



Minutes of Annual General Meeting

held at Cairn Curran Sailing Clubrooms 4 August 2018

Meeting Commenced: 6:09 pm

Present

Refer attached Attendance Sheet

1. Apologies

Alan Mathews, Brian Reynolds, Grant MacDonald, Darren Ballard, Tammy Ballard, Craig Ginnivan, Kerry Collins, Max Fry, Max Stevens, Elizabeth Stevens, Alan Carson, Andrew Pollard

2. Confirmation of Minutes of Previous AGM

Minutes were confirmed

Moved: Peter Weiss

Seconded: Ray Eastwood

Carried

3. Receipt of Reports

Commodore's Report

Report tabled by Andrew Kean (attached)

Treasurer's Report

Report tabled by Peter Weiss (attached)

Motion: That this report be accepted

Moved: Peter Wiess

Seconded: Russell Denholm

Carried

Rear Commodore's Report

Report tabled by Darren Hocking (attached)

Sailing Committee's Report

Verbal report given by Mark Teasdale and Charles Thompson. Points noted were

- Sailing season started well before the outbreak of blue-green algae
- Winter series was well attended
- Training sessions for members for PRO duty both on and off water were well attended and will be repeated again for next season.
- Commodore's Trophy was one of the highlights of the season
- Training pre Christmas was good.
- Annual Regatta was good even though attendances were not as high as expected
- The Classic Class Dinghy Invitational event was good and is being repeated.
- Another highlight was the Bendigo/CCSC Challenge
- The transfer of the F15 regatta to Davey's Bay was a challenge but was well run by our volunteer members and we did it well.



- The Sailing Committee is to continue to work at rostering experienced members with those less experienced to increase our ability to successfully manage events.
- The winch installed for past season on the rescue boat is a success
- The Max Stevens rescue boat is a great asset to the club
- The refurbished Jack Wagstaff was a good decision and proved an asset to the club
- Planning for our 2018 Regatta needs to start now.

Training Committee's Report

Report tabled by Andrew Kean (attached)

4. Election of Office Bearers for coming year

Andrew Kean vacated the chair and Michael McCartney assumed the chair for the election process.

Commodore

Nomination Andrew Kean

Elected unopposed

Vice Commodore

Nomination Craig Ginnivan

Elected unopposed

Secretary

No written nominations were received however Craig Conn nominated himself and was elected unopposed.

Treasurer

Nomination Peter Weiss

Elected unopposed

(Signatories to the Bendigo Bank Account No: 123148926 and Sandhurst Trustees Account No: 126502806 to be amended as follows:

- Helen Whiteman to be deleted
- Craig Conn to be added

Determination of number of ordinary committee members

It was resolved that we would maintain the existing number of ordinary committee members at a maximum of eight.

Ordinary Members

Nominations - Written nominations were received from: **Darren Hocking** and **Alan Carson**. **Andrew Pollard** indicated by text message that he would accept a nomination. Nominations were called for from the members present and **Darren Martin** and **Mark Teasdale** were nominated. As the number of nominations were less than the maximum all nominees were elected unopposed.

The positions of Rear Commodore and Club Captain will be determined by the Committee and Sailing Committee at their respective next meetings.

Andrew Kean resumed the chair.



5. Determination of subscriptions and fees for coming year

The proposed increase (as detailed in the attached Treasurer's report and in the tabled Schedule of Fees) recommended by the Committee was put to the meeting.

Motion: That above recommendations be accepted
Moved: Peter Weiss
Seconded: Darren Hocking
Carried

Josh Hall requested that a rounding to the nearest \$5 would be preferable in future as it makes it easier for the Membership Officer when discussing fees with members and potential members. It was suggested that this may be taken into consideration for future fee increases.

6. Review Financial Statements

Motion: That there is no requirement for an external audit of the financial records of the club for the 2018-2019 financial year.
Moved: Darren Hocking
Seconded: Chris Telford
Carried

Russell Denholm asked to address the meeting to make three points:

- Firstly, he has never been involved in a club that was so well run, congratulations to the committee and members
- Secondly, in all his years involved in sailing he has never heard any criticism CCSC's ability to run races and we have a reputation for running an excellent regatta which reflects well on the good training and skills of the Sailing Committee.
- Finally, he would like to thank the members for their friendly and inclusive attitude, he has been made to feel very welcome.

