



## CERTIFICATE IV in Justice Studies (10971NAT)

(RTO – Professional Investigators College of Australasia (PICA) - 40789)

Certificate IV in Justice Studies		Duration:	2 years
<b>Qualification description:</b>	<p>Certificate IV in Justice Studies is a nationally accredited course. The Certificate IV in Justice Studies is designed by justice professionals for people who would like to achieve employment in the criminal justice system and wish to develop a deeper understanding of the justice system.</p> <p>Aims: The Certificate IV in Justice Studies course is designed to</p> <ul style="list-style-type: none"> <li>• Provide students with a broad understanding of the justice system</li> <li>• Develop the personal skills and knowledge that underpin employment in the justice system.</li> </ul>		
<b>Entry requirements:</b>	<p>Academic - There are no formal entry requirements for this course. It is recommended that students have a pass in Year 10 English to demonstrate sufficient spoken and written comprehension to successfully complete all study and assessment requirements.</p> <p>Attitude – students need to demonstrate independent learning skills</p> <p>Students may be required to undertake an LLN test to determine suitability and any support needs.</p>		
<b>Qualification packaging rules:</b>	To attain this certificate, 10 units of competency (6 <b>core</b> and 4 <b>elective</b> ) must be completed.		
<b>Units of Competency delivered:</b>	<ol style="list-style-type: none"> <li>1. NAT10971001 Provide information and referral advice on justice-related issues</li> <li>2. NAT10971002 Prepare documentation for court proceedings</li> <li>3. NAT10971003 Analyse social justice issues</li> <li>4. BSBXCM401 Apply communication strategies in the workplace</li> <li>5. PSPREG033 Apply Regulatory Powers</li> <li>6. BSBLEG421 Apply understanding of the Australian Legal System</li> <li>7. PSPREG006 Produce formal record of interview</li> <li>8. PSPREG010 Prepare a brief of evidence</li> <li>9. PSPLEG002 Encourage compliance with legislation in public sector</li> <li>10. PSPETH007 Uphold and support the values and principles of public service</li> </ol>		
<b>Learning experiences:</b>	<p>Content is delivered in a classroom environment through Legal Studies/Certificate IV in Justice Studies classes or via independent study in Study Lines at school. Course content is provided by the trainer and assessor. This can be in the format of online reading and activities, video/face-to-face workshops.</p> <p><b>Technology required: access to the internet</b></p>		
<b>Assessment:</b>	<p>Evidence contributing towards competency will be collected throughout the program. This process allows a student's competency to be assessed in a holistic approach that integrates a range of competencies. Evidence is gathered through the following: written projects, online quizzes, observation of skills, oral and written questions.</p>		
<b>Pathways:</b>	<p>The Certificate IV in Justice Studies is recommended for students looking to gain employment or further study opportunities in justice and law-related fields such as the police service, justice-related occupations, corrective services, courts, legal offices, customs service, security industry and private investigations.</p>		
<b>Course Costs:</b>	\$750 up-front fee (current at 30 <sup>th</sup> April 2025)		
<b>Further information</b>	<p>Refund Policy: Please refer to the Student Handbook on the PICA website for the refund policy. Please note: Partial refunds will only be issued for extenuating circumstances at the discretion of the PICA CEO. A refund fee will be applied as an administration fee for requests for refund that are approved by PICA.</p>		