



first
national
 REAL ESTATE | FOB

VACATING NOTICE

I/We.....

Of.....

Being the current tenant of the above-mentioned property, hereby give you notice of my/our intention to vacate the property 28 day's from today's date.

LEASE BREAK

YES

NO

I understand that in breaking my/our lease I/we remain liable for the ongoing payment of rental and the ongoing maintenance of the property until the property is re-let to a suitable tenant or until my/our lease expires, whichever comes first

I also acknowledge that a leasing fee equivalent to one and a half weeks rental plus any advertising costs will also be payable to FOB Real Estate Pty Ltd t/as First National Real Estate FOB for re-letting the property on my/our behalf

I/We will have vacated the property by.....am/pm

On the.....day of.....20

My/our forwarding address will be:.....

My/our telephone contact number is/will be.....

Yours truly

Personal information collected by us through this report is necessary to manage the tenancy. The information collected in this report may be disclosed to other parties as permitted in the Privacy Act 1998 including the landlord, trades people, financial institutions, other agents, third parties as required by law. Information already held on tenancy reference databases may also be disclosed to us. FOB Real Estate Pty Ltd t/as First National Real Estate FOB may also disclose information to other parties on the Internet. If you would like to access your personal information held by us, you can by contacting us. You can also correct this information if it is incorrect, incomplete or out of date. If the information is not provided we may not be able to manage the vacate effectively.

OFFICE USE ONLY

Date received.....Received by.....