Andrew Kean as Commodore thanked Russell for his comments, also thanked members for attending before declaring the meeting closed.

7. Meeting Closed at 7:23 pm



Cairn Curran Sailing Club Inc.

Commodore's report to Members

AGM Saturday 4 August 2018

I am pleased to present this report to the members of the Cairn Curran Sailing Club.

Firstly, thank you all for the opportunity and your confidence in me as Commodore of this terrific club.

Secondly, thanks for supporting both the club and the sport that the club is primarily here for... sailing.

We all know that it is not always easy and it takes commitment to turn up, week after week and season after season and support the club. Sailing as frequently and as well as you can, is only one way that members support the club. The reality is that many of our members do that and much more. I've said it before, I am very impressed by the non-sailing members that continue to support our club, and I thank them on behalf of all members for that. I am likewise impressed by the partners, friends or family of members—not members themselves—that also pitch in in times of greatest need to support our club—members, please thank them on our behalf.

Thanks to Rear Commodore Darren Hocking for all the work he has done, and helped to get done, around the club. Darren also manages the club boat yard and might be found out at the club any day of the week tinkering and maintaining things. Don't think it goes unnoticed.

Thanks also to any of the members—in particular the usual suspects—who show up for any and all of our working bees, great job we did get some things done this past year. Keep it up.

While we're on the subject of thanking. Thank you to the General and Sailing Committee members for your work and support this past season. Well done. Specifically, I would like to thank and acknowledge Helen Whiteman who is standing down as the club Secretary, after having performed a reprisal in this role over the past two years. Helen has done a fabulous job and made it both easy and difficult for someone to follow her in this role. I take this opportunity to remind members that nominations are still being accepted for this highly coveted position of responsibility.

Thanks also to Peter Weiss in the role of Club Treasurer. I understand we are in an OK position and Peter will report on the financial side of the club shortly. He also stepped in for Helen as Secretary while she was OS. Thanks Peter.

As Alan Carson mentioned in his report last season, small clubs struggling to attract and retain members is not something that is unique to us. However, many of the options that are suggested as opportunities for sailing clubs, while perhaps possible for the bayside clubs, would struggle to work for us. We need to work out what is best for our club.

Unfortunately, the training program has so far not been as fruitful as we might have hoped at growing our membership numbers. It seems that we are failing to retain members at more or less the same rate as we are managing to recruit them. Even then, one family who did renew their membership from training the previous season, didn't make it out to the club at all. If we want the club to survive, I think that we all have an obligation to put some of our efforts into making and maintaining members. Introducing more people to the sport must help to build participation numbers eventually.

I believe that we are very good at doing a lot with the limited resources that we have. We know that there is always more that can be done, and yes, things could be done better, with more people and money etc. But we do seem to do pretty well from what I can tell, and we aren't slacking off.

For the coming season the club has made commitments to several events over and above our regular program. We all need to chip in and share the workload. However, we also need to look after ourselves and know the extent of what we are able to do.

One new member already making his presence felt, is Russell Denholm (ex. BeYC). Not long after Russell joined us he was instrumental in organising a pre-season Impulse Training weekend. It was such a well attended and run event that they're set to do it again this coming season. Russell was also responsible for securing the support of Ronstan Australia as principal sponsors (in kind as trophies) for our Regatta last season. He has sailed as regularly as he could, providing some healthy competition within the fleet. Russell has also paved the way for other 'defectors' from BeYC, thanks Russell.

Beginning in September, as pre-season activity is the Taser and Impulse classes Training Weekend. The season will commence in October and Training programs will be starting up as well. November has our Regatta, the Flying Dutchman National Championships, and Jubilee State Titles all on the same weekend. The following weekend we'll again co-host the Classic Class Dinghy Invitation Weekend with Vic. Classic Wooden Dinghy Network and John Fairfax, thanks to Ralph Ballard and Mark Teasdale for initiating this last year. Somewhere in there October or November will be the annual Discover Sailing Day. Last season's DSD was not well attended due to the poor weather unfortunately. It was particularly miserable in the morning and our members were considering cancelling the day altogether as visitors began arriving and things cleared up just enough to get a few boats on the water.

