

Masterclass Course Outline

Masterclass Name	Supervising Higher Degree Trainee Psychologists in a Regional, Rural and Remote Context
Masterclass Code	MC4_SHDPRR
Study Period	As advertised on website
Study Modes	Face-to-Face (1-day workshop) OR Live VC
Lead Masterclass Coordinator	Dr Sharon Varela

We acknowledge the Traditional Owners of the lands and waters where our University is located and actively seek to contribute and support the JCU Reconciliation Statement, which exemplifies respect for Australian Aboriginal and Torres Strait cultures, heritage, knowledge and the valuing of justice and equity for all Australians.

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Pre-requisites

This Masterclass is designed for **psychologists** who provide professional/clinical supervision to student psychologists. This Masterclass focuses only on the postgraduate supervision requirements of a psychology Masters program. This Masterclass has been approved by the Psychology Board of Australia for supervising Psychologists seeking to maintain Board-approved supervisor status.

Masterclass outline preparation

This Masterclass outline has been prepared by Dr Sharon Varela for the Centre for Rural and Remote Health and the College of Healthcare Sciences, Division of Tropical Health and Medicine, James Cook University. Masterclass outline last updated 10 November 2020.

Q1. This Masterclass is offered across more than one campus and/or mode and/or teaching period within the one calendar year.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Q2. If yes (Q1), the design of all offerings of this Masterclass ensure the same learning outcomes and assessment types and weightings.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Q3. If no (Q2), Dr Sharon Varela has authorised any variations, in terms of equivalence.		

Masterclass outline peer reviewer

Name	Dr Ava Vujovich
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* consultation times by appointment only.

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1 Masterclass at a glance

1.1 Participation requirements

Participation requirements are listed below. All requirements need to be met to successfully complete this Masterclass.

Key Masterclass activities	Time	Day and date	Location
Pre-workshop assessment	3 hours*	Provided one week prior to the Masterclass.	LearnJCU (online learning platform)
Masterclass** <i>(Note: this is delivered as either a one-day face-to-face masterclass or as an online live VC masterclass delivered through two 4-hour sessions)</i>	7 hours*	Dates published on website**	Refer to website
Completion of reflection tasks (during the workshop), and participation in group/peer work during the workshop	N/A	N/A	N/A

**This Masterclass is equal to 10 hours active learning. Break times are deleted from the active learning hours.

** For information on the days and times when your masterclass is on, visit <https://www.crrh.jcu.edu.au/health-professionals/supervisor-training-2e39t6/psychology-and-allied-health/training-calendar/>

1.2 Key dates

Key dates	Date
Last date to withdraw without financial penalty	4 weeks prior to the Masterclass commencing
Assessment task 1: pre-workshop assessment (40%)	Due at least 3 days prior to the commencement of the Masterclass
Assessment task 2: reflection tasks/group and peer participation (60%)	Assessed during masterclass.

2 Masterclass details

2.1 Masterclass description

This Masterclass is designed for psychologists who provide supervision to higher degree students while on placement and need to keep abreast of the APAC & AHPRA requirements, and their role as the supervisor. This workshop will focus on the requirements of the higher degree program for two-year Masters programs and one-year Masters programs (5+1 pathway). The focus is on supervising higher degree students in the rural and remote context. This workshop also aims to provide supervisors with knowledge and methods for the effective evaluation of the student competencies while on placement and will include practical tasks to increase their skill and confidence in providing critical feedback to students.

2.2 Masterclass learning outcomes

Participants who successfully complete this Masterclass will be able to:

1. understand the current higher degree program requirements and learning context
2. understand context, including placement factors, supervision and stages of learning
3. assess competencies within the context of placement number/learning stage
4. consider the different needs of a placement in a regional, rural and remote context

2.3 Learning and teaching in this Masterclass

This masterclass will consist of a mix of didactic presentation, skills practice, and group discussions (small and large). This is a master level class that utilises a peer learning framework, drawing on your experience to guide the discussions and learnings. This masterclass is part of a masterclass series, each building on the learning of the other classes, but also designed to be stand-alone if you choose to complete only one masterclass.

2.4 Participant feedback on Masterclass and teaching

As part of our commitment at JCU to improving the quality of our courses and teaching, we regularly seek feedback on your learning experiences. Participant feedback informs evaluation of Masterclass and teaching strengths and areas that may need refinement or change. We value your feedback and ask that you provide constructive feedback about your learning experiences for this masterclass, in accordance with responsibilities outlined in the [Participant Code of Conduct](#). Refrain from providing personal feedback on topics that do not affect your learning experiences. Malicious comments about staff are deemed unacceptable by the University.

2.5 Masterclass resources and special requirements

All Masterclass references are listed below.

