



TOWNSVILLE HOCKEY ASSOCIATION INC - PRIVACY POLICY

Privacy Statement

Personal information collected by Townsville Hockey Association Inc. (THA) is for the primary purpose of membership and competition requirements as well as volunteer management. It will not be released for any form of commercial gain and will be maintained in a secure location as per the requirements of the Information Privacy Act, 2009.

About Townsville Hockey Association

THA is a non-profit sporting association appointed as the governing body and promoter of Hockey in Townsville. THA is made up of a Board that consists of a President, Treasurer, Independent Member, Secretary and a Delegate from each of the four affiliated Clubs.

Collecting Your Personal Information

THA policy is to protect members' privacy and personal information that it may collect from time to time.

Examples of personal information THA collects include: name, address, telephone numbers, email addresses, gender, and age.

Failure to provide Personal Information

Failure to provide the information sought by THA for the purposes detailed may not enable the organisation to complete the membership process or any specific service requested. THA may not be able to include you in an event you may have entered or assign benefits to you as a member.

Security of Personal Information

THA maintains physical, electronic and procedural safeguards to protect personal information from any unauthorised access, loss, misuse, alteration or destruction. Only staff authorised by the Board have access to the data file information.

A hard copy file containing the member's application and entry details are retained in a secure location in accordance with the act and for a further seven years in accordance with current Federal and State legislation governing document retention, before being destroyed.

Disclosure of Personal Information

A member's personal information will only be used or disclosed by THA as allowed by the Information Privacy Act 2009.

To facilitate THA delivering better services and benefits to its members, personal information collected may be shared with other affiliated Clubs, State or National Hockey Associations.

Your Personal Information may be disclosed in a number of circumstances including the following:

- third parties where you consent to the use or disclosure; and
- where required or authorised by law

Withdrawing Your Consent

If you do not consent to any of the disclosures above then you can write and advise THA. THA will then ensure that your personal information is not used for this purpose. This exemption cannot apply where THA is required by law to provide such disclosure.

If you do not object to the uses or disclosures as stated above, THA will accept this as having received your express consent.

Access to Your Personal Information

Members may, upon written request, access and where necessary update and/or correct the personal information THA has obtained from membership applications and other forms that it currently holds. However, there are times where the organisation is not in position to do so (e.g. where it would be unlawful to do so). If THA denies you access to this information, THA will notify you of this refusal and the basis for it.

Maintaining the Quality of your Personal Information

THA endeavours to ensure that personal information held is accurate, complete and up-to-date. Where you believe that personal information held by THA is not accurate, complete or up-to-date, then advise THA and every effort will be made to correct the information.

Feedback and Complaints

THA welcomes your inquiries or comments about our Privacy Policy. Should you have any comments or complaints please contact the THA Office.

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