MINUTES OF TOWN OF GAWLER
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, GAWLER CIVIC CENTRE, 89-91 MURRAY ST, GAWLER SA 5118
ON THURSDAY, 9 MAY 2019 AT 7.00PM

PRESENT: Mayor Karen Redman, Mr Peter Brass (Chairman), Cr Cody Davies, Cr Diane Fraser

STAFF IN ATTENDANCE: Henry Inat, Paul Horwood, Tony Amato, Erin McGarry, Rhiann Webb

1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2 ATTENDANCE RECORD

2.1 Roll Call

Nil

2.2 Apologies

Mr Peter Fairlie-Jones

2.3 Motions to Grant Leave of Absence

Nil

2.4 Leave of Absence

Nil

2.5 Non-attendance

Nil

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2019:05:AC010

Moved: Mayor K Redman
Seconded: Cr D Fraser

That the minutes of the Audit Committee Meeting held on 4 March 2019 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY

5 BUSINESS ARISING FROM MINUTES

NIL

6 OFFICER REPORTS

6.1 RISK MANAGEMENT ACTION PLAN UPDATE

COMMITTEE RESOLUTION 2019:05:AC011

Moved: Cr D Fraser
Seconded: Cr C Davies

That the Audit Committee recommends to Council that the Risk Management Action Plan Update report be noted.

CARRIED UNANIMOUSLY

6.2 DEAN NEWBERY & PARTNERS - INTERIM EXTERNAL AUDIT MANAGEMENT LETTER - 2018/19

COMMITTEE RESOLUTION 2019:05:AC012

Moved: Mayor K Redman
Seconded: Cr D Fraser

That the correspondence from Dean Newbery & Partners, relative to the findings of their interim audit attendance in February 2019, together with Management's responses, be received.

CARRIED UNANIMOUSLY

6.3 2018/19 EXTERNAL AUDIT PLAN

COMMITTEE RESOLUTION 2019:05:AC013

Moved: Mayor K Redman
Seconded: Cr D Fraser

That the Audit Committee recommends to Council that the correspondence from Dean Newbery & Partners regarding the 2018/19 External Audit Plan be received and noted.

CARRIED UNANIMOUSLY

6.4 2018/19 AUDIT COMMITTEE WORKPLAN PROGRESS REPORT

COMMITTEE RESOLUTION 2019:05:AC014

Moved: Cr D Fraser
Seconded: Mayor K Redman

That the Audit Committee notes the 2018/19 Audit Committee Workplan Progress Report.

CARRIED UNANIMOUSLY

6.5 2017/18 AUSTRALASIAN LOCAL GOVERNMENT PERFORMANCE EXCELLENCE PROGRAM RESULTS

COMMITTEE RESOLUTION 2019:05:AC015

Moved: Cr C Davies
Seconded: Cr D Fraser

That the Audit Committee recommends to Council that:

1. **The 2017/18 Australasian Local Government Performance Excellence Program Results report be noted.**
2. **It is acknowledged that the benchmarking data presented in the report will form the basis of the organisations intent to further consider and review opportunities for performance improvement as and where possible, including, but not limited to a renewed focus on enhancing the performance measures aligned to service delivery outputs.**
3. **It notes the proposed allocation of funding in the 2019/20 Budget to incorporate an Internal Audit function within Council which will assist in the bringing forward the attention needed to drive organisational improvements and efficiencies in financial management outcomes and business outputs.**

CARRIED UNANIMOUSLY

6.6 2018/19 3RD QUARTER BUDGET REVIEW (AS AT 31 MARCH 2019)

COMMITTEE RESOLUTION 2019:05:AC016

Moved: Cr D Fraser
Seconded: Cr C Davies

That the Audit Committee recommends to Council that the 2018/19 3rd Quarter Budget Review (as at 31 March 2019) be adopted, which details an estimated end of year underlying operating surplus of $134,000.

CARRIED UNANIMOUSLY

7 ITEMS LISTED FOR DISCUSSION

Nil

8 ITEMS LISTED FOR DISCUSSION AT FUTURE MEETINGS

Nil

9 QUESTIONS WITHOUT NOTICE

Nil

10 MOTIONS WITHOUT NOTICE

MOTION – CONSULTATION OF 2019/20 DRAFT BUDGET

COMMITTEE RESOLUTION 2019:05:AC017

Moved: Mayor K Redman
Seconded: Cr C Davies

That the Audit Committee notes if there is no material information either contained within submissions as part of the public consultation or has since become available from external sources, that may impact the financial bottom line of the 2019/20 draft budget; that submissions and the 2019/20 draft budget for decision will go direct to council without first being reviewed by the Audit Committee.

CARRIED UNANIMOUSLY

11 CLOSE

The Meeting closed at 8.32pm.

12 NEXT ORDINARY MEETING

TBC.

The minutes of this meeting were confirmed at the Audit Committee Meeting held on TBC

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CHAIRPERSON