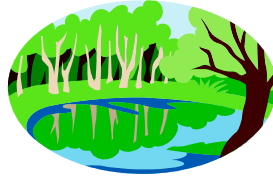


# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 5<sup>th</sup> October 2023  
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr WG Skinner (Member), Mr BI Griffiths (Member) and Ms LF Carr (Secretary).
- B. APOLOGIES** – Cr AJ Lancini (Member) and Ms CA Coppo (Member).
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 7 September 2023.

**RESOLVED** – That the Minutes be approved.  
(Cr WG Skinner and Mr BI Griffiths - carried)

*Representatives from the Lower Herbert Water Management Authority (LHWMA), Ms Maria Battoraro, Cr Andrew Cripps, Mr Cameron Barber and Mr Charles Girgenti joined the meeting at 10.32 am.*

*Discussions covering:*

- Catherina Creek, proposed cooperation, and commitment of funding for a further four (4) years at \$10,000.00 per year indexed to March CPI for works at Lagoon and Ripple Creeks.*
- Further works required for continual improvement programs on Catherina, Ripple and Lagoon Creeks.*

*The Trust Secretary left the meeting at 10.30 am with Mr Brett Griffiths recording the Minutes. The Secretary re-joined the meeting at 11.30 am.*

- D. WORKS REPORT** – The Trust Engineer, Mr Brett Langtree, joined the meeting at 11.00 am and provided an update of works for the month of September.

Langtree Consulting (BL) have undertaken the following tasks this month:

- Marine Cove Mooring, Dungeness: Rock Wall Damage
  - Project Report was issued to HRIT on 04/10/2023.
- Sink Holes Adjacent to Victoria Terrace, Halifax
  - Final inspection to be undertaken today.
- Frances/Cattle Creeks' Study
  - Dr Mark Jempson's (i.e., Venant Solutions) draft report was issued to the HRIT on 14<sup>th</sup> June 2023.
  - Langtrees to finalise their review and issue to HRIT.

4. Reprofilng of Castorina Island

- Langtrees have contacted QRA regarding the Deed for this project. Langtrees were advised that they should not have started work as the Deeds between the Federal and State Governments have not been signed. QRA advised that the finalisation of the grant paperwork is not expected to be completed until March 2024.
- Langtrees advised QRA that this project is critical and we will not be able to undertake the works in March 2024 as the Island will be under water. QRA requested Langtrees to send an email advising of the critical issues and consequences of delaying this project. Langtrees issued this email to QRA on 04/10/2023. Langtrees are awaiting their reply.
- \$89 000.00 worth of work has been completed to date, with the works being supervised by Mr Keith Phillips (the Trust Supervisor). Langtrees have advised Mr Phillips to put a hold on all works.
- Work completed to date: Clearing, vegetation burnt and commencement of re-profiling the island.
- Proposed works to stop at \$100 000.00.

5. 19 Mona Road, Halifax

- Blady grass has established itself at the back of the property and the resident is concerned about snakes in this area.
- Langtrees to inspect today with Mr Keith Phillips.

6. Ripple Creek Flood Gates

- Langtrees were requested to forward our text for the Ripple Creek Flood Gate Project to the HRIT Secretary. This was emailed on 04/10/2023.

7. Catherina Creek Flood Gates

- Langtrees have organised Mr Keith Phillips to supply a generator and meet the electrician on site on Monday 09/10/2023 to test the gates.
- Langtrees to organise Keita Services to repair the door and install new locks with four (4) sets of keys.

8. The River Trust Conference 2023

- Mr Brett Langtree will be attending the River Trust Conference 2023 and has booked accommodation.

