

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 6th October 2022
at 9.00 am***



A. IN ATTENDANCE – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).

B. APOLOGIES – No apologies.

C. MINUTES - Confirmation of Minutes of the General Meeting held on 1 September 2022.

RESOLVED – That the minutes be approved.
(Cr AJ Lancini and Cr WG Skinner - carried)

D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, gave a verbal report for the month of September.

E. CORRESPONDENCE –

1. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 24 September 2022 attaching a form for projects for the Trust for the 2022/23 financial year, which is to be completed and returned as soon as possible.

RESOLVED – That the Trust Engineer complete the Attachment B - RIT project reporting 2022-23 forms as soon as possible.
(Ms CA Coppo and Cr AJ Lancini - carried)

2. EMAIL FROM KIM PIERCY (DES)

Consideration of email received 29 September 2022 advising that DES has commissioned a Program Evaluation of the Riparian Recovery Program by Ernst & Young.

RESOLVED – That the email be noted.
(Cr WG Skinner and Ms CA Coppo - carried)

F. BUSINESS –

1. QUOTE FROM LAHTINEN ELECTRICAL RE REMOTE OPERATION FUNCTIONALITY – CATHERINA CREEK FLOODGATES

RESOLVED – That the quotes be accepted as itemised, and that Lahtinen Electrical be advised by Cr Skinner to proceed, with a delivery date not later than 30 November 2022. That quotes be obtained from Lahtinen Electrical for remote operation functionality at the Ripple Creek floodgates.
(Ms CA Coppo and Cr AJ Lancini - carried)

2. TREE ON RIVERBANK AT REAR OF MRS PAM SCHMIDT'S PROPERTY AT CORDELIA

It is noted that Mrs Schmidt has engaged a contractor to complete the works.

3. WATERWAY BELOW HALIFAX WASHAWAY, ADJACENT TO CARR AND TENTO FARMS

RESOLVED – That the Secretary write to the LHWMA asking for their assistance in this matter, and that the Trust would be prepared to assist with funds to spray this waterway to remove the 300m long blockage.
(Cr WG Skinner and Ms CA Coppo – carried)

4. TRUST ENGINEERING SERVICES FOR TRUST

RESOLVED – That the Secretary contact the applicants and invite them to present at the next Trust meeting.
(Cr AJ Lancini and Cr WG Skinner - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 6 October 2022:

Payee	Amount (\$)	Details
Cr WG Skinner	195.00	Meeting 1/9
Cr AJ Lancini	150.00	Meeting 1/9
Ms LF Carr	950.00	September wages – administration and accounting
Ms LF Carr	99.75	Super guarantee
Ms LF Carr	52.50	Reimburse JK's 1/9
L Rosadi	900.00	Mow levee September
JT Smith and Assoc. (September)	2 453.00	Meeting, inspections and engineering assistance
Keita Services	3 960.00	Remove trees at Halifax bridge
WorkCover Qld	200.00	Insurance

RESOLVED – That the accounts be passed for payment.
(Ms CA Coppo and Cr AJ Lancini - carried)

H. CONCLUSION – The meeting concluded at 11.45 am with the next meeting scheduled for Thursday, 10 November at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Complete the Attachment B - RIT project reporting 2022-23 forms	Tim	ASAP
Lahtinen Electrical be advised to proceed with remote operation functionality at the Catherina Creek floodgates, and quotes be obtained from Lahtinen Electrical for remote operation functionality at the Ripple Creek floodgates	Wallis	ASAP
Write to the LHWMA asking for their assistance	Leigh	10 Nov
Contact the applicants (for Trust engineering services)	Leigh	ASAP
The Trust's Strategic Plan – Stage 2 underway (carried over)	Caroline	10 Nov

Mr RA Bosworth
Trust Chair