

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

NOTICE OF MEETING

Notice is hereby given pursuant to Clause 6.9 of the Charter that the Ordinary Meeting of the Gawler River Floodplain Management Authority Board has been called for:

DATE: Thursday, 13 December 2018

TIME: 9.45 AM

PLACE: City of Playford, Council Committee Room at the Civic Centre, 10 Playford Boulevard Elizabeth

David Hitchcock
EXECUTIVE OFFICER

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
ORDINARY MEETING
AGENDA

9.45 am Thursday 13 December 2018

City of Playford, Council Committee Room at the Civic Centre
10 Playford Boulevard, Elizabeth

1. MEETING OF THE BOARD

1.1 Welcome by the GRFMA Chairperson

Refer page 4 for list of new GRFMA Board and Deputy Board Member appointments post the November 2018 Local Government General Elections.

1.2 Present. (Please sign the Attendance Register).

1.3 Apologies.

1.4 Appointment of Observers.

1.5 Declarations of Interest.

2. CONFIRMATION OF MINUTES

2.1. GRFMA Ordinary Meeting minutes 18/10/18.....Page 5

2.2. GRFMA Confidential Meeting minutes 18/10/18.....Page 13

2.3. GRFMA Special meeting Minutes 12/11/18.....Page 14

2.4. Actions on previous resolutionsPage 18

2.5. Matters arising from Minutes.

3. QUESTIONS ON NOTICE

Adelaide Plains Council - Northern Floodway Project.....Page 20

4. MOTIONS ON NOTICE

Nil

5. PRESENTATIONS

Nil

6. AUDIT COMMITTEE

An Audit Committee meeting is to be held 10/12/18. Minutes from that meeting will be provided to Board Members at the 13/12/18 GRFMA Ordinary meeting – Refer item 8.2 which provides detail of items to be considered by the Audit Committee.

7. TECHNICAL ASSESMENT PANEL

Nil

8. REPORTS

8.1 GRFMA Charter Review.....	Page 21
8.2 GRFMA Audit Committee	Page 22
8.3 Financial Report ..	Page 26
8.4 Schedule of Meetings.....	Page 28
8.5 Revegetation Bruce Eastick Dam land	Page 29
8.6 Board and Deputy Board Member appointments.....	Page 31

9. CORRESPONDENCE

9.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board – letter of support Northern Floodway Project.

9.2 David Speirs MP, Minister for Environment and Water - Letter of support for funding of Northern Floodway Project.

10. CONFIDENTIAL

10.1 Quotations Dam Access (Road) repairs	Page 30
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11. URGENT MATTERS WITHOUT NOTICE

12. NEXT MEETING

Date

Host Council

**Thursday 7 February 2019
Meeting to commence at 9.45am.**

Light Regional Council

13. CLOSURE

ATTACHMENT - 1.1 MEETING OF THE BOARD

New GRFMA Board and Deputy Board Member appointments post the November 2018 Local Government General Elections.

Council	Board Members	Deputy Board Members
Independent Chairperson	Mr Ian Baldwin	
Adelaide Hills Council	Cr Malcolm Herrmann Mr Marc Salver	Cr Pauline Gill
Adelaide Plains Council	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Mr Robert Veitch
The Barossa Council	Mayor Bim Lange Mr Gary Mavrinac,	Cr Russell Johnstone
Town of Gawler	Cr Paul Koch Mr Sam Dilena,	Cr Kelvin Goldstone Mr Ben DeGilio
Light Regional Council	Cr William Close Mr Brian Carr,	Mr Andrew Philpott
City of Playford	Cr Stephen Coppins Mr Mal Hemmerling	Mr Greg Pattinson

2.1 GRFMA Ordinary Meeting minutes 18/10/18

RECOMMENDATION

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 18/10/18 be confirmed as a true and accurate record of that meeting.

Refer to attachment.

M E E T I N G M I N U T E S

Committee **Gawler River Floodplain Management Authority**
Held On **Thursday 18 October 2018 at 9.45 am**
Location **Adelaide Plains Council, Mallala.**

WELCOME

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 106th meeting of the Board.