In March 2019 we're set to host the Flying Fifteen International Victorian State Titles after the aborted attempt— due to the Blue Green algae—to host them last season. With the recent closure of the pondage in Gippsland the CCSC committee recently approved a proposal to host a second annual regatta on the Queen's Birthday weekend, (the Royal Regatta?) in all it's a pretty full program.

Recently Australian Sailing has merged and migrated membership databases, and introduced a new platform called RevSPORT or RevolutionSport. In the process some of our membership information has been lost or scrambled. We will ask all members to update their contact and personal details in the near future so that we have accurate records and up to date information on who and how to contact regarding club matters. The new platform can and will also be used for membership renewal and accept online payments.

Finally, I understand that there may be some new members nominated for positions on the General or Sailing committees, that's great news and we welcome your contribution. To those who are continuing on in these roles, thanks so much for the work that you do.

I am standing for Commodore again and hope that I can rely on your further support and commitment to the club in the coming season. I also hope to be able to sail as regularly as possible as well as continue my role in the sail training programs, with your help.

It sounds like more of a 'heads -up' for next season than, a 'report' on the past season.

Thank you for coming along tonight.

Remember we have a fantastic club and you are a part of it!

Andrew Kean. CCSC Commodore

4 August 2018



AGM 2017-2018
Prepared by: Peter Weiss

Cairn Curran Sailing Club

Treasurer's Report

2017 - 2018

The 2017-2018 financial year has been reasonably positive in terms of the club's financial position. Although the attached Profit and Loss and Balance Sheet indicate a net loss of \$2,719.83 this converts to a net profit of \$3,485.17 when depreciation expenses of \$6,205.00 are excluded.

Significant sources of income for the year are as follows:

- Memberships: \$11,595.10.
- Regatta: \$5,223.72 (net profit including Bar estimate of \$850)
- Bar and Canteen (net profit excluding Regatta): \$4,719.82
- Donations: \$1,945.00 (Including \$600 from Vesgovi family and \$500 from Impulse Association)

Significant expenses are as follows:

- Electricity: \$1,507.13 (Includes solar feed in credit of \$500.84)
- YV membership fees: \$2,215.90 (2018-2019 seasons fee currently under review by YV)
- GMW lease: \$1,316.55
- Boat and trailer insurance/registration/operating costs: \$4,237.81
- Building/contents and Volunteer's Insurance: \$3,617.68

The club was fortunate to be able to purchase three more Pacers from RBYC at a total cost of \$1,000 in addition to acquiring two Cadets at no cost (again from RBYC).

Work has continued on the back wall of the Men's Change Room at relatively minimal expense compared with the previous year.

Additional income was also generated by the Impulse Training Weekend, The Classic Boat Weekend and the FD Titles. Thank you to all who contributed to these and other events including the Regatta.

Account balances as of June 30 2018 are as follows:

- Working account:: \$8,081.22
- Sandhurst account: \$6,459.14
- Kitchen and Bar tills: \$100.64

\$3,000 was transferred from the Working account to the Sandhurst account on 01/07/2018.

Membership numbers have remained relatively stable since last year and will hopefully remain so or even increase. Assuming water levels allow reasonable numbers to be attracted to the Regatta and other events and programs scheduled for next season and in conjunction with bar and canteen sales as well as venue hire, I am confident that the finances of the club will remain in good shape and viable for the upcoming season.

I would like to thank Allan Mathews and Kellie Hocking for reviewing the 2017-2018 financials. Profit & Loss and Balance Sheet are attached for your reference.

I would also like to thank last year's Treasurer Josh Hall for his comprehensive hand over and Helen Whiteman for her ongoing assistance during the course of the year.

Finally, the Committee would like to recommend a modest 3% 2018-2019 membership fee increase for your consideration.