Full Reference List

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Referenced Links

Health workforce needs assessment:

https://www.healthworkforce.com.au/media/Healthworkforce/client/4.%20Workforce_Planning/2020_H_WNA_Web.pdf

Supervision video - Administrative versus clinical supervision: <https://www.youtube.com/watch?v=Hx7kXR3g20Q>

Supervision video - Drive by supervision: <https://www.youtube.com/watch?v=aUaEC0WSMJM>

Supervision video - Why it matters: <https://www.youtube.com/watch?v=thQXuF3byYI>

APA Benchmarks guide: <https://www.apa.org/ed/graduate/benchmarks-guide>

3 Assessment details

3.1 Requirements for successful completion of Masterclass

In order to pass this Masterclass, you must:

- Demonstrate a reasonable attempt on all assessment tasks, including achieving at least 80% on the pre-workshop assessment.
- Actively participate in the masterclass activities and discussions.
- Complete the feedback questionnaire.

Assessment items will be reviewed through moderation processes ([Learning, Teaching and Assessment Policy](#), 5.13-5.18). It is important to be aware that assessment “is always subject to final ratification and that no single result represents a final grade in a Masterclass” (Learning, Teaching and Assessment Policy, 5.22.).

3.1.1 Clinical or professional experience requirements

This is a masterclass designed for professional/clinical supervisors of psychologists.

3.2 Feedback on Participant learning

Participants will be provided with progressive feedback during the masterclass, and formative feedback on the pre-workshop assessment.

3.3 Assessment tasks

ASSESSMENT TASK 1: Pre-Workshop Assessment

Aligned Masterclass learning outcomes	<ul style="list-style-type: none"> • develop a comprehensive understanding of current higher degree program requirements and be able to self-assess supervisor competencies effectively. • develop knowledge in supervising for professional, organisational and communication competencies • develop knowledge and confidence in evaluating higher degree competencies within the regional, rural and remote context
Group or individual	Individual assessment task
Weighting	40%
Due date	Date set on LearnJCU, please make sure it is submitted by the listed date.

ASSESSMENT TASK 1: DESCRIPTION

This assessment task has been set to ensure all participants have a shared understanding of the topic being discussed in the workshop. The assessment task will be able to be completed from the supplied materials. The assessment questions may consist of multiple choice, short-answer and reflective questions. *Please note that some assessment items will require peer or supervisee feedback on your supervision.*

ASSESSMENT TASK 1: CRITERIA SHEET

You need to achieve a minimum grade of 40/50 to pass the pre-workshop assessment. Participants will be able to resubmit as many times as it takes to pass. *The Masterclass content builds on the content in the pre-workshop assessment.*

CRITERIA	SATISFACTORY	INCOMPLETE	UNSATISFACTORY
Assessment	<p>All questions were attempted</p> <p>AND</p> <p>Questions identified as short answer questions demonstrated an understanding of the topic and were of sufficient length to answer the question.</p> <p>AND</p> <p>Any questions identified as reflection tasks demonstrated a critical reflection that described the problem or idea, discussed this in the context of your own practice, and was able to argue how/why this will/will not change or will change/guide your future practice.</p>	<p>Not all questions were attempted</p> <p>OR</p> <p>Questions identified as short-answer questions were attempted but did not fully demonstrate an understanding of the topic and/or were not of sufficient length to answer the question.</p> <p>OR</p> <p>Questions identified as reflection tasks did not demonstrate a critical reflection that described the problem or idea, or did not discuss it in the context of your own practice, and/or was not able to argue how/why this will/will not change or</p>	<p>The pre-workshop assessment is not returned or completed successfully before the date of the Masterclass.</p> <p><i>If an extension was granted, the pre-workshop assessment is not returned or completed successfully by the date of the extension.</i></p>

CRITERIA	SATISFACTORY	INCOMPLETE	UNSATISFACTORY
		will change/guide your future practice.	
Assessment of critical feedback skills	Peer or supervisee provides feedback on your practice as a supervisor using the critical feedback “check-in” form provided. Reflected on peer/supervisee feedback and own analysis and identified strengths and development areas.	Did not seek peer or supervisee feedback on your practice as a supervisor using the critical feedback “check-in” form provided and/or did not reflect on peer/supervisee feedback and own analysis and identified strengths and development areas.	

ASSESSMENT TASK 2: Workshop participation

Aligned Masterclass learning outcomes	<ul style="list-style-type: none"> • develop a comprehensive understanding of current higher degree program requirements and be able to self-assess supervisor competencies effectively. • develop strategies to support higher degree students to acquire a sound level of knowledge and skills during their placement. • develop skills in supervising for professional, organisational and communication competencies • develop skills and confidence in evaluating higher degree competencies within the regional, rural and remote context
Group or individual	Group and individual tasks
Weighting	60%
Due date	Assessed during masterclass - includes reflection activities and peer sharing

ASSESSMENT TASK 2: DESCRIPTION

This task requires participants to complete reflection exercises during this masterclass and to participate in group exercises throughout the masterclass.

