MINUTES OF TOWN OF GAWLER
AUDIT COMMITTEE MEETING
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43 HIGH STREET, GAWLER EAST
ON WEDNESDAY, 12 DECEMBER 2018 AT 7:01PM

PRESENT: Mr Peter Brass, Mr Peter Fairlie-Jones, Mayor Karen Redman, Cr Cody Davies, Cr Diane Fraser

STAFF IN ATTENDANCE: Henry Inat, Paul Horwood, Sam Dilena, Tony Amato, Erin McGarry, Rhiann Webb, Kate Symes

1 STATEMENT OF ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

2 ATTENDANCE RECORD

2.1 Roll Call
   As Above
2.2 Apologies
   Nil
2.3 Motions to Grant Leave of Absence
   Nil
2.4 Leave of Absence
   Nil
2.5 Non-attendance
   Nil

3 DECLARATIONS OF INTEREST

Mayor Redman declared a perceived conflict of interest at Item 6.6.
Mayor Redman declared a perceived conflict of interest at item 6.9

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2018:12:46

Moved: Mayor K Redman
Seconded: Mr P Fairlie-Jones

That the minutes of the Audit Committee Meeting held on 10 October 2018 be confirmed as a true and correct record.

CARRIED

5 BUSINESS ARISING FROM MINUTES

Nil
6 OFFICER REPORTS

Henry Inat left the room 7.26pm
Henry Inat returned to the room 7.27pm

6.1 OPEN SPACE ASSETS ‘WHOLE-OF-LIFE’ IMPLEMENTATION PLAN

COMMITTEE RESOLUTION 2018:12:47
Moved: Cr D Fraser
Seconded: Mr P Fairlie-Jones

That the Audit Committee notes the Open Space Assets ‘Whole-of-Life’ Implementation Plan report.

CARRIED

6.2 TRANSPORT ASSETS ‘WHOLE-OF-LIFE’ IMPLEMENTATION PLAN

COMMITTEE RESOLUTION 2018:12:48
Moved: Cr D Fraser
Seconded: Cr C Davies

That the Audit Committee notes the Transport Assets ‘Whole-of-Life’ Implementation Plan report.

CARRIED

6.3 BRIDGE AND CULVERT ASSETS CONDITION AUDIT

COMMITTEE RESOLUTION 2018:12:49
Moved: Mr P Fairlie-Jones
Seconded: Mayor K Redman

That the Audit Committee notes the Bridge and Culvert Assets Condition Audit report.

CARRIED

6.4 2018/19 1ST QUARTER BUDGET REVIEW (AS AT 30 NOVEMBER 2018)

COMMITTEE RESOLUTION 2018:12:50
Moved: Mayor K Redman
Seconded: Cr D Fraser

That the Audit Committee recommends to Council that the 2018/19 1st Quarter Budget Review (as at 30 November 2018) be adopted, which details an estimated end of year underlying operating deficit of $405,000.

CARRIED

Sam Dilena left the meeting 8.19pm
6.5 COUNCIL COMPARATIVE DATA REPORT AS AT 30 JUNE 2017

COMMITTEE RESOLUTION 2018:12:51
Moved: Mayor K Redman  
Seconded: Mr P Fairlie-Jones
THAT the Audit Committee recommends to Council that the Council Comparative Data Report (as at 30 June 2017) be noted.

CARRIED

Mayor Karen Redman declared a perceived interest in item 6.6 and will deal with the matter by remaining in the room.

6.6 LGA WORKERS COMPENSATION AND MUTUAL LIABILITY RISK EVALUATION

COMMITTEE RESOLUTION 2018:12:52
Moved: Cr D Fraser  
Seconded: Cr C Davies
THAT the Audit Committee recommends to Council that it notes the Local Government Association Workers Compensation and Mutual Liability Scheme Risk Evaluation report and the attached Risk Evaluation 2018 Summary Report.

CARRIED

6.7 LOCAL GOVERNMENT (RATEPAYER PROTECTION AND RELATED MEASURES) AMENDMENT BILL 2018

COMMITTEE RESOLUTION 2018:12:53
Moved: Mayor K Redman  
Seconded: Cr D Fraser
THAT the Audit Committee recommend to Council that:

1. The Local Government (Ratepayer Protection and Related Measures) Amendment Bill 2018 report be received and noted
2. The Local Government Association of South Australia be advised of Council's comments to the proposed Bill, incorporating comments from the Audit Committee provided at this meeting

CARRIED
6.8 EXTERNAL AUDITORS AUDIT OPINION - 2017/2018 GENERAL PURPOSE FINANCIAL STATEMENTS AND INTERNAL CONTROLS

COMMITTEE RESOLUTION 2018:12:54

Moved: Mayor K Redman
Seconded: Cr D Fraser

That the external Auditor’s Audit Opinion relating to the 2017/18 General Purpose Financial Statements and Internal Controls be received and noted.

CARRIED

Mayor Karen Redman declared a perceived interest as a board member of the LGA and will deal with the matter by remaining in the room.

6.9 LOCAL GOVERNMENT FINANCE AUTHORITY: ‘A GUIDE TO THE RESPONSIBLE USE OF DEBT’

COMMITTEE RESOLUTION 2018:12:55

Moved: Mr P Fairlie-Jones
Seconded: Cr C Davies

That the Local Government Finance Authority ‘A Guide to the Responsible Use of Debt’ paper be received and noted.

CARRIED

6.10 POLICIES FOR PERIODIC REVIEW BY THE AUDIT COMMITTEE

COMMITTEE RESOLUTION 2018:12:56

Moved: Mayor K Redman
Seconded: Cr D Fraser

That the Audit Committee note the list of Council Policies to be periodically reviewed by the Audit Committee.

CARRIED

6.11 2018/19 AUDIT COMMITTEE WORKPLAN PROGRESS REPORT

COMMITTEE RESOLUTION 2018:12:57

Moved: Mayor K Redman
Seconded: Mr P Fairlie-Jones

That the Audit Committee notes the 2018/19 Audit Committee Workplan Progress Report.

CARRIED
6.12 AUDIT COMMITTEE SELF ASSESSMENT SURVEY

COMMITTEE RESOLUTION 2018:12:58
Moved: Mayor K Redman
Seconded: Cr D Fraser
That the 2018 Audit Committee Self-Assessment Survey Results be received and noted. CARRIED

7 ITEMS LISTED FOR DISCUSSION
Nil

8 ITEMS LISTED FOR DISCUSSION AT FUTURE MEETINGS
Nil

9 QUESTIONS WITHOUT NOTICE
Nil

10 MOTIONS WITHOUT NOTICE
Nil

11 CLOSE
The Chair thanked everyone for their attendance and contribution to the meeting and wished all a Merry Christmas and Happy New Year.
The Meeting closed at 9.08pm.

12 NEXT ORDINARY MEETING
To be confirmed.

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CHAIRPERSON