

LOCAL PLANNING PANELS DIRECTION – REPORTING

I, the Secretary of the Department of Planning and Environment, give the following direction under Section 2.20 (6) of the *Environmental Planning and Assessment Act 1979*.



Secretary of the Department of Planning and Environment

Dated: 27 March 2018

Objective

The objective of this direction is to set reporting requirements for councils with a local planning panel. Information will be provided by councils via a portal on the Department of Planning's website and will provide a quarterly set of statistics for panel performance and operations.

Application

This direction applies to any council that constitutes a local planning panel under the *Environmental Planning and Assessment Act 1979*.

Direction

All councils are required to provide the information set out in Schedules 1 and 2 to this direction in relation to the activities undertaken by the local planning panel.

The information is to be submitted to the Secretary of the Department of Planning and Environment using the relevant portal at www.planning.nsw.gov.au.

This direction takes effect on 1 April 2018. Councils are required to provide the information by the last day of March, June, September and December of each year.

SCHEDULE 1

Information to be provided about each meeting

- Council Name
- Date/s the local planning panel was convened in the reporting month
- Name of Chair
- Name of community representative
- Names of independent experts

- Time spent on site visits for each meeting in approximate hours
- Time spent at each public meeting in approximate hours (excluding site visits).

Information provided for each application determined by the panel

- Site address
- Referral criteria triggered
- Cost of works
- Number of new dwellings approved
- Number of storeys
- Was a site visit conducted?
- Number of registered speakers
- Determination of the panel
- Whether the application was previously deferred
- Consistency with council assessment report recommendations
- Number of days the determination took from the time of lodgement
- Whether the application was a modification or review application

SCHEDULE 2

Information to be provided quarterly

Planning Proposals

- Number of planning proposals referred to the panel for advice
- Number of recommendations provided

Code of Conduct Complaints

- Number of Code of Conduct complaints received
- Status of the complaint

Appeals relating to development applications determined by the panel

- Number of appeals commenced this quarter
- Number of appeals concluded this quarter
- Outcome of each appeal (if known)
- Development application reference number for commenced and concluded appeals
- Approximate legal expenses for all appeals concluded this quarter