

CHC50113

Diploma of Early Childhood Education and Care



For more information please contact TLKCC on **4353 0017**

Or browse TLKCC's web page at www.tlkcc.com.au

Limited positions! Don't miss out! Enrol now!

Office Hours: 8.30am to 5pm Monday to Friday

Content: this qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They may have responsibility for supervision of volunteers or other staff. This qualification incorporates the Early Years Learning Framework (EYLF) and the Australian Children's Education and Care Quality Authority (ACECQA) requirements.

Job roles: possible occupational outcomes may include Authorised Supervisor, Centre Manager, Child Care Group Leader, Director, Child Development Worker.

Employment prospects: please refer to the Australian Government Job Outlook site for employment prospects for a childcare worker. Participants who are undertaking childcare studies cannot be employed in NSW as a primary contact staff member (that is, included in the staff: child ratios) until they are 18 years of age. While this qualification equips workers to work with children from 0-5 years, some workplaces and jurisdictions require workers to have skills and knowledge to work with children in both early and middle childhood (aged 0-12 years).

Course duration: the average completion time is approximately 24 months, via an Individual Training Plan, or 18 months where the student has already completed the CHC30113 Certificate III in Early Childhood Education and Care. This is a self-paced program and the more time allocated to study will determine when the qualification can be achieved. The regular submission of assessment tasks is required.

Delivery modes and how you will learn: available through face-to-face delivery, distance or online. You will learn through discussion, practical hands-on landscape work, problem solving and completing assignments and assessments. This involves learning activities with discussion and problem solving, including projects. Following this, you will also prepare and submit assignments, as well as demonstrate your knowledge and skills that are either in, or replicate, workplace conditions. Please note HLTAID004 Provide an emergency first aid response in an education and care setting is not available by distance or online.

Assessment: students are provided with a full set workbooks for use throughout the program with clear instructions on the assessments required. You will prepare and submit assignments and relevant portfolios, as well as demonstrate your knowledge and skills that are either in, or replicate, workplace conditions, combined with other components designed to complement the learning outcomes described in the competencies. As a general indication students are required to undertake a minimum of three (3) assessments per unit of competency. The assessment appeal process is detailed in the College's Student Handbook.

Pre-requisites: there are no pre-requisites or selection criteria for this qualification. If under 18 your enrolment form must be signed by a parent or guardian.

Pathways information: this qualification may be entered or accessed by direct entry with no pre-requisites. Training pathways after or from this qualification include university qualifications.

Recognition of prior learning and credit transfer: you may be able to shorten the length of your course by measuring skills acquired through work, life experiences and/or qualifications obtained from formal studies or training. Nationally recognised qualifications and statements of attainment issued by another Registered Training Organisation are recognised. Please see the College's Student Handbook for more information.

Student support: if you feel you need to speak to someone about individual needs for learning or study pathways, please contact the College on 4353 0017. More details are provided in the Student Handbook.

Induction and attendance: you will receive induction as appropriate to your course. Students enrolled in face-to-face courses are required to attend the scheduled course training days. Refer to the College's Student Handbook for further information. Students need to wear fully enclosed rubber soled shoes, a suitable hat and a sufficient supply of sun screen for outdoor activities.

Work placement: Completion of the CHC50113 Diploma of Early Childhood Education and Care includes completion of 240 hours work placement. Please note that certain units within this qualification have practical work placement hours that are required to be completed before the given unit is deemed competent. These hours can be completed within your work placement.

Approved Early Childhood Education and Care Qualifications: Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements at: www.acecqa.gov.au.

Working with children check: At the commencement of your studies and before your work experience practicum, you will need to complete an online Working With Children Check application. This check is free for volunteers and students.

<https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check>

Employability skills: in addition to achieving competency in the units of study, employability skills are developed and demonstrated by graduates in: communication, teamwork, problem-solving, initiative and enterprise, planning and organising, self-management, learning and technology.