PRESENT

*Mr Ian Baldwin, Independent Board Member, Chair
Mr Marc Salver, Adelaide Hills Council, Deputy Board Member
Mayor Bob Sloane, The Barossa Council, Board Member
Mr Gary Mavrinnac, The Barossa Council, Board Member
Mr Mal Hemmerling, City of Playford, Board Member
Cr Denis Davey, City of Playford, Board Member
Mr James Miller, Adelaide Plains Council, Board Member
Cr Mel Lawrence, Adelaide Plains Council, Board Member
Cr Adrian Shackley, Town of Gawler, Board Member
Mr Ben De Gilio, Town of Gawler, Deputy Board Member
Mr Andrew Philpott, Light Regional Council, Deputy Board Member
Mr David Hitchcock, Executive Officer*

GRB 18/67 Observers

Moved: Mr. J Miller Seconded: Cr D Davey

That Cr Terry-Anne Keen, Adelaide Plains Council, be appointed as Observer.

CARRIED

APOLOGIES

*Mr. Brian Carr, Light Regional Council, Board Member
Cr William Close, Light Regional Council, Board Member
Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
Mr Sam Dilena, Gawler Council, Board Member*

GRB 18/68 Minutes of the 16/8/18 GRFMA meeting

Moved: Mr. G Mavrinac

Seconded: Mr. Miller

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 16/8/18 be confirmed as a true and accurate record of that meeting.

CARRIED

Mr. Greg Pattinson, City of Playford, Deputy Board Member arrived at 10.02am.

GRB 18/69 Questions on Notice – Adelaide Plains Council
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Moved: Mr. A Philpott

Seconded: Mayor B Sloane

That the report on Questions on Notice be received

CARRIED

The Adelaide Plains Council submitted the following Questions on Notice.
Relevant answers are provided

Adelaide Plains Council gave notice of the intention to ask the following questions to be submitted to the 18 October 2018 meeting:	
Preamble	<p>Questions to be asked of the Gawler River Floodplain Management Authority to be answered entirely on the basis that questions posed relate to the Gawler River Reference Group.</p> <p><u>Note by GRFMA CEO</u></p> <p><i>Members would be aware that the same 9 questions were tabled and answered at the 16/8/18 GRFMA meeting. At the time of compiling answers for the 16/8/18 meeting it was recognised that the questions might have been more appropriately worded to reflect intent to seek information regarding the Gawler River Reference Group and for completeness information regarding the Reference Group was also included in the answers along with those provided for the Technical Assessment Panel. As such a material portion of information now provided remains the same as previously provided.</i></p>
Question 1:	Copy for Council of GRFMA terms of reference of the subcommittee that recommended that the board take the option of the (Northern Floodway)?
Answer 1	The terms of Reference for the Reference Group (which were confirmed at the first meeting of the Reference Group) were as follows: <ul style="list-style-type: none"> • Promote dialogue between landholders and the GRFMA's Technical Assessment Panel. • Contribute to the identification of flood mitigation options to be assessed for the lower Gawler River and presented to the GRFMA. • Provide feedback on the merit of the options assessed. • Identify a preferred option (or provide a short list of preferred options up to three) for presentation to the GRFMA. • Have its views and decisions noted and reported to the GRFMA by Australian Water Environments. In this regard Australian Water Environments role was to:

