



ST. JOHN'S
CLIFTON HILL

USER AGREEMENT FOR STUDENTS

Information and Communications Technologies

PREAMBLE

This policy is committed to providing all students with the opportunity to experience the educational benefits offered through the use of Information and Communication Technologies. The school recognises that all children will learn in different ways and at different rates. This agreement forms part of the school's policy documents and is designed to ensure access and safety for all students. It should also be recognised that these technologies come at some expense to the school and are designed for all students to use so the proper use and care of the equipment is also important. Finally, the right to privacy is also a consideration that must be kept in mind particularly in the area of these technologies.

GOALS

- To provide electronic access to a wide range of information through the use of information and communication technology to support classroom programs.
- To ensure that Internet access is made safe for student use.
- To provide children with skills and knowledge to use the Internet for educational purposes and ensure equal access for all students.
- To provide students with easy access to quality information and learning resources available on the Internet, software applications, CD Rom and other resources.
- To provide students with the means of developing quality presentations and published work.
- To provide information and communication technologies that enhance student learning.

DUTY OF CARE/RESPONSIBILITY

- The school staff together with parents will inform the students of their responsibilities under this agreement and the related policy.
- Students will be asked to notify teachers of equipment failure and security breaches.
- Students will be aware that they are not allowed to access teachers folders or other students work.
- Students will be expected to care for the network and use the facilities with respect for the rights of others.
- Parents may be asked to pay for repair or replacement costs if equipment is damaged through student carelessness or misuse.

STUDENT CODE OF CONDUCT

I will....

- follow teacher directions regarding the use of the internet
- take great care with the computer equipment in the school, ensuring that equipment is not left where it can be damaged or used in an unsafe manner
- behave in school when using the Internet, and I will be mature, responsible and courteous
- work cooperatively and conscientiously on the Internet
- only access appropriate information, which is relevant to my work. I will make

no attempt to access inappropriate material

- only use first names on the World Wide Web and e-mail communications and not include surnames and addresses or give out personal details
- respect the privacy of teachers and fellow students by not giving out their personal details or reading their e-mail
- ensure that any e-mail I send will contain only appropriate content and will be checked by a teacher before sending
- obtain written consent from parents/guardians before any work is published on the Internet
- remember that it is a privilege, not a right, to be using the Internet
- not bring any software into the school to be used on school equipment
- leave the settings of all computers as they are and not attempt to inappropriately gain or prevent access to any area of the Network
- remember that I have access to information and communication technologies to assist me with my learning
- respect copyright laws by not copying information or applications without seeking and receiving proper permission
- ensure that the privacy and safety of others is maintained by not publishing or causing to be published anything that may harm another

AGREEMENTS

Acceptable Use

This includes but is not limited to:

- Access to email and the Internet to gain information and to exchange personal communication with other Internet users around the world.
- Exploring sites of interest for research purposes. (Access is conditional on users complying with the rules outlined in this document and the related policy.)

Unacceptable Use

- Downloading, storing, creating, sending or printing files or messages that are deemed to be obscene, or that use language that offends or degrades others.
- Giving personal information or agreeing to meet any person contacted through the Internet.
- Accessing offensive, dangerous or potentially destructive information.
- Disadvantaging other network users by monopolizing equipment or wasting computer resources is not acceptable. This includes, but is not limited to:
 - printing unnecessarily
 - spending unnecessary time on the Internet
 - performing unnecessary searches on databases
 - sharing personal files and folders
 - altering the network in any way

DISCIPLINARY ACTION

- Anyone who fails to observe the above guidelines will have the use of the Internet and computer facilities suspended. The duration of the suspension and any subsequent action needing to be taken, based on the severity of the breach of these guidelines, will be the responsibility of the Principal.
- Where a serious breach with legal, moral, social or sexual ramifications occurs, this will immediately be brought to the attention of the relevant authorities. If students are involved parents must be informed.