



TENANT VACATE



The 3 steps required for Vacating

1. Complete Vacating Tenant paperwork

- Notice of Intention to Leave (Form13) minimum 2 Weeks Written Notice is required
- Complete the Bond refund form (Form4)

2. Book in our preferred cleaner to maximise your Bond Return

To maximise your chances of getting your full bond back book in our preferred cleaner (not mandatory but extremely effective). We will forward your contact details to our cleaner who will contact you in due course.

3. Pay your rent up to date and hand your keys in on time along with the completed Exit Condition Report (RTA Form 14a) which you can find on the RTA Website (www.rta.qld.gov.au)

Bond Cleaning, Carpet Cleaning & Pest Control	Maintenance	Gardening
<p>Sunni Coast Cleaning and Carpet Cleaning Contact: Keisha Tel: 0409 461 272 eMail: sunnicoastcleaning@gmail.com</p> <p>Family Friendly Carpet Cleaning Contact: Donna Tel: 1300 879 175 eMail: admin@familyfriendlycarpetcleaning.com.au</p> <p>Impact Pest Control Contact: Stuy Mobile: 0406 403 711 Email: stuy@impactpestsolutions.com.au</p>	<p>The Fixer Guy Contact: Terry Tel: 0455 667 017 eMail: maroochyfixer@gmail.com</p>	<p>The Cubik Group Contact: Ash Tel: 0415 973 093 eMail: enquiries@thecubikgroup.com.au</p>

To Maximise your Bond Refund

1. Please return all keys and remote controls to our office, 40 Wilguy Crescent, Buderim or alternately lock all keys inside the property on kitchen bench and advise the Property Manager.
2. Please ensure all cleaning is completed as per Cleaning Checklist.
3. Please ensure all repairs are completed, all lightbulbs are working including the light in the rangehood.
4. Please ensure lawns are mowed, edged and gardens weeded, no earlier than 24 hours prior to vacate. This is especially important in the summer months due to fast growth.
5. Please attend to the carpet cleaning, if pets have attended the property a professional flea control is required with a receipt supplied.
6. Please ensure council bins are emptied and cleaned.
7. Please ensure blinds and curtains have been cleaned or dry-cleaned, garages swept and mopped, including back of roller door. This is usually not included in a professional bond clean and must be requested.

If you have questions please do not hesitate to contact your Property Manager via email: suzy@silverdownes.com or maria@silverdownes.com