

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 1st October 2020
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms ML Wise (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – No apologies.
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 3 September 2020.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Ms CA Coppo - carried)
- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of September.

Herbert River Improvement Trust
Engineer's Report for Meeting - 3 September 2020

Modification of the Halifax Levee Project

11 September – after speaking to QRA Brisbane, I sent a copy of all reports etc. we had done in response to the number of requests for information from DSDMIP/SARA Townsville (Mr Mahmudul Haque).

22 September – the Assessment Manager & Trust received SARA's draft final response, 3 draft conditions. The Trust was requested to respond in 24 hrs. The Secretary and I advised the Trust accepted the conditions.

23 September – the State's final conditions were provided by SARA to Assessment Manager HSC and the Trust.

The HSC (Milford Planning) has since been in contact with the Trust to say they want to get a public notification process underway for what they consider to be Category 3 Levee, Impact Assessment, requires public notification. That will involve a letter to residents on the levee and signs up for a month. It considers this will take about 2 months and then HSC can consider issuing a DA.

DRFA Stage 2 Projects – Stone R (SR-2), Herbert R (HR-2) and Waterview Ck (WVC-2) - projects approved by DES 20/1/2020.

Stone River (SR-2). Completed by contractor Keita Services.



Waterview and Gap Creeks (WVC-2). Completed by contractor Zatta Holdings.



Herbert River (HR-2). Works to commence about 7/9/2020. After access to riverbed was completed, about 40% of the rock and fill are now in place for the bench, rock protection and top of bank earthworks.



Waterview Creek (WVC-1)

Surveyor will do survey and deliver topographical model this week. Fluvial geomorphologist has inspected the site. Design and drawings will follow.

Herbert River North Bank Sites

Final report prepared and provided to Terrain NRM to get the final \$5,060 funding on that Stage 1 project.

Tim Smith
Trust Engineer

Ms ML Wise left the meeting at 9.50 am and returned to the meeting 20 minutes later.

The Trust Engineer and Secretary were asked to leave the meeting at 12.45 am.

RESOLVED – 1. That the Trust Engineer’s report be received.
(Cr WG Skinner and Ms CA Coppo – carried)

RESOLVED – 2. Although the SARA conditions were accepted within the given time frames by the Trust Engineer and Trust Secretary, it has now been considered at the full Trust Board Meeting and concerns have been raised regarding the impact of the conditions on the Trust. It is resolved that the Trust members seek a meeting with DSDMIP to discuss Trust concerns.
(Cr AJ Lancini and Ms ML Wise – carried)

Mr Bosworth left the meeting temporarily to attend a funeral (from 9.55 am and returned at 11.00 am).

The meeting was adjourned for morning tea at 10.05 am and resumed at 10.25 am.

E. CORRESPONDENCE –

1. EMAIL FROM MARIA BATTORARO (SECRETARY LHWMA)

Consideration of email received 15 September 2020 regarding proposed joint instream maintenance along Lagoon Creek. Mrs Battoraro requests that the Trust review and consider the proposal.

RESOLVED – That the Trust Chair and Cr AJ Lancini sign the proposal for joint instream maintenance work.

(Ms ML Wise and Cr AJ Lancini - carried)

2. EMAIL FROM LYNETTE DRUCE (CORELOGIC)

Consideration of email received 28 September 2020 enquiring as to whether the three tenders that closed in July (Projects WVC-2, HR-2 and SR-2) have been awarded and if so, to whom.

RESOLVED – That the Secretary respond to the email confirming that the tenders have been awarded and to whom.

(Ms CA Coppo and Ms ML Wise - carried)

3. LETTER FROM ALAN AND JENNIFER ROBINO RE: LOCATION OF HALIFAX LEVEE

Consideration of letter dated 21 September 2020 referring to the Trust's letter dated 1 September 2020. As the Trust's letter did not answer their query, Alan and Jennifer would like the Trust to advise whether a survey was done, or has been done since, and if not, why not.

RESOLVED – That the Secretary will email a copy of the relevant 2006 site plan with a covering note which states that the designed levee is on their land. Further, that placement of pegs will be premature. If necessary, pegs will be placed after the levee is modified.

(Ms ML Wise and Cr WG Skinner - carried)

Cr AJ Lancini did not partake in the discussion, nor vote, due to a declared conflict of interest.

F. BUSINESS –

1. ILLEGAL DUMPING

The Trust received an anonymous letter and photo, with regards to illegal dumping in Trebonne Creek. This has been referred to the Hinchinbrook Shire Council (HSC).

2. AWP 2020/21

RESOLVED – That the AWP 2020/21, as prepared by the Trust, has been provided to State Council.

(Ms CA Coppo and Cr AJ Lancini – carried)

3. MEETING WITH ANGUS MUGGLETON (REGIONAL ASSET MANAGER, WESTCHESTER GROUP OF AUSTRALIA PTY LTD)

Trust members met with Mr Muggleton on site (in Halifax) prior to the General Meeting to inspect the low-level rock private levees erected on top of the “level spreader sections” (associated works relating to the construction of the Halifax Levee). The Trust members were advised that Westchester Group of Australia Pty Ltd (on behalf of Global Ag Properties II Australia Pty Ltd) is not interested in the removal of the levees.

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 1st October 2020:

Payee	Amount (\$)	Details
Cr AJ Lancini	600.00	Inspections 13/8, meeting 3/9
Ms ML Wise	460.73	Meeting 3/9
Cr WG Skinner	600.00	Inspections 13/8, meeting 3/9
Mr RA Bosworth	957.60	Inspections 13/8, meeting 3/9
Timrith Transport	143 233.84	DRFA Stage 2 Project HR-2 Invoice 8345 \$35 723.54 Invoice 8348 \$107 510.30
Hinchinbrook Surveying Solutions	5 440.00	DRFA Stage 2 Project HR-2
Venant Solutions Pty Ltd	1 930.50	Prepare RFI response (modify levee - Halifax project)
Zatta Holdings Pty Ltd	81 730.00	DRFA Stage 2 Project WVC-2 Invoice 1507 \$40 634.00 Invoice 1508 \$41 096.00
QSL	100.00	Ripple Ck - steel stairs (2 sets)
JK's Deli	136.95	Pd 13/8 and 3/9

RESOLVED – That the accounts be passed for payment.
(Cr WG Skinner and Ms ML Wise - carried)

- H. CONCLUSION** – The meeting concluded at 1:15 pm, with the next meeting scheduled for Thursday, 5 November, 2020 at Council Chambers.

Action Item	Assigned To	Deadline
Trust Chair and Cr AJ Lancini to sign the proposal for joint instream maintenance work with LHWMA.	Arthur/Andrew	ASAP
Respond to email from CoreLogic.	Leigh	5/11/2020
Seek a meeting with DSDMIP to discuss Trust concerns re impact of SARA conditions on the Trust (modification of the Halifax Levee project).	Marissa	ASAP
Email a copy of the relevant 2006 site plan with a covering note to Alan and Jennifer Robino.	Leigh	5/11/2020

Mr RA Bosworth
Trust Chair