



## GENERAL MEETING MINUTES

HELD: ADMINISTRATION CENTRE  
COUNCIL CHAMBERS  
25 LANNERCOST STREET  
INGHAM QLD 4850

TUESDAY 31 JANUARY 2023  
at 8.30AM

- PRESENT**
- R Jayo Mayor (Chair)
  - AP Cripps Deputy Mayor
  - ME Brown Councillor
  - AJ Lancini Councillor
  - KS Milton Councillor
  - WG Skinner Councillor
  - K Tytherleigh Chief Executive Officer (CEO)
  - J Stewart Director Infrastructure Utility Services (DIUS)
  - B Exelby Director Corporate and Community Services (DCCS)
  - C Fulton Executive Support Officer (ESO)

- APOLOGY**
- DM Marbelli Councillor

- PRAYER**
- Councillor AJ Lancini began the meeting with Prayer

**DECLARATIONS OF INTEREST** -

Mayor R Jayo invited Councillors to use this opportunity to make public any Declarations of Interest.

Councillor KS Milton

Item 2.7 - Application for Conversion to Freehold - Milton Road Helens Hill - Lot 24 on CAR124272

In accordance with Section 150EN of the *Local Government Act 2009*, Councillor KS Milton informed the meeting she has a Declarable Conflict of Interest in relation to Item 2.7 as Gwenda Crisp is her sister-in-law, who is a lessee in this matter.

Having regard to the nature of her Declarable Conflict of Interest, Councillor KS Milton informed the meeting that she will leave the meeting room while the matter is considered and voted on.

- PREVIOUS MINUTES**
- *Moved Councillor Lancini*  
*Seconded Councillor Skinner*

**Resolution - That the Minutes of the General Meeting held on 13 December 2022 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.**

**Carried 6-0  
310123-00**

**BUSINESS**

**1. INFRASTRUCTURE AND UTILITY SERVICES**

**1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT**

Consideration of Report to Council from Director Infrastructure and Utility Services dated 9 January 2023 regarding summary of activities undertaken during the month ending 31 December 2022.

*Moved Councillor Skinner*  
*Seconded Councillor Milton*

**Resolution - That Council receive and note the information in the Report.**

**Carried 6-0  
310123-01**

**1.2 INFRASTRUCTURE and UTILITY SERVICES MONTHLY STATUS REPORT**

Consideration of Report to Council from Director Infrastructure and Utility Services dated 16 January 2023 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 December 2022.

*Moved Councillor Milton*  
*Seconded Councillor Lancini*

**Resolution – That Council receive and note the information in the Report.**

**Carried 6-0  
310123-02**

**1.3 2022-2023 CAPITAL PROJECTS STATUS REPORT for MONTH ENDING 31 DECEMBER 2022**

Consideration of Report to Council from Director Infrastructure and Utility Services dated 16 January 2023 regarding a Status Report that provides a breakdown of projects as approved in the 2022-2023 Capital Works Program for the month ending 31 December 2022.

*Moved Councillor Skinner*  
*Seconded Councillor Milton*

**Resolution – That Council receive and note the information in the Report.**

**Carried 6-0  
310123-03**

**1.4 2021 EVENTS - DRFA QUARTERLY PROGRESS REPORT to 31 DECEMBER 2022**

Consideration of Report to Council from Director Infrastructure and Utility Services dated 16 January 2023 providing a comprehensive account of the delivery of the Disaster Recovery Funding Arrangements (DRFA) program by Lonergan Project Services Pty Ltd for Council for the 2021 Tropical Cyclones Imogen and Niran and associated low pressure systems.

*Moved Councillor Brown*  
*Seconded Councillor Skinner*

**Resolution – That Council receive and note the information in the Report.**

**Carried 6-0  
310123-04**

**1.5 PROJECT MANAGEMENT STEERING COMMITTEE – QUARTERLY UPDATE to 31 DECEMBER 2022**

Consideration of Report to Council from Director Infrastructure and Utility Services dated 16 January 2023 updating Council on the new Project Management Steering Committee established to ensure effective project delivery to assist Council in meeting its medium and longer term strategic and financial sustainability objectives.

*Moved Councillor Skinner*  
*Seconded Councillor Lancini*

**Resolution – That Council receive and note the information provided.**

**Carried 6-0  
310123-05**

1.6 2022-2023 TIDS FUNDING REALLOCATION

Consideration of Report to Council from Infrastructure Operations Manager dated 13 January 2023 seeking approval to include Davidson Street works in the 2022-2023 TIDS program as presented.

*Moved Councillor Milton*  
*Seconded Councillor Lancini*

Resolution – That Council:

- A. Accept the Amended Report and approve to include Davidson Street works in the 2022-2023 TIDS program as presented; and
- B. Authorise the Infrastructure Operations Manager via the Chief Executive Officer to manage the final amendments to the Transport Infrastructure Development Scheme funding for 2022-2023 to ensure full funding acquittal for the respective financial year.

