

TENANCY APPLICATION

Date Property Inspected?

PERSONAL DETAILS

Please give us your details:

Mr Ms Miss Mrs Dr Other

Surname Given Name/s

Date of birth Driver's licence number

Driver's licence expiry date Driver's licence state

Passport no. Passport country

Telephone home number Telephone mobile number

Telephone work number Fax number

Email address

APPLICATION HISTORY

Current residential address

How long have you lived at your current address?
Years Months

Why are you leaving this address?

Landlord/Agent details of the property (if applicable)
Name of landlord or agent

Landlord/agent phone/fax no. Weekly Rent Paid \$

What was your previous residential address?

How long did you live at this property?
Years Months

Why did you leave this address?

Name of landlord or agent

Landlord/agent's phone/fax no. Weekly Rent Paid \$

Was bond refunded in full?

If not, state why?

FITZSIMMONS

REAL ESTATE

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Web. www.fitzsimmonsre.com.au

PROPERTY DETAILS

Address of Property you wish to apply for

Proposed Tenancy Commencement Date
 Day Month Year

Proposed Tenancy Term
 Months \$

Adults Children

Name & age of Children

How did you find out about this property?

Office The internet Friend

EMPLOYMENT HISTORY

Please provide your employment details

What is your occupation?

What is the nature of your employment? (circle)

Full Time

Part Time

Casual

Employer's name (accountant if self employed or institution if student)

Employer's Address (accountant if self employed or institution if student)

Contact name Phone no.

Length of employment Year Months Net Income \$

Please provide your previous employment details

Occupation?

Employer's name & Phone no.

Length of employment Year Months Net Income \$

OTHER INFORMATION

Car make/model/registration number

Please provide details of any pets
Breed/type Council registration number

1.

2.

Are you or any dependants living with you a smoker? Yes/No

CONTACTS/REFERENCES

Please provide details of a **Personal Representative** (not living with you)

| | | | |
|--|--|--|--|
| Surname | Given name/s | Relationship to you | Phone Number |
| <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> |

Please provide 2 **References** (not a close friend or family member)

1. Name & Relationship to you

| | |
|--|----------|
| <input style="width: 98%;" type="text"/> | Address |
| <input style="width: 98%;" type="text"/> | Postcode |

Telephone home number

Telephone mobile number

| | | |
|--|--|--|
| <input style="width: 98%;" type="text"/> | <input style="width: 98%;" type="text"/> | Email address |
| <input style="width: 98%;" type="text"/> | <input style="width: 98%;" type="text"/> | <input style="width: 98%;" type="text"/> |

2. Name & Relationship to you

| | |
|--|----------|
| <input style="width: 98%;" type="text"/> | Address |
| <input style="width: 98%;" type="text"/> | Postcode |

Telephone home number

Telephone mobile number

| | | |
|--|--|--|
| <input style="width: 98%;" type="text"/> | <input style="width: 98%;" type="text"/> | Email address |
| <input style="width: 98%;" type="text"/> | <input style="width: 98%;" type="text"/> | <input style="width: 98%;" type="text"/> |

DECLARATION

Please declare the following by circling either YES or NO

| | | |
|--|-----|----|
| 1. Have you ever been evicted by the agent/lessor. | YES | NO |
| 2. Is there any reason known to you that would affect your ability to pay rent. | YES | NO |
| 3. Was your rental bond at your last address refunded in full. If NO, please advise what deductions were made from your bond? | YES | NO |
| <input style="width: 95%;" type="text"/> | | |
| 4. Do you have any outstanding debt to another agent/lessor? If YES, why are you in debt to your past agent/lessor? | YES | NO |
| <input style="width: 95%;" type="text"/> | | |

We require 100 Points of ID. You MUST have:

1. A current drivers licence or other Photo ID
2. Current Proof of income
3. Current rent ledger (if renting)

Application without 100 Points of ID will NOT be accepted.

- Drivers Licence, Passport, Birth Certificate/Extract 40 Points
- Current Proof of Income; 20 Points
- Previous Landlord Reference, Rent Ledger from other Agent 20 Points
- Pension Card, Rates Notice (Proof of Ownership) 20 Points
- Car Registration Certificate, Bank Statement/Bank Card 10 Points
- Phone/Electricity/Gas Account, Medicare/Health Care Card 10 Points

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached.

ACKNOWLEDGEMENT

| | | |
|---|------------------------------|-----------------------------|
| I, the Applicant | | |
| 1. Acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the Property - in particular to check my identification, my ability to care for the property, my character and my creditworthiness. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2.1 For such purposes, I authorise you to contact the persons named in the application, and to undertake such enquiries and searches (including tenancy databases searches) as you consider reasonably necessary. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2.2 In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties. | | |
| 3. Acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details onto others which may include (but is not limited) insurance companies, body corporates, contractors, other Real Estate agents, sales people and tenancy default databases. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Acknowledge that I have received or have available the General Tenancy Agreement (Form 18), the standard terms and any special terms before completing the application. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Acknowledge that I have received or have available the information Statement (Form 17a), body corporate by-laws (if application) before completing this application. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Acknowledge that I have been made aware of the agency's Privacy Policy. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Acknowledge that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agent's acceptance of the application. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the Electronic Transactions (Queensland) Act 2001 (Qld) and the Electronic Transactions Act 1999 (Cth). | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 10. Declare that the above information is true and correct and that I have supplied it of my own free will. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Name of Applicant _____ Signature _____ Date _____