the Ingham Kennel and Obedience Club Incorporated over part of Lot 43 on I22490 (Licence D), Cooper Street Ingham, subject to conditions.

Moved Councillor Tack
Seconded Councillor Brown

Council Resolution – That Council defer consideration of this matter pending receipt of further information in order to assess the application on a wholistic approach toward Showgrounds management.

Carried 7-0
290119-19

4.9 HINCHINBROOK MARINE COVE DUNGENESS - PERMIT to OCCUPY - LOT 1 and LOT 2 on AP13608

Consideration of Report to Council from Planning and Development Manager dated 14 January 2019 in relation to request from the Department of Natural Resources, Mines and Energy seeking Council's views and / or requirements regarding the surrender of the current Permit to Occupy and the re-issue by the Department of a new Permit to Occupy at 54 Dungeness Road, Lucinda described as Lot 1 and Lot 2 on AP13608 currently utilised as grassed area/s over front of resort units.

Moved Councillor Brown
Seconded Councillor Milton

Council Resolution - That Council advise the Department of Natural Resources, Mines and Energy that Council offers no objection to the re-issue of a Permit to Occupy over Lot 1 and Lot 2 on AP13608, part of the channel, contiguous to Lot 404 on SP116057.

Carried 7-0
290119-20

4.10 EXTENSION of CURRENCY PERIOD - RECONFIGURATION of LAND - SUBDIVISION of ONE (1) LOT into TWO (2)
WARREN STREET INGHAM - LOT 41 on SP264201

Consideration of Report to Council from Planning and Development Manager dated 14 January 2019 regarding request for extension of the relevant currency period for reconfiguration of land, being a subdivision (1 lot into 2 lots) located along Warren Street Ingham described as Lot 41 on SP264201 previously approved by Council on 28 February 2017.

Moved Councillor Skinner
Seconded Councillor Brown

Council Resolution - That Council approve the extension of the Development Approval currency period for a Reconfiguration of Land – Subdivision One (1) lot into Two (2) lots over Lot 41 on SP264201 for a period of four (4) years subject to conditions:

RECONFIGURATION OF A LOT – SUBDIVISION LOT 41 ON SP264201 CONDITIONS OF APPROVAL							
Conditions	Compliance Timing						
Administration							
(1) The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: <ul style="list-style-type: none"> a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the technical reports; b. The development must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards; c. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering; and d. The conditions of the Infrastructure Charges Notice. 	At all times						
Currency Period							
(2) The currency period applicable to this approval. <ul style="list-style-type: none"> • MCU/ROL – 4 years until 5 February 2023. 	At all times						
Approved Plans							
(3) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: <table border="1" style="margin: 10px auto; width: 80%;"> <thead> <tr> <th>Plan / Document Name</th> <th>Number</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Owner, Lot 41, Noorla Subdivision 5-9 Warren Street Ingham</td> <td>0317/2016 Dwg.A02 Rev. B</td> <td>09/01/2017</td> </tr> </tbody> </table>	Plan / Document Name	Number	Date	Owner, Lot 41, Noorla Subdivision 5-9 Warren Street Ingham	0317/2016 Dwg.A02 Rev. B	09/01/2017	At all times
Plan / Document Name	Number	Date					
Owner, Lot 41, Noorla Subdivision 5-9 Warren Street Ingham	0317/2016 Dwg.A02 Rev. B	09/01/2017					
(4) Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.	At all times						
(5) Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.	At all times						
Internal Works							
Water (6) Provide a single internal water connection for the metering of water consumption.	Prior to the Approval of Survey Plan						
Sewerage (7) Provide a single internal sewer connection which must be clear of any buildings or structures.	Prior to the Approval of Survey Plan						
(8) No building or structure is to be built over a sewer manhole and if required the sewer manhole is to be raised to the surface.	At all times						

RECONFIGURATION OF A LOT – SUBDIVISION LOT 41 ON SP264201 CONDITIONS OF APPROVAL	
Conditions	Compliance Timing
(9) All the above works must be designed and constructed in accordance with Council Standards and must obtain any necessary permissions in respect of any building over or within 2m of a local government sewer.	At all times
Plumbing (10) All plumbing and sanitary drainage works must be in accordance with regulated work under the Plumbing and Drainage Act 2002 and Council Plumbing and Drainage Policies.	At all times
External Works	
Lawful Point of Discharge (11) All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer. That any works as a result of the reconfiguration must not interfere with stormwater flow over or through the land.	At all times
Access (12) Access provision to all proposed allotments must be provided/constructed in accordance with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. Future maintenance of all accesses is the responsibility of the landowner.	Prior to the Approval of Survey Plan
Other	
Existing Services (13) Written confirmation of the location of existing electrical and telecommunication services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within the respective lot or to within a reciprocal services easements.	Prior to the Approval of Survey Plan
Construction (14) Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.	At all times
Damage to Infrastructure (15) In the event that any part of Council's existing sewer / water infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council. All works must be completed prior to the issue of a Compliance Certificate for the Plan of Survey.	At all times

