

# Morning Tea Team

## Job Description

The morning tea team love the gathering by expressing and facilitating hospitality through food and drink.

There are opportunities for you to be involved on Sunday **servicing** tea/coffee or as a **barista**. We also need people who are willing to take home and **wash tea towels** and tablecloths.

## Key Tasks

- Servers
  - Set up prior to the service
  - Serve tea/coffee after the service
  - Clean up and pack up
- Baristas
  - Operate the coffee machine before and after the service (training provided)
  - Clean the machine and coffee area
- Actively participate in identifying, recruiting & training new team members or leaders as the need arises
- Identify areas of potential improvement in hospitality at our services and initiate change

## Time Commitment

- 45mins before and 1 hour after the service
- Tea towel washing at home
- Once every 4-6 weeks

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**Tell me more about morning tea** (please circle)

**servicing      barista      tea towels**

*fill out and place in the everything box*

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

10am     4.30pm     6.30pm