

**MINUTES OF TOWN OF GAWLER  
AUDIT COMMITTEE MEETING  
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43  
HIGH STREET, GAWLER EAST  
ON WEDNESDAY, 12 DECEMBER 2018 AT 7:01PM**

**PRESENT:** Mr Peter Brass, Mr Peter Fairlie-Jones, Mayor Karen Redman, Cr Cody Davies,  
Cr Diane Fraser

**STAFF IN ATTENDANCE:** Henry Inat, Paul Horwood, Sam Dilena, Tony Amato, Erin McGarry,  
Rhiann Webb, Kate Symes

**1 STATEMENT OF ACKNOWLEDGEMENT**

*We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.*

**2 ATTENDANCE RECORD**

- 2.1 Roll Call  
As Above
- 2.2 Apologies  
Nil
- 2.3 Motions to Grant Leave of Absence  
Nil
- 2.4 Leave of Absence  
Nil
- 2.5 Non-attendance  
Nil

**3 DECLARATIONS OF INTEREST**

Mayor Redman declared a perceived conflict of interest at Item 6.6.

Mayor Redman declared a perceived conflict of interest at item 6.9

**4 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION 2018:12:46**

Moved: Mayor K Redman

Seconded: Mr P Fairlie-Jones

That the minutes of the Audit Committee Meeting held on 10 October 2018 be confirmed as a true and correct record.

**CARRIED**

**5 BUSINESS ARISING FROM MINUTES**

Nil

## **6 OFFICER REPORTS**

Henry Inat left the room 7.26pm

Henry Inat returned to the room 7.27pm

### **6.1 OPEN SPACE ASSETS 'WHOLE-OF-LIFE' IMPLEMENTATION PLAN**

#### **COMMITTEE RESOLUTION 2018:12:47**

Moved: Cr D Fraser

Seconded: Mr P Fairlie-Jones

**That the Audit Committee notes the Open Space Assets 'Whole-of-Life' Implementation Plan report.**

**CARRIED**

### **6.2 TRANSPORT ASSETS 'WHOLE-OF-LIFE' IMPLEMENTATION PLAN**

#### **COMMITTEE RESOLUTION 2018:12:48**

Moved: Cr D Fraser

Seconded: Cr C Davies

**That the Audit Committee notes the Transport Assets 'Whole-of-Life' Implementation Plan report.**

**CARRIED**

### **6.3 BRIDGE AND CULVERT ASSETS CONDITION AUDIT**

#### **COMMITTEE RESOLUTION 2018:12:49**

Moved: Mr P Fairlie-Jones

Seconded: Mayor K Redman

**That the Audit Committee notes the Bridge and Culvert Assets Condition Audit report.**

**CARRIED**

### **6.4 2018/19 1ST QUARTER BUDGET REVIEW (AS AT 30 NOVEMBER 2018)**

#### **COMMITTEE RESOLUTION 2018:12:50**

Moved: Mayor K Redman

Seconded: Cr D Fraser

**That the Audit Committee recommends to Council that the 2018/19 1<sup>st</sup> Quarter Budget Review (as at 30 November 2018) be adopted, which details an estimated end of year underlying operating deficit of \$405,000.**

**CARRIED**

Sam Dilena left the meeting 8.19pm

**6.5 COUNCIL COMPARATIVE DATA REPORT AS AT 30 JUNE 2017****COMMITTEE RESOLUTION 2018:12:51**

Moved: Mayor K Redman

Seconded: Mr P Fairlie-Jones

**That the Audit Committee recommends to Council that the Council Comparative Data Report (as at 30 June 2017) be noted.**

**CARRIED**

Mayor Karen Redman declared a perceived interest in item 6.6 and will deal with the matter by remaining in the room.

**6.6 LGA WORKERS COMPENSATION AND MUTUAL LIABILITY RISK EVALUATION****COMMITTEE RESOLUTION 2018:12:52**

Moved: Cr D Fraser

Seconded: Cr C Davies

**That the Audit Committee recommends to Council that it notes the Local Government Association Workers Compensation and Mutual Liability Scheme Risk Evaluation report and the attached Risk Evaluation 2018 Summary Report.**

**CARRIED**

**6.7 LOCAL GOVERNMENT (RATEPAYER PROTECTION AND RELATED MEASURES) AMENDMENT BILL 2018****COMMITTEE RESOLUTION 2018:12:53**

Moved: Mayor K Redman

Seconded: Cr D Fraser

**That the Audit Committee recommend to Council that:**

- 1. The Local Government (Ratepayer Protection and Related Measures) Amendment Bill 2018 report be received and noted**
- 2. The Local Government Association of South Australia be advised of Council's comments to the proposed Bill, incorporating comments from the Audit Committee provided at this meeting**

**CARRIED**

**6.8 EXTERNAL AUDITORS AUDIT OPINION - 2017/2018 GENERAL PURPOSE FINANCIAL STATEMENTS AND INTERNAL CONTROLS****COMMITTEE RESOLUTION 2018:12:54**

Moved: Mayor K Redman

Seconded: Cr D Fraser

**That the external Auditor's Audit Opinion relating to the 2017/18 General Purpose Financial Statements and Internal Controls be received and noted.**

**CARRIED**

Mayor Karen Redman declared a perceived interest as a board member of the LGA and will deal with the matter by remaining in the room.

**6.9 LOCAL GOVERNMENT FINANCE AUTHORITY: 'A GUIDE TO THE RESPONSIBLE USE OF DEBT'****COMMITTEE RESOLUTION 2018:12:55**

Moved: Mr P Fairlie-Jones

Seconded: Cr C Davies

**That the Local Government Finance Authority 'A Guide to the Responsible Use of Debt' paper be received and noted.**

**CARRIED**

**6.10 POLICIES FOR PERIODIC REVIEW BY THE AUDIT COMMITTEE****COMMITTEE RESOLUTION 2018:12:56**

Moved: Mayor K Redman

Seconded: Cr D Fraser

**That the Audit Committee note the list of Council Policies to be periodically reviewed by the Audit Committee.**

**CARRIED**

**6.11 2018/19 AUDIT COMMITTEE WORKPLAN PROGRESS REPORT****COMMITTEE RESOLUTION 2018:12:57**

Moved: Mayor K Redman

Seconded: Mr P Fairlie-Jones

**That the Audit Committee notes the 2018/19 Audit Committee Workplan Progress Report.**

**CARRIED**

## **6.12 AUDIT COMMITTEE SELF ASSESSMENT SURVEY**

### **COMMITTEE RESOLUTION 2018:12:58**

Moved: Mayor K Redman

Seconded: Cr D Fraser

**That the 2018 Audit Committee Self-Assessment Survey Results be received and noted.**

**CARRIED**

## **7 ITEMS LISTED FOR DISCUSSION**

Nil

## **8 ITEMS LISTED FOR DISCUSSION AT FUTURE MEETINGS**

Nil

## **9 QUESTIONS WITHOUT NOTICE**

Nil

## **10 MOTIONS WITHOUT NOTICE**

Nil

## **11 CLOSE**

**The Chair thanked everyone for their attendance and contribution to the meeting and wished all a Merry Christmas and Happy New Year.**

**The Meeting closed at 9.08pm.**

## **12 NEXT ORDINARY MEETING**

To be confirmed.

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**CHAIRPERSON**