



PRIVATE WORKS IN ROAD RESERVE PERMIT

REQUEST TO WITHDRAW APPROVAL OR EXTEND APPROVAL PERIOD

Applicant/s Name: _____

Phone: _____

Location of Work / Site Address: _____

Property Description: _____

Description of Proposed Works: _____

Reason/s for delay: _____

Do you require further information to complete the proposed works? **Yes / No** If Yes, please specify: _____

Extension of Approval Period Requested? **Yes / No.** (If no, please note that Council approval to your proposed works in Council's Road Reserve will be withdrawn)

Comments / Other Information: _____

Signature: _____ Date: _____

Completed Private Works in Road Reserve Permit Request to Withdraw Approval or Extend Approval Period form can be forwarded to Hinchinbrook Shire Council via the following:-

Deliver to: 25 Lannercost Street, Ingham; Post to: PO Box 366, INGHAM QLD 4850; Fax to (07) 4776 3233; or by email to council@hinchinbrook.qld.gov.au

Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given us permission or the disclosure is required by law

Electronic version current. Uncontrolled Copy current only at time of printing

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