Carried 7-0
290119-21

4.11 PALUMA to WALLAMAN FALLS TOURISM TRAIL – DEVELOPMENT of a CONCEPT PLAN

Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 25 January 2019 seeking Council's consideration to participate in a collaborative project with Charters Towers Regional Council and Townsville City Council to develop a Concept Plan for the Paluma to Wallaman Falls tourism trail.

Moved Councillor Brown
Seconded Councillor Lancini

Council Resolution - That Council:

- A. Agree to collaborate with the Charters Towers Regional Council and Townsville City Council to appoint Townville Enterprise Ltd for the sum of \$15,000 (excl. GST) to engage a consultant to develop a Concept Plan for the Paluma to Wallaman Falls Tourism Trail;
- B. That the sum of \$15,000 (excl. GST) to be funded from savings in the Economic Development consultancy budget; and
- C. Add the following action in the 2018/2019 Operational Plan under Corporate Plan Strategic Heading:

5.3 Tourism Development

- 5.3.5 Collaborate with other regional Councils to prepare a Concept Plan for development of a tourism trail between Paluma and Wallaman Falls.

Carried 7-0
290119-22

*The meeting adjourned at 1.00pm for lunch and resumed at 1.55pm
Councillor AJ Lancini did not return to the meeting when it resumed*

4.12 FORREST GLEN RETIREMENT VILLAGE -

NATIONAL REGULATORY SCHEME for COMMUNITY HOUSING TRANSITION PERIOD

Consideration of Report to Council from Planning and Development Manager dated 14 January 2019 regarding advice from Department of Housing and Public Works advising that although the transitional period for the National Regulatory Scheme for Community Housing expired on 31 December 2018, the Department acknowledges the information provided by Council in early December 2018 in relation to the divestment of the assets.

Moved Councillor Brown
Seconded Councillor Skinner

Council Resolution - That Council receive and note the correspondence received from the Department of Housing and Public Works.

Carried 6-0
290119-23

5. GOVERNANCE

5.1 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 14 January 2019 regarding monthly Mayor and Chief Executive Officer Status Report for the month ending 30 November 2018.

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council receive and note the information in the Report.

Carried 6-0
290119-24

5.2 COUNCILLOR PORTFOLIOS and ORGANISATION and COMMITTEE RESPONSIBILITIES

Consideration of Report to Council from Chief Executive officer dated 23 January 2019 seeking approval of review of Councillor Portfolios and Councillor Organisation and Committee Responsibilities review.

Moved Councillor Milton

Seconded Councillor Skinner

Council Resolution - That Council approve:

- A. Councillor Andrew Cripps to be appointed Community Services Portfolio Chairperson and Councillor Tack to remain as Community Services Portfolio Deputy Chairperson;
- B. Councillor Marc Tack to remain as the Corporate Services Portfolio Chairperson and Councillor Andrew Cripps to be appointed Corporate Services Portfolio Deputy Chairperson;
- C. Councillor Wally Skinner to remain as the Infrastructure Services Delivery Portfolio Chairperson and Councillor Kate Milton to remain as the Infrastructure Services Delivery Portfolio Deputy Chairperson;
- D. Councillor Andrew Lancini to remain as the Environmental Services Portfolio Chairperson and Councillor Kate Milton to remain as the Environmental Services Portfolio Deputy Chairperson;
- E. Councillor Mary Brown to remain as the Development and Planning Portfolio Chairperson and Councillor Lancini to remain as the Development and Planning Portfolio Deputy Chairperson;
- F. Councillor Ramon Jayo to remain as the Mayor and CEO Portfolio Chairperson and Councillor Mary Brown to remain as the Mayor and CEO Portfolio Deputy Chairperson;
- G. Mayor Ramon Jayo's attendance at community meetings to remain ex officio by virtue of Mayoral position; and
- H. Councillor Organisation and Committee Responsibilities as presented.

Carried 6-0
290119-25

5.3 COUNCILLOR OPPORTUNITIES - ATTENDANCE at 2019 LOCAL GOVERNMENT FINANCE and STRATEGIC LEADERSHIP SUMMIT

Consideration of Report to Council from Chief Executive officer dated 23 January 2019 seeking Councillor attendance at the Local Government Finance and Strategic Leadership Summit being held in Gladstone from Tuesday 26 to Wednesday 27 February 2019.

