

Pacific Islands Chiefs of Police (PICP) Women's Advisory Network Exchanges 2017 Project process.

Introduction

Since 2008 PICP-WAN has funded a number of inter-country exchanges and development opportunities by both sworn and unsworn Police Officers from Pacific Police Services.

The program aims to expand and strengthen the women's network throughout Pacific Policing by supporting officers to network with colleagues in all facets of policing.

Exchange applicants are asked to identify a business area of interest to themselves and their organization. Applicants will be expected to explain why they have selected the topic of study, and provide three objectives they agree to set themselves for the exchange. The chosen study topic may be any aspect of policing and is not restricted to "women's issues".

Process

1. Advertisement by way of an "Expression of Interest" to all PICP WAN and notice to PICP;
2. Application forms together with CVs are collated and considered by a WAN Committee panel in each jurisdiction in consultation with the Chief;

Note: Each panel should consider:

- Priority and relevance of member to undertake chosen topic of study
- Written application form
- Current performance appraisal
- Good level of writing, communication and presentation skills
- Reasonable level of English or language of country to be visited
- Current level of engagement with local Women's network
- Ability to share and to effect change in own country on return.
- Ability to be released for a period of up to 3 weeks.
- Chosen field to be studied and potential value to service upon return.
- Current health of applicant.

Applicants should be asked to present to the panel on:

- Objectives of visit
 - Why they have chosen the topic and country concerned.
3. Successful application from each jurisdiction (and no more than 1 reserve) together with panel's assessment and approval of Chief of Police to be provided to PICP Secretariat.

PICP WAN/Secretariat Responsibilities

- Examine endorsed applications from each jurisdiction and consider against previous opportunities (for the individuals and the number of applicants previously selected from countries) to finalise Exchange Candidates;
- Confirm topic of study or development opportunity.
- Arrange country and or placement to visit.
- Confirm a host country are prepared to host development opportunity.
- Identify a WAN contact person in host country.
- Prepare "Exchange of Letters" between countries and PICP-Secretariat.
- Approve programme of visit drawn up between candidate & host.
- Brief all participants.
- Arrange travel and accommodation.
- Provide support and advice to Candidate and both countries.
- Monitor Exchange.
- Review draft report of visit from candidate prior to submission to own and host commissioner.

Expectations of Exchange Candidates

- Candidate must manage all activities within the funding provided.
- Funding will cover transport to country, per diems/incidentals, and accommodation.
- Selected candidates or their service responsible for initial cost of any visas, reimbursed by PICP WAN from received invoice.
- Candidate will attend a WAN meeting whilst in the country of visit and will report back to a meeting of their own WAN on return.
- Candidate will act in a professional manner and be of good behaviour.
- Candidate will submit an Exchange Report to PICP-Secretariat within 14 days of return to home country.

Expectations of Exchange host

- Provide a liaison person from host WAN.
- Identify a suitable work supervisor.
- Liaise with PICP Secretariat to advise on suitable accommodation and programme plan.
- Meet & greet Candidates on arrival and assist with transport between work and accommodation venues.
- Host candidate at local WAN meeting.
- Local WAN to arrange weekend activities.
- Provide access to information on topic being studied and provide work observations.
- Report any issues to the PICP-Secretariat as soon as they occur.