

COVID-19 FACT SHEET

Central Adelaide Local Health Network

22 April 2020

Implementing the Hospital Access Support Policy (car parking) across CALHN

On 12 April, the SA Government announced [changes to parking for metropolitan hospital workers](#) and other measures to support their travel to and from work during the COVID-19 pandemic.

The Department for Health and Wellbeing have developed some [Frequently Asked Questions](#) and [policy](#) regarding this announcement.

CALHN has moved quickly to implement this policy

Since the announcement the CALHN Command Centre has been working closely with the car parking office and other stakeholders to implement the policy.

This has included ensuring all staff who have current car park permits have had their payments ceased from 10 April.

With more staff working remotely and with services re-configured as a result of COVID-19, CALHN's staff car parks have greater capacity for staff essential to the COVID-19 response.

There are still a limited number of on-site car park spaces available which means CALHN can issue additional temporary car park permits so more staff can park for free onsite during the COVID-19 major emergency declaration.

CALHN is also developing a process to enable staff who are not able to park on site to seek reimbursement of up to \$101 per month in offsite parking fees.

Car parking - onsite and offsite

Onsite car parking

Temporary onsite car parking permits will be rolled out in 2 phases and will only be valid while the state COVID-19 major emergency declaration is in place.

Phase 1:

Existing staff who are on a current wait-list who are currently eligible for car parking have been contacted and given temporary permits with access to the car park to be available within around 48 hours. The RAH is the only site currently with a waiting list.

Phase 2:

Staff can apply for a temporary car park permit and if on their application they identify that they are "essential for COVID-19 response" they will be given priority assessment. Applications can be made via the CALHN Car Parking Permit Portal Application. The process and assessment is consistent across each CALHN site and can take some time.

Applications in phase 2 will be assessed according to response to COVID-19. Further endorsement and approval may be sought through the program delivery managers or executive to ensure clear governance and approval processes are applied. All other eligibility criteria is consistent with existing processes.

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At the end of the major declaration, temporary permits will cease and staff will return to their existing spot on the waitlist (if applicable).

A permit does not guarantee a car park space

While regular monitoring will take place, be aware that a permit does not guarantee a car park space, and once capacity is reached waiting lists will be put in place.

Staff car park locations

RAH: Staff parking is on levels 0, 1 and 2. A map will be provided once a permit is approved.

Staff parking in the Level 2 West Car Park without an authorised CALHN dashboard permit will receive an expiation notice.

TQEH: The staff multideck car park located on Woodville road and Basil Hetzel Institute located on the corner of Simpson St and Woodville Rd. A map will be provided once a permit is approved.

HRC: Staff parking areas are well signed throughout the site. A map will be provided once a permit is approved.

Visitor parks are for visitors

Please only park in **staff car parking spaces**. Staff who have a parking permit and are parking in visitor car parks are in breach of the SA Health by-laws and will be issued an infringement notice.

Off-site parking options

Staff who park offsite, are able to seek reimbursement for their parking for up to \$101 per month, per person, upon proof of expenditure.

For staff working at the RAH, a number of nearby car parks offer discounted rates for staff. Further information can be located on the [CALHN Car Parking intranet page](#).

The CALHN Car Park office are always looking for safe and accessible parking for staff who work within our network and are in regular talks with local councils and privately owned commercial car parks.

Reimbursement of parking costs

Proof of expenditure is required to be reimbursed for non-site related car parking up to a limit of \$101 per month, per person. This can be claimed on a monthly basis effective 10 April 2020.

Information on how to obtain this reimbursement will be available shortly.

Parking for healthcare workers on Adelaide City Council lands

CALHN were pleased to hear that the Adelaide City Council are considering their ability to support healthcare workers at this time and CALHN will continue conversations with them regarding their offer of support.

Access to free public transport

Present your health identification access card to travel for free on South Australian public transport.

Contact the CALHN Car Park Office for more information.

- Telephone: 8222 7200
- Email: Health.CALHNCarParkOffice@sa.gov.au