Moved Councillor Skinner

Seconded Councillor Milton

Council Resolution - That Council:

- A. Nominate Councillor Tack and Councillor Cripps, Chief Executive Officer and Chief Financial Officer to attend the Finance and Strategic Leadership Summit in Gladstone on Tuesday 26 and Wednesday 27 February 2019 as Council's representatives; and
- B. Reschedule the General Meeting to be held on Tuesday 26 February 2019 to Thursday 21 February 2019 and advertise the new date accordingly.

Carried 6-0
290119-26

5.4 AGEING in PLACE - GROWTH INDUSTRY

Consideration of Report to Council from Councillor Cripps dated 4 January 2019 seeking Council consideration of formulation of a *Seniors, Retirees and Ageing Strategy* for the Hinchinbrook Shire which would involve a revision, expansion and elevation of current initiatives associated with addressing the demographic and economic challenges confronting the Hinchinbrook Shire.

Recommendation - That Council pursue the development of a revised, expanded and enhanced *Seniors, Retirees and Ageing Strategy* which should assess the following:

- A. The demand for additional aged care accommodation, including the expansion of existing facilities, or the establishment of a new facility and how Council can support these developments.
- B. The demand for additional independent living accommodation, including the expansion of existing facilities, or the establishment of a new facility and how Council can support these developments.
- C. The need for additional specialist and allied health rehabilitation and recovery services, such as stroke and cardiac and fall prevention and rehabilitation, to be provided at the Ingham Hospital.
- D. The need for additional in-home care, disability support, respite and rehabilitation services, with associated service providers located in the community, not an outreach model from Townsville.
- E. Examine the financial impact of the enhancement of the pensioner discount scheme for ratepayers to the budget of the Hinchinbrook Shire Council, potentially coupled with an early payment incentive.

Moved Councillor Milton
Seconded Councillor Brown

Council Resolution - That Council examine options relating to revised, expanded and enhanced *Seniors, Retirees and Ageing Strategy* as part of the review of Council's Corporate Plan for 2020-2024. Carried 6-0
290119-27

5.5 HINCHINBROOK AGRICULTURE DIVERSIFICATION STUDY

Consideration of Report to Council from Councillor Cripps dated 4 January 2019 seeking Council consideration of appointment of Councillor Cripps to the Hinchinbrook Agriculture Diversification Study Committee together with the Mayor Jayo.

Moved Councillor Brown
Seconded Councillor Cripps

Council Resolution - That Council appoint Councillor Cripps to the Hinchinbrook Agriculture Diversification Study Committee together with the Mayor, Councillor Jayo. Carried 6-0
290119-28

5.6 ESTABLISHMENT of "HINCHINBROOK ENTERPRISE"

Consideration of Report to Council from Councillor Cripps dated 4 January 2019 seeking Council consideration of investigations into the establishment of an investment vehicle "Hinchinbrook Enterprise" to support and facilitate new investment and jobs in the Hinchinbrook Shire.

Moved Councillor Milton
Seconded Councillor Brown

Council Resolution - That Council investigate the establishment of an investment vehicle (Beneficial Enterprise) under Part 2, Division 1, Clauses 39 – 41 of the *Queensland Local Government Act 2009*, with a view to assessing:

- A. The opportunities to promote and support economic development;
- B. The feasibility of creating the associated structure and allocating the necessary resources; and
- C. The intentions of the State Government with respect to future governance arrangements.

Carried 6-0
290119-29

Deputy Mayor, Councillor ME Brown assumed the Chair at 3.04pm due to the Mayor dealing with Disaster Management matters relating to continued inclement weather.

5.7 AUSTRALIAN REFUGEE ACTION NETWORK

Consideration of Report to Council from Chief Executive Officer dated 22 January 2019 regarding request received from Australian Refugee Action Network (ARAN) for Council to consider supporting a local government-led campaign to ensure that people living in our communities who are seeking asylum, or recognised as refugees are not left without any income support due to the Federal Government's withdrawal of all income support to hundreds of individuals seeking asylum living in the community still waiting to have their claims for refugee status assessed.

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council is not in a position to provide ongoing financial support for such a network but continue to provide financial support to its local community groups.

Carried 5-0
290119-30

5.8 CORRESPONDENCE - SENATOR THE HON MATTHEW CANAVAN - DIVERSIFICATION

Consideration of Report to Council from Chief Executive Officer dated 23 January 2019 regarding correspondence received from Senator the Hon Matthew Canavan dated 13 December 2018 responding to Mayoral letter of 7 November 2018 wherein the Mayor outlined Council's development priorities focusing towards diversification as part of the development of Northern Australia for tourism and agriculture and extending an invitation to the Senator to visit the Shire for the opportunity to showcase the district and to discuss development projects.