Regards



Brett Langtree  
Director/Principal Civil Engineer

**RESOLVED** – HRIT to meet with Council prior to a planned meeting with the Body Corporate – Marine Cove Moorings CTS: 47802 – 15 Denney Street, Lucinda.  
(Mr BI Griffiths and Cr WG Skinner - carried)

*Mr Keith Phillips joined the meeting at 12.00 pm to provide an update on the Castorina Island works and proposed fish ladder/passagge for Ripple Creek.*

**E. CORRESPONDENCE –**

**1. TELEPHONE CALL FROM MR R BOSCATO**

Cr WG Skinner received a call from Mr Boscato on 11 September, who is concerned about bank damage being caused by an island that has formed and vegetated across the Stone River from him.  
Mr Boscato was advised that the Trust would review after the next meeting.

**RESOLVED** – That Cr Skinner and the Trust Engineer inspect the site.  
(Cr WG Skinner and Mr BI Griffiths - carried)

**2. EMAIL FROM MS KIM PIERCY (PROJECT MANAGER, DEPARTMENT OF ENVIRONMENT AND SCIENCE)**

Consideration of email received 7 September 2023 from Ms Piercy attaching the sites the Trust have delivered under the DRFA to date which would be eligible for maintenance funds under the new program. Ms Piercy also requested information about the floodgates – the issue at hand and urgent need for repairs to enable her to seek guidance on possible funding opportunities with QRA.

**RESOLVED** – That the Trust Secretary has forwarded to Ms Piercy a brief history of the Catherina Creek floodgates and that the Trust Engineer inspect the sites and present a maintenance plan to the Trust (WVC-1 and WVC-2).

(Mr BI Griffiths and Cr WG Skinner - carried)

**F. BUSINESS –**

**1. PROPOSED FISH PASSAGE/LADDER FOR RIPPLE CREEK**

**RESOLVED** – That the Trust is not concerned about the impact on debris build-up (identified in previous fishway projects) that this proposal avoids and looks forward to receiving further technical hydraulic calculations of the fish passage/ladder proposed by Mr Keith Phillips.

Subject to this additional information, the Trust may seek funding for its installation.

(Cr WG Skinner and Mr BI Griffiths - carried)

**G. FINANCIAL BUSINESS –**

**1. Seeking approval for payment of the following accounts as of 5 October 2023:**

Payee	Amount (\$)	Details
Mr RA Bosworth	239.40	Meeting 7/9
Cr WG Skinner	150.00	Meeting 7/9
Cr AJ Lancini	150.00	Meeting 7/9
Ms CA Coppo	150.00	Meeting 7/9
Mr BI Griffiths	203.28	Meeting 7/9
Ms LF Carr	600.00	September wages – administration and accounting
Ms LF Carr	66.00	Super guarantee
Langtree Consulting Engineers	1 706.78	Engineering services (September)
Keita Services	6 776.00	Castorina Island remedial works:
Mario Fazio	24 145.00	Supervision, plant hire and labour
Mizzi Enterprises	38 547.16	Dozer
L Rosadi	600.00	Laser scoop and excavator/mulcher
HSC	304.62	Mowing of Halifax Levee (September)
Cairns RIT	2 695.00	Levies
Oasis Coffee Lounge	90.50	Registrations SCRT Conference and AGM
Keita Services	17 875.00	HRIT function (Pd 7/9)
Ergon Energy	170.07	Emergent works (Victoria Tce, Halifax)
Work Cover Qld	247.19	Flood gates – Ripple Creek
		Insurance

**RESOLVED** – That the accounts be passed for payment.

(Mr BI Griffiths and Cr WG Skinner - carried)

**H. CONCLUSION** – The meeting concluded at 1.30 pm with the next meeting scheduled for Thursday, 26 October 2023 at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Meet with Council prior to a planned meeting with the Body Corporate – Marine Cove Moorings CTS: 47802 – 15 Denney Street, Lucinda.	Members	26 October
Inspect the site (bank damage – Stone River).	Wallis and Brett L	26 October
Inspect the sites and present a maintenance plan to the Trust (WVC-1 and WVC-2).	Brett L	26 October

Mr RA Bosworth  
Trust Chair