

GAWLER RIVER FLOODPLAIN MANGEMENT AUTHORITY  
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Dear Member,

**NOTICE OF MEETING**

Notice is hereby given pursuant to Clause 6 of the Charter that a meeting for the GRFMA Audit Committee has been called for:

**DATE:** Monday 13 August 2018

**TIME:** 9.00 AM

**PLACE:** Meeting Room  
LGA House  
148 Frome Street  
ADELAIDE SA 5000



David E Hitchcock

**EXECUTIVE OFFICER**

# **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

## **AUDIT COMMITTEE MEETING**

### **AGENDA**

**9.00 AM Monday 13 August 2018**

**LOCAL GOVERNMENT HOUSE, LGA, 148 FROM STREET ADELAIDE SA**

#### **1. PRESENT**

#### **2. APOLOGIES**

#### **3. MINUTES OF THE PREVIOUS MEETING**

Confirmation of the Minutes of the previous GRFMA Audit Committee meeting held on Monday 18 June 2018.

##### **RECOMMENDATION**

That the minutes of the previous GRFMA Audit Committee meeting held on Monday 18 June 2018 as per copies supplied to members be adopted as a true and correct record of that meeting.

#### **4. BUSINESS ARISING FROM THE MINUTES**

#### **5. GENERAL BUSINESS**

##### **5.1 GRFMA 2016/17 Financial Statements and Audit report**

Copies of the Financial Statements 2017- 2018 are attached, together with Statement of Auditor's Independence and Report to Board and Audit Committee.

Mr Corey McGowan from HLB Mann Judd will be present at the meeting for committee member discussion of this item. The Executive Officer will vacate the meeting during this discussion.

##### **RECOMMENDATION**

That the audited Financial Statements for 2017 – 2018 be received and noted and that the 'Certification of Auditor Independence' be signed by the Audit Committee Chair and Executive Officer

#### **6. NEXT MEETING**

#### **7. CLOSURE**

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## **M I N U T E S**

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Committee      **GRFMA Audit Committee**

Held On         **3.30 pm Monday 18 June 2018**

Location        **Meeting Room, LGA House 148 Frome Street, Adelaide**

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**1. PRESENT**

Mr Peter Brass, Independent Member, Chair  
Cr Des Ellis, Light Regional Council  
Mr Greg Pattinson, City of Playford  
Mr David Hitchcock, Executive Officer

**2. APOLOGIES**

Nil.

**3. MINUTES OF THE PREVIOUS MEETING**

<b>GAC18/07      Minutes 26 March 2018</b>
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**Moved: Mr Pattinson      Seconded: Cr Ellis**

**That the minutes of the previous GRFMA Audit Committee meeting held on Monday 26 March 2018 as per copies supplied to members be adopted as a true and correct record of that meeting.**

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

Noted further discussion pending regarding Internal Control Worksheets and an update on Adelaide Plains Council and Northern Floodway.

**5. GENERAL BUSINESS**

<b>GAC 18/08 Audit Strategy 30 June 2018</b>
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**Moved: Mr Pattinson      Seconded: Cr Ellis**

**That the GRFMA Audit committee:**

- 1. Note the report; and**
- 2. Recommends Budget Review Profit and Loss Budget Analysis Documents for 31 May 2018 for the 2017/2018 financial year and the variances contained within it to the GRFMA Board for adoption as its amended and current budget for the period ending 30 June 2018.**

**CARRIED**

**GAC 18/09 APC and Northern Floodway**

**Moved: Cr Ellis      Seconded: Mr Pattinson**

**That the GRFMA Audit committee receive a verbal update regarding Adelaide Plains Council and recent Board decisions regarding the Northern Floodway Project proposal.**

**CARRIED**

The meeting also discussed pending end of financial year transactions, recognition of capital purchases (land) and policy regarding depreciation of the Bruce Eastick North Para Flood Mitigation Dam.

**GAC 18/10 Internal Control Worksheets**

**Moved: Cr Ellis      Seconded: Mr Pattinson**

**That the GRFMA Audit committee:**

- 1. Receive the GRFMA Internal Control Worksheets as provided by the Executive Officer; and**
- 2. Request the Executive Officer to undertake a review of current GRFMA Internal Controls.**

**CARRIED**

<b>Schedule</b>	<b>Audit Committee meeting schedule 2018/19</b>	<b>Action</b>
26 March 2018	Annual Budget and Business Plan Review; Audit Schedule	Completed
4 June 2018	Annual cost estimates and budget variations.; Policy Review	Completed
9 August 2018	Annual Financial Statements – Audit report; 2018/19 Budget Review - Auditor to attend	
December 2018	Operation of the Regional Subsidiary- Part D Business Plan	
March 2019	Annual Budget and Business Plan Review; Audit Schedule	
June 2019	Annual cost estimates and budget variations consideration; Policy Review	

**6. NEXT MEETING**

To be held in August 2018

**7. CLOSURE**

The Chair thanked Members for their contribution, and closed the meeting at 4.08 pm.

Chair \_\_\_\_\_

Date \_\_\_\_\_