	<ul style="list-style-type: none"> • Ensure that the views of the Reference Group are documented and summarised in its report to the GRFMA. • In the event that there is not a agreement within the Reference Group on a single preferred option then AWE will present up to three alternative options in their report to the GRFMA. <p>The Reference Group was chaired by Mr Ian Baldwin (Presiding Member GRFMA)</p>
Question 2: Answer 2	<p>Names and addresses of the sub committee</p> <p><i>Technical Assessment Panel</i> <i>Mr Ian Baldwin, Independent Chair</i> <i>Mr Bill Lipp, Principal Stormwater Engineer, DPTI</i> <i>Ms Chrissie Bloss, Flood Hazard Leader, DEWNR</i> <i>Mr Dean Gollan, Executive Officer</i> <i>Mr Alex Zimmermann, Northern Adelaide Plains Recovery Coordinator, Observer</i> <i>Mr Geoff Fisher, Australian Water Environments, Observer</i> <i>Mr Derek Moore, Principal Engineer, Dams, SA Water</i></p> <p><i>Reference Group</i> <i>Adrian Marschall, VRAG Chairperson</i> <i>John Bergamin, Local resident</i> <i>Dino Musolino, Chairperson HortEx</i> <i>Danny De Ieso, AUSVEG SA</i> <i>Peter Rentoulis, Proxy to chairperson of HortEx</i> <i>Michael Picard, Local resident</i> <i>Barrie Ormsby, Landscape Architect</i> <i>Phil Earl, Local resident</i></p>
Question 3: Answer 4	<p>How was membership application advertised?</p> <p>The GRFMA Technical Assessment Panel meeting of 16/11/16 identified the persons to be invited for membership of the Reference Group to assist with the work requested by GRFMA.</p> <p><i>Mr Alex Zimmermann, Northern Adelaide Plains Recovery Coordinator assisted with identification of the relevant persons based on his knowledge and interaction with the community as the Recovery Coordinator post the 2016 Flood event.</i></p>
Question 4: Answer 4	<p>Minutes of meetings to be made available to all GRFMA member Councils?</p> <p><i>Available Notes from meetings of the Lower Gawler River Reference Group are attached to the 18/10/18 Agenda information.</i></p>
Question 5: Answer 5	<p>When and where meetings were held?</p> <p><i>Meetings of the Lower Gawler River Reference Group were held 30/11/16, 8/12/16 and 14/12/16.</i></p> <p><i>Meetings were held at 198 Greenhill Road EASTWOOD</i></p>
Question 6:	<p>How were meetings called, what prior warning was given?</p>

	<i>Meetings of the Lower Gawler River Reference Group were held as agreed by members.</i>
Question 7:	<p>Why was the meeting still held when it was known that no balanced representation from the northern side of the river would be present and any vote would be therefore be biased?</p> <p><i>Refer to Q8 Answer which provides information on the qualitative and quantitative approach undertaken in considering report recommendations.</i></p>
Question 8:	<p>What was the reasons given for choosing this option? What and how were other options discounted?</p> <p><i>Refer to 2016 Gawler River Flood Review Report – Item 4 - Flood Mitigation Options (pages 11-15) and Item 5 - Discussion and Recommendations (Pages 20-21) Available on the GRFMA website https://www.gawler.sa.gov.au/grfma/grfma-board</i></p>
Question 9:	<p>Why was there not attempt to contact ratepayers or council north of the river once it was known that there was a disproportionate membership of the sub committee to decide this matter?</p> <p><i>Refer to 2016 Gawler River Flood Review Report – Item 4 - Flood Mitigation Options (pages 11-15) and Item 5 - Discussion and Recommendations (Pages 20-21) Available on the GRFMA website https://www.gawler.sa.gov.au/grfma/grfma-board</i></p>

GRB 18/70 Northern Floodway Project Public Relations

Moved: Mr. M Hemmerling

Seconded: Mr. M Salver

That the GRFMA:

- 1. Note the report; and**
- 2. Receive the correspondence from Adelaide Plains Council**

CARRIED

GRB 18/71 GRFMA Charter Review

Moved: Mr. G Mavrinc.

Seconded: Mr. M Salver

That the GRFMA

- 1. Note the report:**
- 2. Request the Charter Review Reference Group to consider draft document amendments in relation to:**
 - a. inclusion of a preamble/background;**
 - b. inclusion of objectives;**
 - c. use of wording to reflect flood management (rather than floodplain management) related to the Gawler River;**
 - d. inclusion of environmental stewardship principles.;**

3. **Following peer/legal review of any amended draft document receive and discuss a copy of the draft of the GRFMA Charter (Review) at the 13 December 2018 GRFMA meeting.**

CARRIED

Members of the Working Group noted that the review was drafted as a first stage approach with a more substantive review required at a further date and it will be important to ensure “scope creep” does not occur. Board Members also discussed matters relating to proposed funding contribution capping and likely impacts on councils and funding submissions.

