

YOUR APPLICATION WILL NOT BE ACCEPTED UNLESS ALL REQUIRED DOCUMENTS ARE COPIED AND ATTACHED

***Should you wish to have documents photocopied in our office a photocopying service surcharge will be incurred @ \$1 per page**

Each applicant is required to provide minimum 3 years history + documents from each category as detailed below

- **Photo Identification** (Minimum 1 required)
Drivers Licence, Passport or Photo ID card
- **Other Identification** (Minimum 1 required)
Medicare card or healthcare card
- **Proof of Income** (Minimum 2 required)
Current pay slip, **Centrelink statement **if you are receiving an income from Centrelink a HISTORY OF ADDRESSES MUST be supplied, ask for one at Centrelink**** tax return, letter from employer, statement of viability (where applicant is self-employed)
- **Proof of Residence** (Minimum 2 required)
Council/water rates notice, utilities account, vehicle registration etc
- **Financial Record** (Minimum 1 required)
Loan, bank or investment statement
- **Tenancy History** (If applicable – Minimum 1 required)
Current rent receipt, current rental ledger, and previous rental references

Please note: requesting the above supporting documents has been designed to suit the majority of applicants. If you are renting for the first time or are having difficulty providing the requested documents, please contact our office to discuss alternatives

connectnow.

P: 1300 554 323

E: info@connectnow.com.au

A free service – Connecting Your Utilities Has Never Been Easier

connectnow is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-TV to a choice of Australia's leading providers. connectnow can also assist with discounted quotes for removalists, van/truck hire, cleaning services and insurance and more. No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call. This is a value-added service independent of your tenancy application—you are not obligated to use connectnow. A connectnow representative will make all reasonable efforts to contact you within One working day of receiving an application. If connectnow was unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection is completed. While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Declaration:

Connection of your utilities will only be initiated once a representative has discussed your details with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s). The privacy of our customers is of vital importance to connectnow. I consent to the collection of my personal information by Connectnow Pty Ltd ACN 79 097 398 662 for the purposes of arranging for the connection and or disconnection of the nominated moving and connections services and related services, and to providing my personal information contained in this application to the relevant service providers, in accordance with Connectnow's Privacy Policy (which is available for my inspection at www.connectnow.com.au) Connectnow and those service providers may contact me from time to time (including by electronic means) to let me know about new or existing products or services. I understand that I can contact Connectnow at any time if I do not want to receive that information from Connectnow or if I want to update my personal information. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames, terms and conditions once agreeing to use the chosen service provider. I authorise the obtaining of a National Metering Identifier and or a Metering Installation Registration Number on my residential address to obtain supply details. It is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection and that there is easy access to the meters. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow may be paid a fee by the service provider and may pay a fee to the Agent in respect of the provision of the service provided to me by connectnow.

CONNECT ME NOW: YES or NO

Signature of Applicants: _____ / _____

Date: _____

DECLARATION

- I/we have inspected the property being applied for on ____/____/____
- I/we accept the property in its current condition as at time of inspection
- I/we offer to rent the property from the owner under a lease to be prepared by the agent
- I/we declare that all the information contained in this application is true and correct and that the information is provided of my/our own freewill
- I/we authorise the agent to obtain personal information at their discretion from:
 - a) Personal referees listed in application
 - b) Employer(s)
 - c) Owner/Agent of previous/current address
- I/we authorise the agent to access and obtain record/listing from any tenancy default database at their discretion
- I/we agree to allow the agent to photocopy the information supplied by me/us for their records and acknowledge that this information will be archived (destroyed) after 4 weeks from the date application is received.
- I/we understand that if I/we default under a rental agreement, the agent may disclose details of any such default to tenancy default databases and to agents/landlords of properties I/we may apply for in the future.
- I/we further declare that we are not paying off any previous rental debt
- **I/we acknowledge and agree that in providing our current email address to Steve Bates Real Estate we consent to this being the main method of communication throughout the course of our tenancy. We are aware that the Residential Tenancy Act 2010 permits the electronic service of notices and Steve Bates Real Estate has declared that this is their policy for all new tenancies. Initial/s: _____/_____/_____**
- I/we acknowledge that the agent will use and disclose my/our personal information in order to:
 - a) Communicate with the owner and select a tenant
 - b) Prepare lease/tenancy documents
 - c) Allow organisations/tradespeople and the like to contact me/us
 - d) Facilitate the sale of the property should it be placed on the market
 - e) Lodge/claim/transfer of rental bond in cooperation with applicable Residential Tenancy Bond Authority.
 - f) Refer to Tribunals/Courts and Statutory Authorities where applicable.
 - g) Refer to collection agents/lawyers and the like where applicable.

