



RENTAL APPLICATION FORM

58 Queen Street, Bendigo VIC 3550

P: 03 5441 4555

E: reception@bendigorealestate.com.au

PLEASE NOTE: If you are the successful applicant for the property, it is our company policy that payment of bond (four weeks rent) is paid and the tenancy lease agreement is signed within 48 hours of being approved. Failure to do so may result in the property being given to the next successful application. Two weeks rent must also be paid prior to the lease commencing and keys being collected. **We cannot accept or process your application until the application is completely thoroughly, signed and all supporting documentation has been attached.**

SUPPORTING DOCUMENTS *MUST attach all items below – please tick when attached*

<input type="checkbox"/> Photo ID (Drivers Licence or passport or proof of age)	<input type="checkbox"/> Medicare Card
<input type="checkbox"/> Proof of current address (bill or car registration)	<input type="checkbox"/> Photo of your pet/s (if any)
<input type="checkbox"/> Proof of income (3 recent payslips or a bank statement or Centrelink statement)	
<input type="checkbox"/> Proof of rent/mortgage payments (rent receipts or tenant ledger or rates notice)	

APPLICANT DETAILS *Ensure you supply the correct email address as all correspondence during the tenancy will be via email*

First Name		Last Name	
Mobile	Home	Work	
Email			
Date of birth	/	/	Drivers Licence No.
State of Issue			
Car Registration	Passport No.	Country of Issue	
Names & ages of children (if any)			
No. of pets (including breed & age)			

PROPERTY DETAILS *Address of property you are applying for*

Preference 1	Rent per week	\$
Preference 2	Rent per week	\$
Preference 3	Rent per week	\$
Preferred length of tenancy 6 months or 12 months or Other <i>(please specify if other):</i>		
Bond Details	Own bond or Department of Housing or Easy Bond	Lease start date ASAP or / /

CURRENT ADDRESS DETAILS *If lived here for less than 4 years, please supply previous address*

Rent / Mortgage	\$	per week	How long have you lived here?	years	months
Current Address					
Agent / Landlord			Reason for leaving		
Agent / Landlord Email				Contact Number	
Bond refunded in full? Yes / No / Haven't vacated yet			If no, please specify why		

PREVIOUS ADDRESS DETAILS

Rent / Mortgage	\$	per week	How long did you lived there?	years	months
Previous Address					
Agent / Landlord			Reason for leaving		
Email				Contact Number	
Bond refunded in full? Yes / No			If no, please specify why		

CURRENT EMPLOYMENT *If employed for less than 4 years, please supply previous employment*

Business Name					
Your current position			Income after tax	\$	per week
Manager / Supervisor			Business phone number		
Length of Employment		years	months	ABN (if applicable)	

PREVIOUS EMPLOYMENT

Business Name					
Your Previous Position			Income after tax	\$	per week
Manager / Supervisor			Business phone number		
Length of Employment		years	months	ABN (if applicable)	

STUDENT DETAILS *If not applicable, leave blank*

TAFE / University	Course	Student No.
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CENTRELINK BENEFITS *If not applicable, leave blank*

Type of Benefit	\$	per fortnight
Type of Benefit	\$	per fortnight

ADDITIONAL INCOME *If not applicable, leave blank*

Type of Income	\$	per fortnight
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EMERGENCY CONTACT *Closest friend or relative that will NOT be living with you*

Name	Relationship to you	
Email	Mobile	

PROFESSIONAL REFERENCES *MUST supply **two** professional references (for example a co-worker)*

Name	Mobile	
Email		
Relationship to you	Length of time known	years months

Name	Mobile	
Email		
Relationship to you	Length of time known	years months

CHARACTER REFERENCES *MUST supply **one** character reference (for example a neighbour)*

Name	Mobile	
Email		
Relationship to you	Length of time known	years months

PRIVACY STATEMENT

I hereby offer to rent the property from the owner under a lease to be prepared by Bendigo Real Estate. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises, accept the property in its current condition and am not bankrupt. I authorise the Agent to obtain personal information about me from: (a) The owner or the Agent of my current or previous residences; (b) My personal referees and employer/s and (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history; I am aware that I may access my personal information by contacting; NTD: 1300 563 826, TICA: 1902 220 346 and TRA: (02) 9363 9244. If I default under the rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to: (a) communicate with the owner and select a tenant, (b) prepare lease/tenancy documents, (c) allow tradespeople or equivalent organisations to contact me, (d) lodge/claim/transfer to/from a Bond Authority, (e) refer to Tribunals/Courts & Statutory Authorities (where applicable), (f) refer to collection agents/lawyers (where applicable), (g) complete a credit check with NTD (National Tenancies Database), (h) transfer water account into my name. I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, The Agent cannot provide me with the lease/tenancy of the premises. I am aware that the agent will disclose my personal information to Connect Now for the purposes of transferring the water account into my name. This will enable Connect Now to connect all accepted tenants to relevant water boards for water usage.

Full Name	Mobile
Signature	Date

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Connectnow is a 100% Australian based moving home service, helping customers move for over 10 years. We'll connect your utilities and home services all in one call – **saving you time and effort.**

We work with some of Australia's leading service providers to make sure you're getting the best value for your choice. Plus, **we guarantee service** for electricity connections and keep you informed every step of the way, giving you peace of mind.

How it works

1. Tick the consent box below
2. We'll give you a no obligation call
3. We'll arrange your services ready for your move

We'll attempt to contact you within 1 working day of receiving this application. If you don't hear from us, please call 1300 554 323 to ensure your services are connected.

PRIVACY CONSENT AND TERMS: By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing privacy@connectnow.com.au. To the extent permitted by law and except where expressly guaranteed, connectnow is not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may be paid a fee by service providers and may pay a fee to real estate agents relating to services provided to you. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

Yes, I accept the terms. Please call me to connect my new home services.

Full Name	Mobile
Signature	Date

ADDITIONAL INFORMATION FOR APPLICANTS

Please make sure you submit a complete and signed application with all supporting documentation – refer to the highlighted supporting documents section if you are unsure as to what you need to supply.

You will need to view the property and accept the property in its current condition before we can finalise your application. If you have not arranged an inspection, please contact the office to do so.

Once we have received your completed application, we will begin processing your application and contact your references. *Please notify your references to expect our call.*

Your application will be submitted to the landlord for their consideration. This is always the landlord's decision. Landlords are entitled to reject an application without providing a reason. We aim to advise you of your application outcome within five business days of complete lodgement, however, this is dependent upon the availability of referees and the landlord. If you are unsuccessful, you will be notified and we will destroy the application to protect your privacy.

If you are the successful applicant, you will be contacted and arrangements will be made for you to visit our office to sign your new lease agreement and pay your bond (four weeks rent) within 48 hours of your acceptance. This is important to secure the property as it will continue to be available to other applicants until this is done. You will be required to pay the first two weeks rent prior to the lease commencement date.

Our Property Management Team will be able to advise you of the process regarding collection of your keys, induction pack and rent payment. Keys will not be handed over until all applicants have signed the lease agreement and all monies are received.

If you have any questions regarding the application process, do not hesitate to contact our office. We will always be more than happy to help. We wish you the best of luck in applying to rent a new home.

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in instalments with easyBondpay™**

makes renting easier for you



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call us on 1300 022 663 (1300 02 BOND)