Moved Councillor Tack
Seconded Councillor Cripps

Council Resolution - That Council receive and note correspondence received from Senator the Hon Matthew Canavan.

Carried 5-0
290119-31

5.9 CORRESPONDENCE - DEPARTMENT OF ENVIRONMENT AND SCIENCE - MANAGEMENT OF FLYING FOXES

Consideration of Report to Council from Chief Executive Officer dated 23 January 2019 regarding correspondence received from The Department of Environment and Science dated 21 December 2018 regarding management of Ingham's flying fox roost.

Moved Councillor Milton
Seconded Councillor Tack

Council Resolution - That Council receive and note correspondence received from Department of Environment and Science regarding management of Ingham's flying fox roost.

Carried 5-0
290119-32

5.10 CORRESPONDENCE - REGIONAL DEVELOPMENT AUSTRALIA - 2018 HIGHLIGHTS

Consideration of Report to Council from Chief Executive Officer dated 23 January 2019 regarding correspondence received from Regional Development Australia advising 2018 highlights.

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That Council receive and note Regional Development Australia's 2018 highlights.

Carried 5-0
290119-33

5.11 CORRESPONDENCE - TROPICAL CYCLONE OWEN COMMONWEALTH/STATE DISASTER RECOVERY FUNDING ARRANGEMENTS ACTIVATION

Consideration of Report to Council from Chief Executive Officer dated 23 January 2019 regarding correspondence received from Queensland Reconstruction Authority advising Hinchinbrook Shire Council was activated on 17 January 2019 for Counter Disaster Operations and Reconstructions of Essential Public Assets under the Tropical Cyclone Owen Commonwealth / State Disaster Recovery Funding Arrangements (DRFA).

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council receive and note information received from Queensland Reconstruction Authority dated 22 January 2019 regarding activation for Tropical Cyclone Owen Commonwealth / State Disaster Recovery Funding Arrangements (DRFA) and that the process of collection and lodging data continues.

Carried 5-0
290119-34

5.12 COUNCILLOR ACTIVITY REPORT as at 31 DECEMBER 2018

Consideration of Report to Council from Chief Executive Officer dated 14 January 2019 providing Councillor Activity Reports for the month ending 31 December 2018 to ensure transparency and public scrutiny.

Moved Councillor Cripps
Seconded Councillor Skinner

Council Resolution - That the Report be received and noted.

Carried 5-0
290119-35

Mayor R Jayo returned to the meeting at 3.17pm and resumed the Chair

CONFIDENTIAL ITEM

In accordance with section 175D of the Local Government Act 2009, Councillor KS Milton declared a Real Conflict of Interest in Item 6.1.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor KS Milton declared that she is related as an Aunt to the owners Bryan and Sarah Martin of property referenced as 102972.

Councillor KS Milton excluded herself from the meeting at 3.18pm while the matter was debated and the vote taken.

Moved Councillor Cripps
Seconded Councillor Tack

That Council close the meeting to the public and move into Closed Session at 3.18pm under Section 275(1)(d) of the *Local Government Regulation 2012*, to discuss Item 6.1– Request for Relief of Interest on Rates Accrued – Property Reference 102972 as it is a rating matter.

Carried 5-0

Moved Councillor Tack
Seconded Councillor Cripps

That Council move out of the Closed Meeting at 3.34pm

Carried 5-0

6. CORPORATE SERVICES

6.1 REQUEST for RELIEF of INTEREST on RATES ACCRUED - PROPERTY REFERENCE 102972

Consideration of Report to Council from Chief Financial Officer dated 22 January 2019 regarding request received for rate relief of interest for property reference 102972 on the grounds of hardship in the form of waiver of any interest accruing on rates due 12 February 2018.

Moved *Councillor Cripps*
Seconded *Councillor Skinner*

Council Resolution - That Council:

- A. Approve relief of interest on rates accrued under the Rate Rebates & Concessions Policy 2018/2019 Item 4 C (a) to the extent of interest accruing on rate notice issued 3 January 2019 following the due date 12 February 2019 for property referenced as 102972 on the basis of financial hardship due to extenuating circumstances, subject to the ratepayer complying with the following arrangements to pay:
- a payment arrangement is entered into to repay \$1,000 per month for the first three (3) months; and
 - \$100 per month is paid thereafter with the balance paid in full on or before 11 February 2020.

Carried 5-0
290119-36

Councillor KS Milton returned to the meeting at 3.39 pm

CONCLUSION – This concluded the business of the meeting which closed at 3.40 pm

APPROVED, CONFIRMED and ADOPTED on 21 February 2019

Councillor R Jayo – MAYOR