



SACRED HEART CATHEDRAL PARISH

PLANNED GIVING CREDIT CARD AUTHORITY

Please tick one

☐

NEW REQUEST

☐

ALTERATION

☐

CANCELLATION

I, (Full Name of Contributor/Credit Card Holder)
(Please print)

Address

Phone

Email:

Pledge the amount below to the Parish Thanksgiving Programme and authorise the **Townsville Diocesan Development Fund** to charge my Credit Card via Westpac's secure PayWay. I declare that the account number given belongs to me, and that any changes to or cancellation of the automatic payment plan will be made strictly by me.

This authorisation is to remain in force in accordance with the terms described in the Planned Giving – Automatic Credit Card Payment Service Agreement (see reverse)

Details of Credit Card to be charged – (all details *must be* supplied)

Card Number:

Expiry Date:

 /

(Please tick)

Mastercard

☐

Visa

☐

Monthly (20th day)

☐

Quarterly (20th day - Mar/Jun/Sept/Dec)

☐

Half Yearly (20th day - Mar/Sept)

☐

Annually (20th day - March)

☐

Amount:

First Payment:

Final Payment Date:

Until Further Notice

Signature: _____

Date: _____

Please return the completed form to your Parish Office

Parish Reference Details

DDF Account:

806 S1

DDF Use Only

Date Processed

Processed by

REFERENCE

PLANNED GIVING – AUTOMATIC CREDIT CARD PAYMENT
SERVICE AGREEMENT (For your records to keep)

The Townsville Diocesan Development Fund (TDDF) on behalf of your Parish undertakes to charge your credit card on the nominated day each period as per the information you have provided. Please note the TDDF will not issue billing advices to you. Confirmation that the charge has occurred will be evidenced by the credit card charge to your nominated bank or financial institution account/statement.

The TDDF will provide you with 14 days' notice if we change any of the terms of the Credit Card Planned Giving Arrangement.

You should contact your Parish Office should you wish to:-

1. Alter the amount or defer any arrangements.
2. Stop any charges or Cancel this Credit Card Payment Request.
3. Query or dispute any charges

The Parish Office will in turn contact the TDDF and provide your written instructions in relation to "1" and "2" above. In respect of "3", the Parish will provide details to the TDDF who will investigate your claim and then liaise directly with you to achieve a resolution satisfactory to both the TDDF and you.

Credit Card payments **are not** available on all credit cards. Please note that we only accept Visa and Master Cards. Amex and Diners Cards are not accepted.

You should check your account details against a recent statement from your bank or financial institution to ensure their correctness. If uncertain, check with your bank or financial institution before completing the Credit Card Payment set up.

It is your responsibility to keep your credit card information current. Your Parish will attempt to notify you of expiring credit card information.

The TDDF has the right to terminate automatic payment service at any time with written notice to customers.

When the due date for payment falls on a day which is not a Business Day the charge will be processed by the TDDF on the next available Business Day.

If your credit card is declined the Parish will be advised of the unpaid item and will instigate contact directly with you. Any charges incurred by you at your Bank or Financial Institution are outside the control of the TDDF or your Parish.

Details of Customer records and account details will be kept securely and accessed only by the TDDF staff for the purpose of processing the Credit Card payment providing you with peace of mind. However, Westpac Bank may require such information to be provided to them in connection with a claim made on the credit card relating to an alleged incorrect or wrongful charge.

This agreement will remain in effect until cancelled by either party.

By signing page 1 you have consent to the agreement on this page.