Regards,

Peter Weiss (Treasurer)

Profit & Loss [With Year to Date]

July 2017 To June 2018

ABN: 75 280 868 704

Email: treasurer@ccsc.org.au

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Income				
Camping Income	\$770.00	2.4%	\$770.00	2.4%
Club Apparel Income	\$60.00	0.2%	\$60.00	0.2%
Presentation event income	\$1,700.00	5.3%	\$1,700.00	5.3%
Donation/Gift Income	\$1,945.00	6.1%	\$1,945.00	6.1%
Bingo/Raffle Income	\$115.00	0.4%	\$115.00	0.4%
Memberships	\$11,595.10	36.2%	\$11,595.10	36.2%
Bar/Canteen Income	\$9,653.00	30.1%	\$9,653.00	30.1%
Key deposit Income	\$20.00	0.1%	\$20.00	0.1%
Hire of club rooms/facilities	\$774.50	2.4%	\$774.50	2.4%
Regatta Income - registrations	\$880.00	2.7%	\$880.00	2.7%
Regatta Income - kitchen	\$3,700.30	11.5%	\$3,700.30	11.5%
Interest / Dividends	\$119.12	0.4%	\$119.12	0.4%
Event Registrations	\$720.00	2.2%	\$720.00	2.2%
Total Income	\$32,052.02	100.0%	\$32,052.02	100.0%
Total Cost Of Sales	\$0.00	0.0%	\$0.00	0.0%
Gross Profit	\$32,052.02	100.0%	\$32,052.02	100.0%
Expenses				
General Expenses				
Advertising & Marketing	\$217.04	0.7%	\$217.04	0.7%
Bank Fees	\$2.55	0.0%	\$2.55	0.0%
Cleaning Expenses	\$23.80	0.1%	\$23.80	0.1%
Electricity Expenses	\$1,507.13	4.7%	\$1,507.13	4.7%
Gas Expenses	\$910.00	2.8%	\$910.00	2.8%
General Repairs & Maintenance	\$2,298.05	7.2%	\$2,298.05	7.2%
Council Rates	\$231.50	0.7%	\$231.50	0.7%
Water Expenses	\$663.87	2.1%	\$663.87	2.1%
Stationery	\$201.90	0.6%	\$201.90	0.6%
Affiliation Expenses	\$2,215.90	6.9%	\$2,215.90	6.9%
Building Materials (Repairs)	\$889.51	2.8%	\$889.51	2.8%
CFA Expenses	\$201.20	0.6%	\$201.20	0.6%
GMW Lease	\$1,316.55	4.1%	\$1,316.55	4.1%
Liquor licence	\$214.20	0.7%	\$214.20	0.7%
Event Permits	\$200.00	0.6%	\$200.00	0.6%
Drinks	\$4,933.18	15.4%	\$4,933.18	15.4%
Presentation - Food & Catering	\$1,826.99	5.7%	\$1,826.99	5.7%
Training	\$197.52	0.6%	\$197.52	0.6%
Regatta - Food & Catering	\$1,099.58	3.4%	\$1,099.58	3.4%
Kitchen / Bar - equipment	\$271.49	0.8%	\$271.49	0.8%
Race equipment	\$553.10	1.7%	\$553.10	1.7%
Trophies and Awards	\$150.95	0.5%	\$150.95	0.5%
Septic Service	\$360.00	1.1%	\$360.00	1.1%
Total General Expenses	\$20,486.01	63.9%	\$20,486.01	63.9%
Other - Food & Catering	\$225.35	0.7%	\$225.35	0.7%
Depreciation Expenses				
Depreciation - Buildings	\$1,888.00	5.9%	\$1,888.00	5.9%
Depreciation - Plant & Equip.	\$3,502.00	10.9%	\$3,502.00	10.9%
Depreciation - Contents	\$815.00	2.5%	\$815.00	2.5%
Total Depreciation Expenses	\$6,205.00	19.4%	\$6,205.00	19.4%
Boat Expenses				

This report includes Year-End Adjustments.

