



Certificate III in Micro Business Operations

BSB30315



A certificate in Micro Business Operations enables aspiring entrepreneurs to take the next step in getting their small business off the ground. Students will explore business opportunities, create a viable business plan and develop a wide range of skills essential to running a small business, such as customer service, finance and marketing.

Who is this course for?

Given the technical nature of this course, we recommend students have language, literacy and numeracy skills at a minimum level of Year 10 or equivalent to Certificate II.

Not sure whether you're eligible?
We can help: phone **1300 232 663**.

Course structure

This course is delivered online, helping students stay safe during the COVID-19 pandemic and fit their study around other commitments. Students must complete 10 units of competency, including five core units and five elective units.

Core units

UNIT CODE	UNIT NAME
BSBSMB301	Investigate micro business opportunities
BSBSMB302	Develop a micro business proposal
BSBSMB303	Organise finances for the micro business
BSBSMB304	Determine resource requirements for the micro business
BSBSMB305	Comply with regulatory, taxation and insurance requirements for the micro business

Elective units*

*Elective selection may vary according to customer requirements

UNIT CODE	UNIT NAME
BSBCUS301	Deliver and monitor a service to customers
FNSFLT301	Be MoneySmart
BSBSMB306	Plan a home-based business
BSBSMB403	Market the small business
BSBWOR301	Organise personal work priorities and development

How to enrol in this course



To apply or find out more, phone MTC Australia on 1300 232 663 or go to mtcaustralia.com.au

Why choose this course?

Recognition of Prior Learning (RPL)

We recognise the prior knowledge and skills students may have gained through previous training, education or work, including formal and informal learning. For more information please contact us.

Practical Skills

This course allows students to develop highly relevant skills, such as business planning and financial management through hands-on learning.

Online Learning

Our online delivery model helps students stay safe during the COVID-19 pandemic.

Respect

You will always feel welcome, safe and supported. MTC Australia celebrates different languages, cultures, age and education levels, and we encourage students to learn from each other.

Proven Results

Since 2015, we have delivered Certificate III in Micro Business Operations to more than 403 people in Sydney, empowering them to unlock their potential and create new career and life opportunities.



What we do

MTC is the social enterprise that gives people the inspiration, capability and opportunity to create a fulfilling life. We deliver high impact employment, training and youth programs that help more than 15,000 people every year to gain skills for employment and entrepreneurship, build self-worth, and enable possibilities for transformative change.

We deliver a range of proven programs, including government initiatives such as the New Enterprise Incentive Scheme (NEIS), Disability Employment Services (DES), jobactive and Skills for Education and Employment (SEE). We also deliver nationally accredited training courses and innovative youth programs, and offer specialist recruitment services through MTC Recruitment.

As a social enterprise, we continue to support and empower at-risk Australians, by reinvesting surplus back into innovative social impact initiatives like Warakirri College, an independent high school for students who need an alternative to mainstream education.



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