Unique Student Identifier (USI) number: students enrolled in nationally recognised training are required to provide the College with a USI. If you do not have a USI, the College can assist you in obtaining one. Further information regarding USIs can be found at: <http://www.usi.gov.au>

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28 Units of Competency	Code	Title	Number of Assessments	Nominal Hours
Core	CHCLEG001	Work legally and ethically	3	55
	CHCECE001	Develop cultural competence	3	70
	CHCECE002	Ensure the health and safety of children	3	63
	CHCECE003	Provide care for children	3	70
	CHCECE004	Promote and provide healthy food and drinks	3	35
	CHCECE005	Provide care for babies and toddlers	3	60
	CHCECE007	Develop positive and respectful relationships with children	3	70
	CHCECE009	Use an approved learning framework to guide practice	3	70
	CHCECE016	Establish and maintain a safe and healthy environment for children	3	50
	CHCECE017	Foster the holistic development and well-being of the child in early childhood	3	240
	CHCECE018	Nurture creativity in children	3	80
	CHCECE019	Facilitate compliance in an education and care service	3	120
	CHCECE020	Establish and implement plans for developing cooperative behaviour	3	50
	CHCECE021	Implement strategies for the inclusion of all children	3	50
	CHCECE022	Promote children's agency	3	80
	CHCECE023	Analyse information to inform learning	3	70
	CHCECE024	Design and implement the curriculum to foster children's learning and development	3	170
	CHCECE025	Embed sustainable practices in service operations	3	60
	CHCECE026	Work in partnership with families to provide appropriate care and education for children	3	70
	CHCPRT001	Identify and respond to children and young people at risk	3	40
	HLTAID004	Provide an emergency first aid response in an education and care setting	3	20
	CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	3	25
	HLTWHS003	Maintain work health and safety	3	40
Elective	BSBINN502	Build and sustain an innovative work environment	3	50
	CHCPRP003	Reflect on and improve own professional practice	3	120
	BSBMGT605	Provide leadership across the organisation	3	60
	CHCPOL002	Develop and implement policy	3	90
	CHCDIV001	Work with diverse people	3	40
Totals			84	2018
Notes	<ul style="list-style-type: none"> The number of assessments may vary from time to time. Each unit of competency is assessed in a variety of ways, during which students must demonstrate they hold the required skills and knowledge and are capable of performing specified tasks to an acceptable level. Nominal hours includes face-to-face or distance study plus out of class assignments and projects. 			

Fees: this course may be fully or partially subsidised by the NSW Government for eligible participants. Enrolment as a full fee paying student is also available. Please contact the College for fee information and eligibility. All fees are advised in advance and are subject to student acknowledgement to confirm enrolment. Payments may be accepted by credit card, cheque, cash, direct debit or EFTPOS. Organisations may pay course fees on behalf of a student by way of purchase order.

Materials and resources: unless otherwise stated, fees are inclusive of training and assessment fees, learning resources (workbooks), registration and attendance.

Course dates: contact the College for the current class time table or view at www.tlkcc.com.au.

How to enrol: enrolment may be made online at www.tlkcc.com.au for full fee paying students or via completion and submission of an Enrolment Form available from College reception or at www.tlkcc.com.au. Participants seeking to enrol in training subsidised by the NSW Government (e.g. Smart and Skilled subsidised training) should contact the College to discuss pre-enrolment eligibility and requirements. Enrolment is required to advise all details necessary to register as a student. All questions should be answered and the student's signature is required or, if enrolling online, acknowledgement and acceptance of 'Essential Information' conditions is necessary as a student selection option.

Enrolment may be subject to suitability assessment and confirmation of enrolment is provided when successful. Students should check the spelling of their name on the confirmation as this is the name that will appear on their certificate. Photo identification will be required. Please advise the College of any changes to your name or contact details.

Student Handbook: potential students should refer to the College's Student Handbook, available online at www.tlkcc.com.au or from reception, prior to enrolment to ensure an informed decision can be made to study with the College. The Student Handbook provides further pre-enrolment details, including:

- Information About TLKCC
- TLKCC Contact Information
- TLKCC Code of Practice
- Enrolment Procedure
- Apprenticeships and Traineeships
- Language, Literacy and Numeracy Support
- Student Support
- Access and Equity
- Learning and Assessment
- Credit Transfer (CT)
- Recognition of Prior Learning (RPL)
- Work, Health and Safety
- Discrimination, Bullying and Harassment
- Complaints and Appeals
- Student Rules, Attendance and Behaviour
- Issuing of Qualifications
- Privacy and Access to Student Records

For more information please call the College on 43530017 or visit www.tlkcc.com.au