Profit & Loss [With Year to Date]

July 2017 To June 2018

ABN: 75 280 868 704

Email: treasurer@ccsc.org.au

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Boat & Trailer Registration	\$318.40	1.0%	\$318.40	1.0%
Boat Insurance	\$2,085.82	6.5%	\$2,085.82	6.5%
Boat Fuel/Oil/Batteries	\$546.66	1.7%	\$546.66	1.7%
Boat & Trailer Maintenance	\$1,286.93	4.0%	\$1,286.93	4.0%
Total Boat Expenses	\$4,237.81	13.2%	\$4,237.81	13.2%
Insurance Expenses				
Volunteers insurance	\$860.00	2.7%	\$860.00	2.7%
Building/Content/Boat Insur.	\$2,757.68	8.6%	\$2,757.68	8.6%
Total Insurance Expenses	\$3,617.68	11.3%	\$3,617.68	11.3%
Total Expenses	\$34,771.85	108.5%	\$34,771.85	108.5%
Operating Profit	-\$2,719.83	(8.5)%	-\$2,719.83	(8.5)%
Total Other Income	\$0.00	0.0%	\$0.00	0.0%
Total Other Expenses	\$0.00	0.0%	\$0.00	0.0%
Net Profit/(Loss)	-\$2,719.83	(8.5)%	-\$2,719.83	(8.5)%

This report includes Year-End Adjustments.

Balance Sheet

As of June 2018

ABN: 75 280 868 704
Email: treasurer@ccsc.org.au

Assets		
Current Assets		
Bank Accounts		
BBL Working Account	\$8,081.28	
Sandhurst Savings Account	\$6,459.14	
Kitchen & Bar tills	\$100.64	
Total Bank Accounts		\$14,641.06
Total Current Assets		\$14,641.06
Non-Current Assets		
Buildings at cost		
Buildings at cost - Other	\$83,333.86	
Accum. Depr. Buildings	-\$38,022.76	
Contents at cost		
Contents at cost - Other	\$16,261.00	
Accum. Depr. Contents	-\$8,926.09	
Plant and equipment		
Solar Power	\$5,920.00	
Plant and equipment - Other	\$48,686.46	
Accum. Depr. Plant and Equip.	-\$23,083.47	
Total Non-Current Assets		\$84,169.00
Other Assets		
Club Keys	\$300.00	
Total Assets		\$99,110.06
Liabilities		
Current Liabilities		
Other Current Liabilities		
Key refundable deposits	\$725.00	
Total Other Current Liabilities		\$725.00
Total Current Liabilities		\$725.00
Total Liabilities		\$725.00
Net Assets		\$98,385.06
Equity		
Prior Year's Surplus/Deficit	\$86,548.88	
Retained Earnings	\$10,674.54	
Net Income	\$3,881.47	
Current Year Surplus/Deficit	-\$2,719.83	
Total Equity		\$98,385.06

This report includes Year-End Adjustments.



PO Box 126
Castlemaine
Victoria 3450



Rear Commodores Report

Season 2017/ 2018

Stage 1 of the men's change room is now completed, thank you to the team that has been working on that project. There will more stages to do at a later date as required.

A number of other projects have also been completed.

We still have a number of small jobs outstanding, but we aim to have them completed in the near future.

The next major type projects are:

- Repair ramp front of main boat shed.
- Remove and replace small section of clubhouse wall southern side near fireplace.
- One of the biggest jobs we have to prepare for is removal and repair of the southern wall in the kitchen, this will require some careful planning to minimize disruption to normal club activities.

Darren Hocking

Rear Commodore

Training Sub-committee report season 2017-18

Training sub-committee members

Andrew Kean, Josh Hall and Ray Eastwood

CCSC Training sub-committee attempted to conduct two programs this past season.

'Learn to Sail' commencing 14 October, 5 sessions through to 9 December.

Training sessions fortnightly on Saturday morning 9am–12pm

'Keep Sailing' commenced 3 February through to 3 March.

Four sessions were scheduled to run weekly (except 10 Feb) Saturday 9am–12pm

As per the previous season most trainees were Associate (Training) members of the club.

'Learn to Sail' the pre-Christmas program

Once again we started the season with a full subscribed program of 17 participants, 5 adults and 12 juniors (from 7–14 years old). This included two families of four making up significant numbers. After the training commenced a further two adults were welcomed as full members on the condition they provide their own boat (Nicholas and Fiona in a 125).