ASSESSMENT TASK 2: CRITERIA SHEET

To achieve a satisfactory grade, participants will need to attend all sessions of the Masterclass, complete the reflection task and actively participate in peer and group exercises. An unsatisfactory grade will be given under the circumstances listed below. It is expected that this outcome would be very rare as the Masterclass is designed with a developmental learning focus and support is provided if there are any concerns.

CRITERIA	SATISFACTORY	INCOMPLETE	UNSATISFACTORY
WORKSHOP PARTICIPATION / GROUP ACTIVITIES	Attended all sessions and engaged in group activities through sharing or other forms of participation (e.g., brain storming activities)	Attended only some sessions and/or did not engaged in activities through sharing or other forms of participation (e.g., brain storming activities)	Received an <i>Incomplete</i> grade in Masterclass AND 6 months have passed and did not

CRITERIA	SATISFACTORY	INCOMPLETE	UNSATISFACTORY
PEER EXERCISES (small group or paired skills practice activities or role plays and case studies)	Engaged in all peer exercises as required.	Did not engage in all peer exercises as required.	attend another Masterclass offering (if missed any sessions this would have been required).
REFLECTION TASKS (these may be home activities or paired work depending on learning format)	Actively participated in workshop reflection activities. Demonstrated an ability to critically reflect on own practice (or in practice) and is able to link this to future practice.	Did not actively participate in workshop reflection activities and/or does not demonstrate an ability to critically reflect on own practice (or in practice) and/or is not able to link this to future practice.	

4 Submission and return of assessment

4.1 Submission and return of assessment

Assessments will be submitted electronically using the LearnJCU learning portal, with feedback provided via the LearnJCU assessment centre. You need to submit before commencement of our Masterclass or ask for an extension.

5 Workshop outlines

5.1 Face-to-Face Masterclass

Please note, the sequence of some topics may change due to staff availability, resourcing, or due to unforeseen circumstances. The workshop time is 8 hours, including breaks.

Session	Topic	Materials	Time
1	Introduction	<ul style="list-style-type: none"> Welcome to Country Icebreakers & Introductions 	Whiteboard PowerPoint 30 minutes
2	Part1: Higher Degree Program Requirements in Review	<ul style="list-style-type: none"> Exploration and discussion of current higher degree program requirements The university-Supervisor relationship - communication and processes Rural and remote considerations 	Whiteboard PowerPoint 90 minutes
3	Part 2: Understanding the Context	<ul style="list-style-type: none"> Placement factors Supervision in review Stages of Learning Rural and remote considerations 	Whiteboard PowerPoint Group exercises 120 minutes
4	Part 3: Assessing competency	<ul style="list-style-type: none"> Competency model: competencies and meta competencies Assessment and feedback Competency benchmarks and learning stages 	Whiteboard PowerPoint Group exercises 150 minutes
5	Conclusion	Feedback & Questions	Group exercise 30 minutes

5.2 Live VC Masterclass (online using the Zoom platform)

Please note, the sequence of some topics may change due to staff availability, resourcing, or due to unforeseen circumstances. The workshop time is 2 x 4-hour sessions, including breaks. The live VC masterclass will also have a reflective task to complete between sessions.

Session	Topic	Materials	Time
SESSION 1			
1	Introduction	<ul style="list-style-type: none"> Welcome to Country Icebreakers & Introductions Zoom etiquette and overview 	Whiteboard PowerPoint 30 minutes
2	Part1: Higher Degree Program Requirements in Review	<ul style="list-style-type: none"> Exploration and discussion of current higher degree program requirements The university-Supervisor relationship - communication and processes Rural and remote considerations 	Whiteboard PowerPoint 90 minutes
3	Part 2: Understanding the Context	<ul style="list-style-type: none"> Placement factors Supervision in review Stages of Learning Rural and remote considerations 	Whiteboard PowerPoint Group exercises 90 minutes
SESSION 2			
4	Review of Session 1	<ul style="list-style-type: none"> Refresh learning from session 1 before commencing session 2 	Group discussion 30 minutes
5	Part 2: Understanding the Context (cont.)	<ul style="list-style-type: none"> Placement factors Supervision in review Stages of Learning Rural and remote considerations 	Whiteboard PowerPoint Group exercises 30 minutes
6	Part 3: Assessing competency	<ul style="list-style-type: none"> Competency model: competencies and meta competencies Assessment and feedback Competency benchmarks and learning stages 	Whiteboard PowerPoint Group exercises 120 minutes
7	Conclusion	Feedback & Questions	Group exercise 30 minutes