

RESIDENTIAL PROPERTY MANAGER – FULL TIME

Garry Nash & Co. was established in 1981. Our team of 30 is committed to delivering the highest standard of ethics, values and client care. We strive to foster a caring workplace environment with a focus on developing team members to their full potential.

About the role

Our Residential Property Managers play a key role in monitoring the condition of residential properties through regular inspections; organising maintenance; and communicating with property owners and tenants. This requires a keen eye for detail, accuracy and an organised, efficient approach.

Hours of work

This is a full-time role, 38 hours per week.

These hours are worked Monday to Friday, 9.00am-5.30pm with a one hour lunch break (unpaid).

Skills and experience

The successful applicant must be honest, hardworking, mature minded and enthusiastic. Other essential qualities include:

- Agent's Representative qualification;
- Previous experience as a Property Manager;
- Proficient computer skills;
- Excellent attention to detail and accuracy;
- Excellent communication skills;
- Professional presentation and demeanour;
- A satisfactory Police Check.
- A current driver's licence.

Remuneration

This position falls under the *Real Estate Industry Award 2020* Level 2 Representative classification. Above award wages apply.

Position Description

To access the Position Description, please click on: <https://tinyurl.com/y27q6ewh>

Please forward your application addressing the key selection criteria to:

Attention: Sarah Noble
Garry Nash & Co. Real Estate
23 Baker Street Wangaratta 3677
Or: email – snoble@garrynash.com.au

Applications close at 12 noon on Monday 22 February 2021

INTEGRITY · EXPERIENCE · RESULTS