While the lake (currently at 52%) didn't refill completely in the off season the water level at the start of the season was reasonably high at approximately 80% capacity.

The first several training sessions were well attended and supported by club members, trainees and parents. Instructors were rotated through the program, with Chas Thompson, Michael McCartney, Ray Eastwood and myself providing the primary instruction.

Completing the sequence earlier in December, and prior to the Christmas crush proved to be a good move although we still only managed to get 10 of the 19 attending, a definite drop in number from previous weeks. December would seem difficult to manage.

An additional program?

As per the previous year demand outstripped our ability to supply in regards to training.

At the commencement of the season, and after some to-ing and fro-ing, we had a further 16 people on a wait list for training.

Due to the size of the club, the number of volunteers and our ability to resource and accommodate the activity, we decided it was not feasible to run a second sail training program.

'Keep Sailing' the post-Christmas program

Scheduled for 4 sessions, plus CCSC encouragement and support to attend the Victorian Youth Carnival at Mornington Yacht Club over weekend of 10-11 of February. It was attended by several members and about 6 junior sailors from CCSC. We hope to be able to include this event on our calendar again next season.

Unfortunately, things didn't run to plan, as a Blue Green Algae warning that started in December significantly reducing trainee attendance. The decision was made to postpone training until the GM Water warning was lifted. While the water quality appeared to improve significantly, the warnings remained current—and are actually still in effect—meaning that we were not able to complete the season's scheduled training program.

We can improve our communication with the Trainees regarding the whole program schedule, and conditions (such as the BG Algae) that may affect the program.

Retention and transition

Only one of the trainees from the previous season continued on into club sailing this season.

Boats

The club purchased a further three Pacers from Royal Brighton Yacht Club bringing our fleet of Pacers up to five reasonable boats. Many thanks goes to Peter Weiss for assisting in the collection of the boats, and Craig Ginnivan for maintenance and repair work to prepare them for service.

We now have 14 boats available for training: 8 Sabots, 5 Pacers, 1 Sabre
Having this number of double handed dinghies greatly enhances our training capacity for the coming season.

Further to that, two 12' Cadets, were also gifted to CCSC from Royal Brighton Yacht Club. These boats have been allocated on long term loan to some of our Trainee members (families) for their ongoing use.

We hope to see the boats on the water regularly in the coming season.

RHIB Max Stevens

In 2016 we purchased a RHIB that has so far performed very well and greatly enhanced our capacity to supervise the trainees on the water, and to run events in general.

Sausage sizzle

We continued to offer BBQ sausages after each training session, it adds to the general atmosphere and club environment and allowed for trainees to stay on a bit longer and chat with club members. It would seem that the training assistants also appreciated some sustenance after training. Expect it to continue next season.

Next season

The plan for the coming season is very much like last season's. We are discussing whether/ how, we might make up for sessions that we were not able run last season—and hope to re-engage many of those same people—as well as introduce a new cohort of trainees into a new program.

As a club we still need to develop suitable pathways and support for trainees to allow them to gradually grow and develop their interest, capacity and enjoyment of sailing.

There are quite a lot of other people to thank once again

The usual crew. Josh Hall, Ray Eastwood, Charles Thompson, Michael McCartney, Helen Whiteman, Allan Mathews, Ralph Ballard, Peter Weiss, Peter Wilcock, Charlie Bell-Wilcock, Mabel Kean, Phonse O'Bryan and the trainee's parents who come along bring their kids and lend their support, crew safety boats, provide the instruction, repair boats, give advice & support, manage kids on shore, make sure everyone gets a go, tend the BBQ and generally assist with the program, it is invaluable and much appreciated.

Thanks also to CCSC Committee for its ongoing support.

2018-19 Season recommendations and considerations

- Continue to run the Learn to Sail program pre-Christmas.
- Engage people who registered last year that we could not accommodate
- Encourage greater club member participation/support of trainees
- Invite past trainees back to continue their training, membership and involvement with the club
- Provide opportunities for new members to develop skills and experience
- Encourage regular club sailing and/or racing for juniors

Andrew Kean

CCSC August 2018