Holding Deposit:

The holding fee/deposit (not exceeding one week's rent) keeps the premises off the market for the prospective tenant for 7 days (or longer by agreement)

- (i) I/we agree that the holding fee is payable within 24 hours of my/our application being accepted
- (ii) Once holding deposit has been paid the property owner undertakes not to enter into a residential tenancy agreement for the premises with any other person/s within 7 days of payment of deposit unless the applicant/s notifies the owner/agent that the applicant/s no longer wish to proceed with tenancy.
- (iii) The holding deposit will be retained by the owner/agent and upon commencement of tenancy will be allocated as rent
- (iv) Where the applicant refuses/fails to proceed with the scheduled tenancy and enter into a residential tenancy agreement the entire deposit is forfeited by the applicant and retained by the owner.
- (v) If the applicant refuses/fails to proceed with the scheduled tenancy on the grounds of misrepresentation or failure to disclose a material fact by the landlord/landlords agent, the holding deposit will be refunded to the applicant by way of Trust Account Cheque.
- I/we agree and understand that in the event of this application being declined there is no requirement by law for the agent to disclose to me/us any reason for such rejection. I/We also agree that I/we will not raise any objection for not being provided a reason for any rejection of this application.
- I/we acknowledge and understand that the availability of telephone lines, internet service, analogue, digital or cable television (and the adequacy of such services) are the sole responsibility of the tenant/s and the tenant should make their own enquiries as to the availability of such services before accepting the tenancy of the property. The landlord does not declare that any telephone plugs, antenna sockets or other service points are in good working order and such items are not inclusions of the property.
-

Signature of Applicant/s: _____ / _____ Date _____

Address of Property/Properties you are applying for:

1. _____
2. _____
3. _____

Proposed commencement date: ____/____/____

Personal Details:

Surname: _____

Given Name/s: _____

DOB: ____/____/____

Drivers Licence No: _____

Car registration: _____ Make/Model: _____

Passport No: _____

- Are you relying on third party assistance for payment of bond/advance rent? Yes or No
- Are you on a public housing waiting list? Yes or No
- Do you have an existing Rental Bond online account Yes or No

Application Details:

Adults: _____ Children: _____ Pets: Yes/No (Breed, Age, De-sexed) – Attach Photo
Ages: ____/____/____/____ Details: _____

Contact Details:

Address: _____

Phone: _____ Mobile: _____

Email (NB: nominate chosen email as main contact): _____

Residential Details

Current Address: _____

Please indicate: Owner / Renting / Other

Occupancy Period: _____ Years _____ Months

Reason for leaving: _____

Selling/Managing Agent (if applicable): _____

Phone: _____ Fax: _____

Weekly rental amount paid: \$ _____

Previous Residential Details

Previous Address: _____

Please indicate: Owner / Renting / Other

Occupancy Period: _____ Years _____ Months

Reason for leaving: _____

Selling/Managing Agent (if applicable): _____

Phone: _____ Fax: _____

Weekly rental amount paid: \$ _____

Personal Reference – *Note: this cannot be someone to whom you are related*

Name: _____ Phone: _____

Address: _____

Relationship to you: _____

Employment Details

Current Occupation _____

Current Employer: _____

Address: _____

Contact Name: _____ Phone: _____

Please Indicate: Full Time/Part Time/ Casual/ Unemployed/ Other

Employment Period: _____ Years _____ Months

Net Weekly Income \$ _____

Employment Details

Previous Occupation: _____

Previous Employer: _____

Address: _____

Contact Name: _____ Phone: _____

Please Indicate: Full Time/Part Time/ Casual/ Unemployed/ Other

Employment Period: _____ Years _____ Months

Net Weekly Income \$ _____

If selecting 'other' please give details below:

Emergency Contacts: **(THIS CANNOT BE THE PERSON YOU ARE APPLYING WITH)**

Emergency Contact (1)

Name: _____

Relationship to you: _____

Address: _____

Phone: _____

Emergency Contact (2)

Name: _____

Relationship to you: _____

Address: _____

Phone: _____

THANK YOU FOR APPLYING THROUGH STEVE BATES REAL ESTATE

PLEASE ALLOW 48 HOURS FOR PROCESSING OF YOUR APPLICATION

stevebates