



APPLICATION FOR RESIDENTIAL TENANCY

* I/We acknowledge that both the Lessor and I/We as tenant/s are bound by this application immediately on communication of the Lessor's or his Agent's acceptance of it.
* Agent for Lessor: Northside First National

FIRST APPLICANT	
Rental Property	Address: _____ _____
	Rent to be paid \$ _____ per week Bond to be Paid \$ _____
Tenancy Requirements	Commencement date: _____ / _____ / _____ Length of Tenancy: _____ years _____ months
Applicant's Name and Current Address	Name: _____
	Address: _____ Is this your own home or a rental property?
Personal Details	Date of Birth: _____ <input type="checkbox"/> Male <input type="checkbox"/> Female
	Drivers Lic No. _____ Exp Date: _____ Passport No. _____ Exp Date: _____
Applicant's contact details	☎ (home) _____ ☎ (mobile) _____
	☎ (work) _____ ✉ (email) _____
Current Rental Details	Address: _____
	Weekly rent: \$ _____ How long did you reside at the property? _____ years _____ months
	Agent Landlord: _____ ☎ (Business) _____
	Reason for Leaving: _____
Previous Rental Details	Address: _____
	Weekly rent: \$ _____ How long did you reside at the property? _____ years _____ months
	Agent Landlord: _____ ☎ (Business) _____
	Reason for Leaving: _____
Employment	Current Employer: _____ Your Position: _____
	Contact Name: _____ ☎ (Business) _____
	Length of employment: _____ years _____ months Income after tax per week: \$ _____
Occupancy details	Total number of occupants who will be residing at this property: _____
	Full names and ages of all occupants not on application form: _____
Pets	No. of Pets: _____ Type of Pets: _____ Smoker: Yes or No Registered: Yes/No Breed: _____
Emergency contact details: <small>(not living with you)</small>	Name: _____ Address: _____
	Relationship _____ ☎ (Mobile) _____
Person/Business references <small>(not related)</small>	Name: _____ Address: _____
	Relationship _____ ☎ (Mobile) _____



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SECOND APPLICANT	
Rental Property	Address: _____ _____
	Rent to be paid \$ _____ per week Bond to be Paid \$ _____
Tenancy Requirements	Commencement date: _____ / _____ / _____ Length of Tenancy: _____ years _____ months
Applicant's Name and Current Address	Name: _____ Address: _____ Is this your own home or a rental property?
Personal Details	Date of Birth: _____ <input type="checkbox"/> Male <input type="checkbox"/> Female
	Drivers Lic No. _____ Exp Date: _____ Passport No. _____ Exp Date: _____
Applicant's contact details	☐ (home) ☐ (mobile) ☐ (work) ☐ (email)
Current Rental Details	Address: _____ Weekly rent: \$ _____ How long did you reside at the property? _____ years _____ months Agent Landlord: _____ ☐ (Business) Reason for Leaving: _____
Previous Rental Details	Address: _____ Weekly rent: \$ _____ How long did you reside at the property? _____ years _____ months Agent Landlord: _____ ☐ (Business) Reason for Leaving: _____
Employment	Current Employer: _____ Your Position: _____ Contact Name: _____ ☐ (Business) Length of employment: _____ years _____ months Income after tax per week: \$ _____
Occupancy details	Total number of occupants who will be residing at this property: _____ Full names and ages of all occupants not on application form: _____
Pets	No. of Pets: _____ Type of Pets: _____ Smoker: Yes or No Registered: Yes/No Breed: _____
Emergency contact details: (not living with you)	Name: _____ Address: _____ Relationship _____ ☐ (Mobile)
Person/Business references (not related)	Name: _____ Address: _____ Relationship _____ ☐ (Mobile)



1. I/We the Applicant(s) declare that the above information is true and correct and that I/We have supplied it of our own free will. I/We understand that the information has been collected by you as the Letting Agent, for the purpose of determining whether I/We am/are an appropriate tenant for the property. I/We authorise you to verify the above information by contacting and checking the accuracy of the information with those persons named in this application, and by undertaking such enquiries and searches (including tenancy database searches) as you consider reasonably necessary.
2. I/We acknowledge that any false information I/We provide in this application could jeopardize this application and any subsequent tenancy agreement I/We enter into on approval by the Lessor or Agent.
3. I/We acknowledge and accept that if this application is unsuccessful, the Agent is not legally obliged to give reasons for this.
4. I/We the Applicant(s) declare that I/We am/are not bankrupt and that the rental is within our means.
5. I/We have inspected the premises and wish to take a tenancy for a period of _____ months from ___/___/___ at a rental of \$ _____ per week.
6. I/We also undertake to pay a Rental Bond of \$ _____ when I/We sign the Tenancy Agreement.

