

Pathway Program for Jobseekers, Regional, Disadvantaged, Students, or People with Disabilities.

Support with course work including motivation, employability skills, and work skills are available with the following pathway programs:

- **Business Skills Program**
- **Plants and Land Management Program**
- **Children's Services Program**
- **Community Services Program**
- **Information Technology Program**

Eligibility: if you answer "YES" to all four questions below then you are encouraged to apply:

- 15 years old or over
- Living, working, or a high school student in NSW
- Have barriers to access assessment eg. living in regional area, financial hardship, disability, struggle with literacy and numeracy, at risk of not making a successful transition from school to higher education, training or work.
- Are an Australian citizen, Migrant, Australian permanent resident, Australian permanent humanitarian visa holder, New Zealand citizen, Aboriginal or Torres Strait Islander



Course Fee:

- Fee Exemption applies if eligible.
 - Fees are applied in accordance with Smart and Skilled and the NSW Department of Education and Communities.
- The College will confirm fees on application.

For more information:

Contact TLK Community College on **(02) 4353 0017**

Subsidised Pathway Course Information:

Business Skills Program

This program offers a pathway into business employment and is suitable for people who wish to pursue a future job role as, but not limited to: customer service advisor, office administrator, receptionist, general clerk. Comprise of units from the BSB30115 Certificate III in Business



Plants and Land Management Program

This program offers a pathway into environmentally friendly landscape design work and is suitable for people who wish to pursue a future job role as, but not limited to: horticulturist, landscape and conservation worker. Comprise of units AHC21010 Certificate II in Conservation and Land Management

Children's Services Program

This program offers a pathway into children's services work and is suitable for people who wish to pursue a future job role in, but not limited to: early childhood educator, outside school hours care assistant, playgroup supervisor, recreation assistant, family day care worker, nanny. Comprise of units from CHC30113 Certificate III in Early Childhood Education and Care



Community Services Program

This program offers a pathway into community services work and is suitable for people who wish to pursue a future job role as, but not limited to: Community services worker, Care service worker, Support worker, Provision of emergency relief, Customer service staff. Comprise of units from CHC22015 Certificate II in Community Services

Information Technology Program

This program offers a pathway into employment either as an IT professional or office related jobs which require competent IT skills. Participants with strong IT skills are much valued in the current employment market as IT is applied in every aspect of any business. Future job roles include, but not limited to: help desk officer, help desk assistant, ICT operations support, PC support. Comprise of units from ICT30115 Certificate III in Information, Digital Media and Technology



Contact the College for more Information:

TLK Community College

National RTO No: 90381

Telephone: (02) 4353 0017

Email: info@tlkcc.com.au

Website: www.tlkcc.com.au

Or visit our office:

Suite 16/1 Reliance Drive, Tuggerah Business Park, Tuggerah, NSW, 2259

Sample program options listed on this page – actual content is customised under an Individual Training Plan.

This training is subsidised by the NSW Government.

www.smartandskilled.nsw.gov.au; ph: 1300772104

(under the NSW Smart and Skilled Adult and Community Education (ACE) Community Service Obligation (CSO) Program).