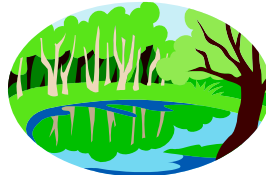


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 11th October 2018
at 9.00 am***



A. ATTENDANCE – Present were Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr GB Accornero (Member), Mr KT Phillips (Member), Mr Mario Porta and Mr T Smith (Trust Engineer.)

B. APOLOGY – Mr RA Bosworth

C. MINUTES - Confirmation of minutes of the General Meeting held on 6th September 2018.

RESOLVED – That the minutes be approved.
(Mr GB Accornero and Cr AJ Lancini – carried)

D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of September.

RESOLVED – That the Trust Engineer compiles a report regarding Mark Zatta's property at Atkinson's Pocket, with no action recommended. With regards to Frances Creek, the Trust will engage Wayne Forden to remove trees in the Creek, with the cost not to exceed \$5 000. With regards to the asset register, the Trust Engineer and Secretary will compile a current register for the auditor. Projects completed for the month include Poggio's, Di Bartolo's, Genrich's, the drain and levee repair from Bemerside, Halifax Road to River Avenue, Venturato's, Mahony's at Halifax Washaway, and Mona Road levee. That the Trust Secretary confirms expenditure on Poggio's, Di Bartolo's and Venturarto's to ascertain whether an adjustment to their contribution is required.
(Mr KT Phillips and Mr GB Accornero – carried)

E. CORRESPONDENCE –

1. EMAIL FROM TANIA MACDONALD (DEPT. OF NATURAL RESOURCES, MINES AND ENERGY)

Consideration of email received 5 October 2018 advising that as there are a number of Trust positions reaching/having reached the end of their tenure, the Department will be running one process for the positions.

RESOLVED – That the Trust Secretary acknowledge receipt of the email and advise that HRIT has advertised the positions which closed on Friday, 13 July 2018, and that the applications (as requested) have been submitted to DNRM in Townsville.
(Mr GB Accornero and Cr AJ Lancini – carried)

2. EMAIL FROM MICHAEL CAREY

Consideration of email received 9 October 2018, in response to the Trust's letter (received 4 July 2018), urging the Trust to assist the Carey family to perform works on the bank which has eroded almost 80 metres over the last thirty years, to where it is today, which causes endless amounts of top soil to run off into the reef.

RESOLVED – That the Trust Secretary acknowledge receipt of the email, and that whilst the Trust believes that an engineering solution is feasible, the Trust does not currently have the financial capacity to perform works of that magnitude at the site. The Trust will continue to monitor grant funding opportunities.
(Cr AJ Lancini and Mr KT Phillips – carried)

3. EMAIL FROM LUCIA BUNCE

Consideration of email received 10 October 2018 from Lucia who resides at 7 Rupp Street, advising that she was told that grass seed would be sown over the area (recently built up beside her property by the Trust) and would like to know when this would happen, and she would also like to plant some shrubs on her side of the fence to help stabilise the soil and would like to know if that was a good idea.

RESOLVED – That the Trust Secretary acknowledge receipt of the email and advise that the Trust will attempt to establish a suitable cover when weather is more favourable, and that she is welcome to plant shrubs on her side of the fence as long as there is no interference with the ability of the levee to be mowed.
(Mr KT Phillips and Mr GB Accornero – carried)

4. LETTER FROM KIMBERLEY SWORDS, DEPUTY DIRECTOR-GENERAL AND CHIEF ADVISOR, QLD GOVERNMENT PROCUREMENT PORTFOLIO STRATEGY, DEPT OF HOUSING AND PUBLIC WORKS

Consideration of letter dated 6 September 2018 regarding enhancements to the Queensland Procurement Policy (QPP), effective from 1 June 2018.

RESOLVED – That the letter be received and noted.
(Mr GB Accornero and Cr AJ Lancini – carried)

5. LETTER FROM TAMMY STAR, LAND ADMINISTRATION OFFICER, DEPT OF NATURAL RESOURCES, MINES AND ENERGY

Consideration of letter dated 21 September 2018 regarding application for early renewal of lease SL 203317 over Lot 13 on Plan I22466, applicant – Frank Fraser Pty Ltd, with the Department of the view to renew the lease (over Lot 22 on CWL806711) for commercial/business purposes, for 30 years.

RESOLVED – That the letter be received and noted and the Trust has no requirements. (Mr KT Phillips and Mr GB Accornero – carried)

6. LETTER FROM MARIO PORTA

Consideration of letter dated 2 October 2018 regarding critical erosion of the river bank at Capra's Road, seeking support to:

- Confirm it (the Trust) acknowledges the magnitude of the erosion problem
- Agree to find a suitable solution with all relevant parties, that restores the integrity of the riverbank, and
- Include the agreed works in the annual works program, commencing the works as soon as possible.

RESOLVED – That the Trust Engineer prepare a design and detailed estimate of the works necessary to stabilise the bank at Porta's farm at Capra's Road, on the Herbert River. This will allow the Trust to seek funding for the required works. That the Secretary respond to Mr Porta advising him of the Trust's decision. (Cr AJ Lancini and Mr GB Accornero – carried)

F. BUSINESS –

1. -

RESOLVED –

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 11th October 2018:

J T Smith & Assoc. Pty Ltd	\$10 439.00
QS Transport (Pipe)	6 138.00
Timrith (IQC Quarries)	38 377.97
Morton's	9 765.91
BR Gofton	6 732.00
Jaycat	36 569.50
Ken's Earthworks	2 321.00
Gough Plastics	61 271.50
Mizzi Enterprises	15 076.60
Rinaudo Engineering	451.41
Blackrock Holdings	8 800.00
Goitandia Earthmoving	8 591.00
B N & C Way	11 269.50
LGM (Insurance)	13 130.83 Paid 5/10
WorkCover Qld	210.00 Paid 5/10
Cr AJ Lancini	150.00
Mr GB Accornero	158.88
Cr WG Skinner	195.00
Mr KT Phillips	172.20
JK's Deli	91.50 Paid 6/9/18
Terrain	5 500.00 (held over)

RESOLVED – That the accounts be passed for payment.
(Mr GB Accornero and Mr KT Phillips – carried)

H. CONCLUSION – The meeting concluded at 12.38 pm, with the next meeting scheduled for Thursday, 1 November 2018 at Council Chambers.

Cr WG Skinner
Acting Trust Chair