

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 8th December 2022
at 8.30 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – Ms CA Coppo (Member).
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 10 November 2022.

RESOLVED – That the minutes be approved.
(Cr AJ Lancini and Cr WG Skinner - carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of November.

Riverbank Erosion Restoration – Herbert River, 927 Hawkins Creek Road (adjacent to Pirrotta property)

Work at the site completed 25 November 2022. The work included repairing the lower bank before placing a seepage layer back into the lower bank, filling the scoured bank and rock stabilisation of the faces and drainage path.

The work has stabilised the site and restored the lines and levels of the headland.

Approximate quantities:

- * 100mm seepage rock 40t
- * D₅₀ 400 rock 260t
- * Select cohesive clay fill 720t

Work was completed within the \$60,000 (ex gst) budget - the final report and invoice is to be forwarded to Terrain NRM.



Herbert River. Bank erosion and slumping - a result of the Monsoon Trough rainfall event in 2019.



Lower rock protection and seepage layer in place (23/11/2022).



Fill and rock work in place - site being trimmed (25/11/2022).

DRFA revegetation - Herbert River (Porta)



Site slashed and ready for planting. Contractor - Wayne Forden.

Completion of Project Forms Attachment B: RIT project reporting 2022-23

Attachment B forms completed for projects on the 2022/2023 AWP with site photos.

Reports done for:

DRFA Projects. HR-1, HR-2, SR-1, WVC-1 and 2. Completion of revegetation.

22/23-1 QRRRF/QRA Flood Mitigation, Lower Herbert - reprofiling Castorina Island.

22/23-2 QRIDA Project NQ Telecommunications and Energy Improvement Grant - upgrade Ripple and Catherina Creek flood gate control systems.

22/23-3 Lagoon Creek - vegetation management with LHWMA.

22/23-4 Herbert River - bank restoration and stabilisation Pirrotta property, Hawkins Creek.

22/23-5 Herbert River - bank restoration and stabilisation Zatta property, Abergowrie.

22/23-7 Catherina Creek below floodgates - creek bank repair.

22/23-10 Herbert River - vegetation management below Halifax.

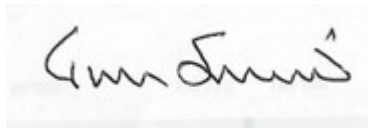
22/23-11 and 12 Frances/Cattle Creeks - stream function modelling and improvement works below Bruce Highway.

22/23-13 Frances/Cattle Creeks - bank restoration and stabilisation (adjacent to Pappins Road, Toobanna).

22/23-14 Priority works resulting from the 2023 wet season.

22/23-15 Halifax town levee - maintenance and monitoring of Washaway Overflows.

22/23-16 Ripple and Catherina Creek floodgates - monitoring and maintenance.



Tim Smith
Trust Engineer

RESOLVED – That the Trust Engineer and Secretary complete the final report and invoice Terrain NRM for project AWP 22/23-4.
(Cr WG Skinner and Cr AJ Lancini - carried)

E. CORRESPONDENCE –

1. EMAIL FROM MARIA BATTORARO (SECRETARY LHWMA)

Consideration of email received 10 November 2022 re waterway below Halifax Washaway, adjacent to Tonto and Carr farms, requesting elaboration on why the Trust believes the LHWMA would or should be involved in spraying the waterway.

RESOLVED – That the Secretary advise LHWMA in writing that the blockage was removed by the Trust to clear the river overflow. The Trust would like to take the opportunity to thank Mr Charles Girgenti for his assistance in resolving the issue.
(Cr AJ Lancini and Cr WG Skinner - carried)

2. EMAIL FROM KAREN PERRY (ASSISTANT ELECTORATE OFFICER, OFFICE OF NICK DAMETTO MP)

Consideration of email received 28 November 2022. Ms Brandie Becke has contacted the Office regarding riverbank erosion on her property at 1474 Abergowrie Road, Lannercost. Ms Becke states that since purchasing the property in 2012, there has been a massive erosion issue and that she is seeking assistance on what help is available or what steps she can take to stop the erosion. Ms Becke has stated that she has contacted the Trust regarding this issue.

RESOLVED – That the email be received and noted and that the Secretary respond and advise that the site has been a concern of the Trust for years and that on a number of occasions sought funding however the applications have been unsuccessful.
(Cr WG Skinner and Cr AJ Lancini - carried)

3. EMAIL FROM MISKO IVEZICH (ALLUVIUM CONSULTING)

Consideration of email received 2 December 2022 regarding a rapid evaluation of the resilience of DRFA funded sites (over 2017 to 2019), attaching a spreadsheet for the Trust's sites, which requires input by 23 December 2022.

RESOLVED – That the Trust Secretary advise Mr Ivezich that the Trust's fee will be estimated at \$5 000 (ex gst) for a desk top survey and an additional estimated \$5 000 (ex gst) for on-site assessment and photos.
Further, the Trust Secretary and Engineer can complete the spreadsheet by the required date, however the Trust will await Mr Ivezich's response.
(Cr AJ Lancini and Cr WG Skinner - carried)

F. BUSINESS –

1. REAR OF 37 MACROSSAN STREET, HALIFAX

RESOLVED – That the Trust obtain a quote to do minor work on the levee adjacent to the property.
(Cr WG Skinner and Cr AJ Lancini - carried)

2. APPOINTMENT OF TRUST ENGINEER

RESOLVED – That the Secretary advise Langtree Consulting that they have been the successful candidate to provide engineering services to the Trust from 1 January 2023. A list of meeting dates will be provided. Further, that the Secretary advise the unsuccessful candidate.
(Cr AJ Lancini and Cr WG Skinner – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 8 December 2022:

Payee	Amount (\$)	Details
Mr RA Bosworth	239.40	Meeting 10/11
Ms CA Coppo	150.00	Meeting 10/11
Cr WG Skinner	150.00	Meeting 10/11
Cr AJ Lancini	150.00	Meeting 10/11
Ms LF Carr	430.00	November wages – administration and accounting
Ms LF Carr	45.15	Super guarantee
Jk's Deli	51.00	Pd 10/11
Nutrien Ag Solutions	301.40	Pd 17/11
Nutrien Ag Solutions	298.80	Pd 19/11
Travearth Drone Services	500.00	Aerial spray Taylors Beach Road
L Rosadi	1 230.00	Mow levee November
JT Smith and Assoc. (Oct/Nov)	4 741.00	Meeting, inspections, reports and engineering assistance \$2 277.00 AWP project reporting and SCRT AGM presentation \$2 464.00
SCRT	1 980.00	Membership fee
LHWMA	12 094.50	Lagoon Creek work
Timrith Transport	56 339.42	Pirrottas riverbank rehab.

RESOLVED – That the accounts be passed for payment.
(Cr WG Skinner and Cr AJ Lancini - carried)

- H. CONCLUSION** – The meeting concluded at 11.50 am with the next meeting scheduled for Thursday, 2 February 2023 at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Complete final report and invoice Terrain NRM (AWP 22/23-4 project)	Tim and Leigh	ASAP
Advise LHWMA in writing that the Trust removed the blockage	Leigh	2 Feb
Respond and advise that the site has been a concern of the Trust for years	Leigh	2 Feb
Advise Mr Ivezich the Trust's fee and complete the spreadsheet by the required date	Leigh and Tim	ASAP
Obtain a quote to do minor work on the levee adjacent to 37 Macrossan Street	Trust members	2 Feb
Advise Langtree Consulting that they have been the successful candidate, provide a list of meeting dates and advise the unsuccessful candidate	Leigh	ASAP

Mr RA Bosworth
Trust Chair