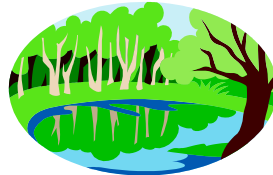


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 10th November 2022
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member) and Ms LF Carr (Secretary).
- B. APOLOGIES** – Mr Tim Smith (Trust Engineer).
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 6 October 2022.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Cr AJ Lancini - carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, was not in attendance.

Mr Mark Hausfeld attended the meeting to give a presentation on his engineering experience at 9.30 am. Mr Hausfeld left the meeting at 10.40 am.

Cr WG Skinner and Cr AJ Lancini left the meeting at 10.40 am to attend the Unveiling of Plaques – Queen’s Jubilee Tree Planting in Halifax, and returned at 11.10 am.

The meeting was adjourned at 10.40 am and recommenced at 11.30 am.

Mr Brett Langtree attended the meeting to give a presentation on his engineering experience at 11.30 am and left the meeting at 12.30 pm.

Mr Arthur Bosworth left the meeting at 12.30 pm.

- E. CORRESPONDENCE** – No correspondence received.
- F. BUSINESS** –
 - 1. QUOTE FROM DAVID DILLON RE TRUST DOMAIN AND EMAILS**

RESOLVED – That the Trust is awaiting quotes from other providers.
(Ms CA Coppo and Cr WG Skinner - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 10 November 2022:

Payee	Amount (\$)	Details
Cr WG Skinner	150.00	Meeting 6/10
Cr AJ Lancini	150.00	Meeting 6/10
Mr RA Bosworth	239.40	Meeting 6/10
Ms CA Coppo	150.00	Meeting 6/10
Ms LF Carr	620.00	October wages – administration and accounting
Ms LF Carr	65.10	Super guarantee
Ms LF Carr	680.00	Reimburse members’ accommodation State Conference/AGM
Cr WG Skinner	2 726.33	Reimburse members’ travel expenses (flights and car hire) State Conference/AGM
Mr RA Bosworth	81.80	Reimburse fuel hire car State Conference/AGM
Wambo Shire RIT	990.00	Registrations State Conference/AGM Pd 1/11
Ergon	160.32	Floodgates Pd 21/10
Ergon	164.21	Floodgates
L Rosadi	810.00	Mow levee October

RESOLVED – That the accounts be passed for payment.
(Cr WG Skinner and Cr AJ Lancini - carried)

- H. CONCLUSION** – The meeting concluded at 12.50 pm with the next meeting scheduled for Thursday, 1 December at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Obtain a quote for the Carey bank erosion site (Long Pocket)	Tim	1 December
Arrange for the sand and vegetation to be removed and cleared (AWP Project Number 22/23-10)	Tim	1 December
Contact landowners (AWP Project Numbers 5, 6, 8 and 9) to finalise arrangements for works	Tim	1 December
The Trust’s Strategic Plan – Stage 2 underway (carried over)	Caroline	2 February

Mr RA Bosworth
Trust Chair