

PRIVACY NOTICE AND CONSENT for NQ BUSINESS SALES

NQ Business Sales respects your right to privacy. We are bound by the National Privacy Principles contained in the Privacy Amendment (Private Sector) Act 2000. They regulate how we collect, store, use and disclose personal information about you and other individuals.

Collection, Use and Disclosure

In our agency business, we collect, hold, use, and disclose to third parties, personal information for a number of reasons:

- To carry out appointments as Business Brokers for clients selling their Businesses and Freehold Property;
- To promote and market our services and the products and services of third parties (we will only use your personal information for this purpose and will not disclose it to third parties);
- To provide information on and promote Business & Freehold Property for sale to the market;
- To reply to enquiries and information requests made by individuals;
- For internal business processes such as market research and billing; and
- Where required by law

We collect personal information about individuals:

- From the individuals themselves – through Information Statements, Online Buyer Registration, Confidentiality Agreements, Business Application Forms, Appointment Forms, Agreements, Electronic Communications & Correspondence including email, web site and verbal communications;
- From third parties (including from other agents and from publicly available databases) – in the course of verifying, and in carrying out Broking services for a client, including through property searches;

Security of Information

We will take all reasonable steps to ensure that the personal information we hold about you is not subject to loss, misuse or unauthorised access or alteration. We will also take reasonable steps to destroy or permanently de-identify personal information if it is no longer required.

Access to Personal Information

If you would like to access or correct any personal information which we hold about you, please do not hesitate to contact us. Please note that a charge may apply to cover all reasonable costs that we may incur in providing you with access to your personal information.

We will take all reasonable steps to correct any information which you show to be inaccurate, incomplete or out of date.

Contact

If you have any requests, queries or comments which you would like to make, please do not hesitate to contact the Principle on either by phone 0409 639 366 or email info@nqbusinesssales.com.au

Policy Updates

Please note this Privacy Policy may be updated without notice to you from time to time, with the most current version is available to view <http://www.nqbusinesssales.com.au/>

Acknowledgement and Consent