

## POSITION DESCRIPTION – HEAD REGIONAL LIFEGUARD

This position description describes the duties that the appointee will be expected to undertake. It should not be regarded as a complete and exhaustive list and does not prevent the addition, alteration or deletion of duties from time to time as determined by the Lifesaving Manager.

<b>Position:</b>	HEAD REGIONAL LIFEGUARD
<b>Responsible for:</b>	Provides team leadership and is responsible for patrol operations for the relevant beach as outlined in the specific NSOP's/CSOP's.
<b>Reports to:</b>	Supervisor and/or Lifesaving Manager
<b>Location:</b>	As per contract
<b>Hours of work:</b>	This position is offered on a fixed term and/or casual role, dependant on the role offered during the summer season. This links into meet the needs of the various lifesaving services via the roster.
<b>Key Relationships:</b>	Lifeguards Supervisor Lifesaving Manager SLSNZ staff Club Liaison contacts

It is inherent in all areas of SLSNZ work that staff are required to apply and uphold the principles of SLSNZ.

### ABOUT SLSNZ

*SLSNZ's vision is that "No one drowns on our beaches" and our purpose is "to lead and support surf Lifesaving in New Zealand in partnership with our member clubs"*

Surf Life Saving New Zealand (SLSNZ) is the National Association representing 74 Surf Life Saving Clubs across 4 regions. Today a little over 18,600 people are members of SLSNZ and providing patrols at 104 of New Zealand's busiest beaches each summer is just part of what we do. Being a proactive lifesaving service, sporting organisation and providing a range of education programmes ensures that we keep New Zealand's favourite playground safe for everyone.

#### ***SLSNZ Strategic Priorities to be delivered across 4 pillars...***

- 1. Support Clubs to deliver core services to agreed standards*
- 2. Operational Excellence & Innovation*
- 3. National Leadership*
- 4. Business Resilience and securing our sustainable financial future*

[www.surflifesaving.org.nz](http://www.surflifesaving.org.nz)

## PREREQUISITES

***As a Head Regional Lifeguard, you will need the following Pre-requisites:***

1. Must be a SLSNZ member (at time of employment).
2. Current SLSNZ Surf Lifeguard Award (or SLSNZ RPL)
3. Must be at least 18 years of age
4. Current SLS First Aid Level 1 (Unit Standards 6400, 6401 and 6402)
5. Current SLS First Aid Level 2 (Unit Standards 25411 and 14473)
6. Marine VHF Radio Award
7. Senior Lifeguard Award – IRB Driver

8. Complete online regional lifeguard theory test.
9. Must swim 400m under 8min.
10. Must run 3kms in under 20mins.
11. Complete Safeguarding Children Online Module (given during employment process)
12. Complete Health and Safety Online Module (given during employment process)

#### Highly Recommended

- Senior Lifeguard Award – Patrol Captain
- Current First Aid Level 3 (Unit Standards 25412)
- Advanced Lifeguard Award

## RESPONSIBILITIES

### ***As a Head Regional Lifeguard, you will have the following duties and responsibilities:***

- Implementation of safe patrol operations.
- Supervision of Lifeguards.
- Training of Lifeguards.
- Take all practical measures to ensure Health & Safety measures, policies and procedures are followed.
- Ensure open communication with Club Liaison, RLS Supervisor & RL Manager.
- Ensure all Reports/Incident Forms are completed and entered into CRM.
- Patrol the beach(es) assigned to you with reference to the relevant NSOP's/CSOP's.
- Maintain the clubhouse, tower and lifeguarding areas in a clean functional state.
- Maintain and keep the equipment tidy.
- Complete statistical information and other reports required by SLSNZ.
- Follow the directions of the Regional Lifeguard Manager/Supervisor.
- Comply with the SLSNZ policies at all times.
- Maintain and enhance fitness and skill level throughout the season.

## FUNCTIONAL RELATIONSHIPS

- Liaise with SLSNZ and Regional Lifeguard Supervisor.
- Liaise with club liaison officer.
- Liaise with local media as required as per SLSNZ policies.
- Provide safety information to the public as required.

## FUNCTIONAL AUTHORITY

- Implementation of safe patrol operations.
- Media statements as per SLSNZ Policy.

## PERSONAL ATTRIBUTES:

- Highly motivated and energetic;
- Action orientated and results driven;
- Honesty and integrity;
- Excellent oral and written communication skills;
- Excellent Leadership and delegation skills;
- Attention to detail;
- Integrity to work unsupervised;