Carried 6-0  
310123-06

1.7 BUILDING OUR REGIONS FUNDING – ORIENT ROAD WATER SUPPLY PROJECT

Consideration of Report to Council from Utility Services Manager dated 20 January 2023 seeking approval for construction of a water main extension along Orient Road south of the Blackrock Road intersection with the project to be funded from a combination of landowner contributions, borrowings and government grants.

Recommendation – That Council:

- A. Approve the extension of the water main along Orient Road, subject to full cost recovery, via an up-front contribution or annual contribution per assessment over a term of 20 years;
- B. Note that the construction of the water main extension along Orient Road will be funded from a combination of landowner contributions, borrowings, and government grants; and
- C. Authorise the Chief Executive Officer to develop an overall plan to apply a special charge to benefited properties to service the repayment of borrowings.

*Moved Councillor Skinner*  
*Seconded Councillor Cripps*

That an amendment to the motion be made to re-word part A of the recommendation as follows:

- A. Approve the extension of the water main along Orient Road, subject to full cost recovery, per assessment via an up-front contribution or annual contribution over a term of 20 years;

Carried 6-0  
310123-07a

*Moved Councillor Cripps*  
*Seconded Councillor Brown*

Resolution – That Council:

- A. Approve the extension of the water main along Orient Road, subject to full cost recovery, per assessment via an up-front contribution or annual contribution over a term of 20 years;
- B. Note that the construction of the water main extension along Orient Road will be funded from a combination of landowner contributions, borrowings, and government grants; and
- C. Authorise the Chief Executive Officer to develop an overall plan to apply a special charge to benefited properties to service the repayment of borrowings.

Carried 6-0  
310123-07b

2. CORPORATE and COMMUNITY SERVICES

2.1 CORPORATE and COMMUNITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Community Services dated 8 January 2023 regarding summary of activities undertaken during the month ending 31 December 2022.

*Moved Councillor Cripps*

*Seconded Councillor Brown*

Resolution – That Council receive and note the information in the Report.

Carried 6-0  
310123-08

2.2 CORPORATE and COMMUNITY SERVICES STATUS REPORT

Consideration of Report to Council from Director Corporate and Community Services dated 7 November 2022 regarding monthly Corporate and Community Services Status Report for the month ending 31 October 2022.

*Moved Councillor Cripps*

*Seconded Councillor Lancini*

Resolution – That Council receive and note the information in the Report.

Carried 6-0  
310123-09

2.3 FINANCIAL PERFORMANCE REPORT for the PERIOD ENDING 31 OCTOBER 2022

Consideration of Report to Council from Director Corporate and Community Services dated 16 January 2023 regarding monthly Corporate and Community Services Status Report for the month ending 31 December 2022.

*Moved Councillor Cripps*

*Seconded Councillor Skinner*

Resolution – That Council:

A. Receive and note the information in the Report; and

B. Acknowledge the need to address the long term financial sustainability concerns and endorse the Chief Executive Officer progressing strategic initiatives to achieve this objective.

Carried 6-0  
310123-10

2.4 ROUND ONE 2022-2023 REGIONAL ARTS DEVELOPMENT FUND (RADF)

Consideration of Report to Council from Director Corporate and Community Services dated 18 January 2023 seeking Council endorsement of RADF Committee recommendation to support local RADF arts and culture funding applications.

*Moved Councillor Brown*

*Seconded Councillor Lancini*

Resolution – That Council endorse the recommendation from the RADF Committee and approve the specific projects as follows:

A. Bianka Vidonja Balanzategui – application for historical research and collation for works “The naming of Ingham: the origins and meanings of Ingham’s street names” for the amount requested - \$7,000 (excl GST); and

B. Valerie Keenan – application for supporting printing of images suitable for international exhibition to be displayed at TYTO Regional Art Gallery “Wildlife in the Herbert – Carl Lumholtz” for the amount requested \$4,606 (excl. GST), subject to the condition that Council retains ownership of the printed images.

That Council endorse the recommendation from the RADF Committee to deny the specific project as follows:

C. Abergowrie State School – application for “mural of the many” cultural mural at the playgroup building for the amount requested \$2,447.

Carried 6-0  
310123-11

*The Mayor adjourned the meeting at 10.06am for morning tea and resumed the meeting at 10.16am*

**2.5 RECONFIGURING a LOT – REARRANGEMENT OF BOUNDARIES (TWO LOTS INTO TWO LOTS)  
ABERGOWRIE ROAD TREBONNE – LOT 4 on RP706342 and LOT 5 on RP707791**

Consideration of Report to Council from Development and Regulatory Services Manager dated 18 January 2023 concerning Development Application from Hansen Surveys on behalf of Mark and Joan Roveda for Reconfiguring a Lot – Rearrangement of Boundaries (Two Lots into Two Lots) at 958 Abergowrie Road Trebonne formally described as Lot 4 on RP706342 and Lot 5 on RP707791. The subject allotments are zoned Rural and are located outside of Council's reticulated water and sewerage service areas.