First Applicant's Signature: _____ Date: _____

Second Applicant's Signature: _____ Date: _____

In the presence of (name & signature) _____

Statement of costs:

Rental Bond (4 weeks rent)	\$
Rent (one week payable upon approval)	\$
Total	\$

Please note: A deposit of one (1) week's rent is payable immediately upon verbal approval of application. Bond is to be paid in full on or before move in date.

OFFICE USE ONLY	Points	Comments	Staff Member
Drivers Licence	60		
Proof on income	30		
Last 4 rent receipts	50		
Photo ID	30		
Passport	60		
Written References	20		
Copy of Bills	20		

OFFICE USE ONLY	Date	Comments	Staff Member
Employment Verified			
TICA Checked			
Previous Rental Checked			
Personal References Checked			

DISCLAIMER / AUTHORITY

I, the said applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I further authorise the letting agent to contact and or conduct any inquiries and or searches with regard to the information and references supplied in this application. I, the said applicant, do solemnly and sincerely declare that I am over 18 years of age and eligible to enter into this agreement. I, the said applicant, do solemnly and sincerely declare; -

1. I have inspected the property located at: _____.
2. I have of my own accord decided that I wish to rent the aforementioned property commencing ____ / ____ / ____ for a period of _____ months.
3. I have been informed, understand and agree that the rental for the said property is to be \$_____ per week and that this rental is within my means to support.
4. I have been informed, understand and agree that the rental for the said property is to be paid on the due date every week or fortnight and is to be 2 weeks in advance.
5. I have been informed, understand and agree that the bond of the aforesaid property will be \$_____ and I further agree and undertake to pay the full bond by cash or bank cheque on or before signing the tenancy agreement. I further authorise the letting agent to attend to all details regarding the lodgement of the said rental bond with the appropriate authority.
6. I have been informed, understand and agree that the acceptance of my application is subject to a satisfactory report being obtained from information supplied on the tenancy application submitted to me.
7. I have been informed, understand and agree that should there be a requirement to commence proceedings for recovery of rent, repairs and or damage to the aforesaid property during the term or at the expiration of the tenancy agreement all cost associated with these proceedings shall be able to be recovered from me.
8. I have been informed, understand and agree that should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application.

PRIVACY ACT ACKNOWLEDGEMENT - COLLECTION NOTICE

In Accordance with the Privacy Act I/We acknowledge and authorise Northside First National Real Estate to use and obtain or collect from other sources, information necessary for you to verify my/our identity, to process and evaluate this application and to manage the tenant. Personal information collected about me/us in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including the Lessor/s, referees, other agents, tradespeople (for maintenance purposes) and third party operators of tenancy reference database. Information already held on tenancy reference databases may also be disclosed to Northside First National Real Estate and or the Lessor/s. If I/we enter into a tenancy agreement and I/we fail to comply with my/our obligation under the agreement, that fact and other relevant personal information collected about me/us during the course of the tenancy may also be disclosed to the Lessor/s, third party operators of tenancy reference databases and/or other agents.

I/we acknowledge that if I/we would like access to the personal information you hold, the I/we can do so by contacting Northside First National Real Estate at 1229 Sandgate Road, Nundah, Telephone 07 3266 3555 or Fax 07 3266 6866. I/we acknowledge that I/we can also correct this information if it is inaccurate, incomplete or out of date.

I/we acknowledge that if the information required is not provided, Northside First National Real Estate may not be able to process this application and manage the tenancy.

First Applicant Name: _____

First Applicant Signature: _____ DATE _____

Second Applicant Name: _____

Second Applicant Signature: _____ DATE _____