

**MINUTES OF TOWN OF GAWLER  
GAWLER HERITAGE COLLECTION COMMITTEE MEETING  
HELD AT THE CONFERENCE ROOM, TOWN OF GAWLER ADMINISTRATION CENTRE, 43  
HIGH STREET, GAWLER EAST  
ON THURSDAY, 13 SEPTEMBER 2018 AT 4:10 PM**

**PRESENT:** Mayor Karen Redman, Mr Paul Barnet, Ms Helen Hennessy, Cr Paul Koch, Cr Adrian Shackley, Mr Brian Thom

**STAFF IN ATTENDANCE:**

Mr David Barrett, Manager Business Enterprises & Communications

Ms Sara Preece, Minute Taker

**1 STATEMENT OF ACKNOWLEDGEMENT**

*We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.*

**2 ATTENDANCE RECORD**

2.1 Roll Call

As above

2.2 Apologies

Nil

2.3 Motions to Grant Leave of Absence

Nil

2.4 Leave of Absence

Mrs Judy Gillett-Ferguson (14 August to 16 September 2018)

2.5 Non-attendance

Nil

**3 DECLARATIONS OF INTEREST**

Nil

**4 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION GHCC:2018:09:28**

Moved: Mr B Thom

Seconded: Mr P Barnet

**That the minutes of the Gawler Heritage Collection Committee Meeting held on 9 August 2018 be confirmed as a true and correct record.**

**CARRIED UNANIMOUSLY**

**5 BUSINESS ARISING FROM MINUTES**

Nil

**6 OFFICER REPORTS****6.1 GAWLER HERITAGE COLLECTION ENQUIRIES: JUNE 2018 - AUGUST 2018****COMMITTEE RESOLUTION GHCC:2018:09:29**

Moved: Cr A Shackley

Seconded: Mr B Thom

**That the Gawler Heritage Collection Committee recommends to Council that the Gawler Heritage Collections Enquiries: June 2018 – August 2018 report be noted.**

**CARRIED UNANIMOUSLY**

**7 ITEMS LISTED FOR DISCUSSION****7.1 Updated Motion List**

As included within the Agenda.

**7.2 Heritage Services Budget Update**

David Barrett provided a verbal update to the Committee.

**7.3 Civic Centre Opening Working Group**

Members who attended the last Working Group meeting spoke of some of the recent suggestions and developments in this space.

**7.4 Advice on and provision related to IP matters**

Application of the provisions within the Collections Policy to be discussed at a future meeting following the circulation of the Policy.

**7.5 Films and videos related to cultural heritage for public viewing in the Civic Centre**

Broad options were discussed and is to remain on the agenda for further discussion by means of a discussion paper to be coordinated by Helen Hennessy.

**7.6 Opening hours and operations of the Heritage Centre and Gallery**

David Barrett provided an update to the Committee on anticipated staffing numbers and volunteer programs.

**8 ITEMS LISTED FOR DISCUSSION AT FUTURE MEETINGS**

8.1 Advice on and provision related to IP matters

8.2 Films and videos related to cultural heritage for public viewing in the Civic Centre

8.3 Heritage Centre Business Plan and volunteer report

8.4 Storage of heritage items

8.5 Exhibition budget

**9 QUESTIONS WITHOUT NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

Nil

**11 CLOSE**

The Meeting closed at 5:21 pm

**12 NEXT ORDINARY MEETING**

Thursday 11 October 2018 commencing at 4:00 PM.

**The minutes of this meeting were confirmed at the Gawler Heritage Collection Committee Meeting held on 11 October 2018.**

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**CHAIRPERSON**