**Moved        Councillor Cripps**  
**Seconded    Councillor Milton**

**Resolution – That Council approve the proposed Reconfiguring a Lot – Rearrangement of Boundaries (Two Lots into Two Lots) on land located at 958 Abergowrie Road Trebonne and formally known as Lot 4 on RP706342 and Lot 5 on RP707791, subject to conditions as set out in Attachment A.**

**Carried 6-0  
310123-12**

**2.6 BUILDING WORK ASSESSABLE AGAINST PLANNING SCHEME (BWAP)  
475 FOUR MILE ROAD BRAEMEADOWS – LOT 6 on RP743354**

Consideration of Report to Council from Development and Regulatory Services Manager dated 12 January 2023 concerning Development Application seeking a Development Permit for Building Work Assessable against the Planning Scheme (Rural Siting Assessment) for establishment of a new patio (Class 10a) structure on land described as Lot 6 on RP743357 and located at 475 Four Mile Road Braemeadows. The proposed structure is to be located 9m from the rear boundary. The application was lodged by Patio World on behalf of Robert Crozzoletto and Lorelle Ravell.

**Moved        Councillor Lancini**  
**Seconded    Councillor Cripps**

**Resolution – That Council approve the proposed Building Work Assessable Against Planning Scheme for the Patio (Class 10a) structure on land located at 475 Four Mile Road Braemeadows, and formally described as Lot 6 on RP743357, subject to conditions, as set out in Attachment A.**

**Carried 6-0  
310123-13**

*In accordance with the Declaration of Interest for Item 2.7, Councillor KS Milton excluded herself from the meeting at 10.19am while the matter was discussed and vote taken.*

**2.7 APPLICATION for CONVERSION to FREEHOLD  
MILTON ROAD HELENS HILL – LOT 24 on CAR124272**

Consideration of Report to Council from Development Regulatory Services Manager dated 5 January 2023 concerning a request from Department of Resources seeking Council's views and comments regarding an Application for Conversion to Freehold Land described as Lot 24 on CAR124272 located at Milton Road Helens Hill. The allotment is currently leased land for grazing and agricultural use to Wayne, Glenda, Trevor and Caroline Crisp, its current lease term commenced on 10 September 2018. The allotment is zoned Rural, is approximately 1,128.46ha in size, and is divided into two portions via undeveloped road reserve area known as Flagstone Creek Road. Access to the allotment is Miltons Road, which is a Council formed road subject to limited maintenance. It is intended that use be continued for grazing and agricultural purposes.

**Moved        Councillor Cripps**  
**Seconded    Councillor Skinner**

**Resolution – That Council advise the Department of Resources it has no objection in relation to the Application for Conversion to Freehold Land described as Lot 24 on CAR124272, subject to noting it is the landowners responsibilities to ensure and maintain all access provisions.**

**Carried 5-0  
310123-14**

*Councillor KS Milton returned to the meeting at 10.21am.*

3. MAYOR AND CHIEF EXECUTIVE SERVICES

3.1 MAYOR and CHIEF EXECUTIVE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 16 January 2023 concerning summary of activities undertaken during the month ending 31 December 2022.

*Moved Councillor Lancini*  
*Seconded Councillor Brown*

**Resolution – That Council receive and note the information in the Report.**

**Carried 6-0  
310123-15**

3.2 MAYOR and CHIEF EXECUTIVE SERVICES MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 16 January 2023 concerning monthly Mayor and Chief Executive Services Status Report for the month ending 31 December 2023.

*Moved Councillor Skinner*  
*Seconded Councillor Lancini*

**Resolution – That Council receive and note the information in the Report.**

**Carried 6-0  
310123-16**

3.3 LEAVE of ABSENCE – COUNCILLOR DONNA MARBELLI

Consideration of Report to Council from Chief Executive Officer dated 3 January 2023 regarding request from Councillor Donna Marbelli for leave of absence from Council for the period Monday 30 January 2023 to Wednesday 1 February 2023 inclusive for recreation leave.

*Moved Councillor Cripps*  
*Seconded Councillor Milton*

**Resolution – That Council approve leave of absence to Councillor Donna Marbelli for the period Monday 30 January 2023 to Wednesday 1 February 2023 inclusive for recreation leave.**

**Carried 6-0  
310123-17**

3.8 COUNCILLOR MONTHLY ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 19 January 2023 providing Councillor Activity Reports for the month ending 31 December 2022 to ensure transparency and public scrutiny.

*Moved Councillor Skinner*  
*Seconded Councillor Brown*

**Resolution – That Council receive and note the information in the Report.**

**Carried 6-0  
310123-18**

**LATE BUSINESS**

*Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.*

CONCLUSION – This concluded the business of the meeting which closed at 10.26am

**APPROVED, CONFIRMED and ADOPTED on 28 February 2023**

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**Councillor R Jayo – MAYOR**