GRB 18/72 AUSVEG SA and salinity management

Moved Mr. M Salver

Seconded: Cr M Lawrence

That the inquiry from AUSVEG SA regarding salinity management be referred to a more appropriate contact process with the City of Playford and City of Salisbury which are currently considering these issues in their Storm Water Management Plans.

CARRIED

The meeting adjourned at 10.55 am for a short break.

The meeting reconvened at 11.15 am.

GRB 18/73 Landscape SA Act

Moved Mr. G Mavrinac

Seconded: Mr. M Hemmerling

That the report be received.

CARRIED

GRB 18/74 Executive Officer's current contract

Moved Mr. Miller

Seconded: Mr .M Hemmerling

That the report be received.

CARRIED

GRB 18/75 Financial Report

Moved Mr. M Hemmerling

Seconded: Mayor B Sloane

That the GRFMA.

- 1. Adopts the Budget Review Documents for 30 September 2018 for the 2018/2019 financial year; and**
- 2. That the financial report as at 30 September 2018 showing a balance of total funds available of \$ 173,565.07 be received.**

CARRIED

GRB 18/76 Correspondence

Moved Mr. M Hemmerling

Seconded: Cr D Davey

That the GRFMA:

1. Receive the correspondence;
2. Authorise the Executive Officer to continue discussion with the Walker Corporation (and City of Playford) to engage the State Government, as the Major Project Authority for Buckland Park, regarding benefits of the Northern Floodway Project.

CARRIED**GRB 18/77 In Confidence 11.30am**

Moved Mr. G Mavrinac

Seconded: Mr. A Philpott

Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, in order to consider in confidence agenda item 10.1 Consequence Assessment, under Section 90(3)(d) of the Local Government Act 1999 on the basis that:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest;

This matter is confidential because it includes quotations for provision of services and requires determination of a suitable and preferred supplier.

On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.

CARRIED**GRB 18/78 Consequence Assessment - See separate confidential meeting minute****GRB 18/79 Out of Confidence 11.40 am**

Moved Mr. J Miller

Seconded: Mr. M Hemmerling

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Consequence Assessment be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) of the Local Government Act 1999:

- Report for Item 10.1.
- Attachments for item 10.1.

This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

The Executive Officer is delegated authority to publicly release Information regarding GRFMA Board determination of the preferred supplier and the accepted quotation costing.

CARRIED

The GRFMA considered quotations in relation to provision of services to undertake a Consequence Category Assessment for the Bruce Eastick Flood Mitigation Dam and resolved that Hydrology and Risk Consulting Pty Ltd (HARC) be determined as the preferred supplier at cost of \$33,560 excluding GST. Additional costs of \$4,800 excluding GST for mapping was also accepted.

Urgent Business without notice.

Mr. Ian Baldwin, GRFMA Chairperson, advised he had been approached by Media for further comments regarding the Northern Floodway Project and sought direction on approaches for further communication strategies. It was agreed that the Chairperson would liaise with the City of Playford Communications Team for assistance.

The Chairperson also noted pending Council elections and wished best outcomes to Elected Council Member GRFMA Board Members. Following further discussion, it was agreed that Councils will be in a position to advise the GRFMA Executive Officer of election results and relevant GRFMA Board Member appointments prior to the 13 December 2018 GRFMA meeting.

Closure of meeting

The Chairperson thanked the Adelaide Plains Council for hospitality as host and noted the next Ordinary Board Meeting will be held 9.45 am, Thursday 13 December 2018 at the City of Playford.

Meeting closed 11.45 am.

Confirmed Chairperson

2.2 Confidential Minutes of the Gawler River Floodplain Management Authority Board meeting held 18/10/18

RECOMMENDATION

That the Confidential Minutes of the Gawler River Floodplain Management Authority Board meeting held 18/10/18 be confirmed as a true and accurate record of that meeting.

Refer to separate Confidential attachment.

2.3 GRFMA Special Meeting minutes 12/11/18

RECOMMENDATION

That the Minutes of the Gawler River Floodplain Management Authority Board Special Meeting held 12/11/18 be confirmed as a true and accurate record of that meeting.

Refer to attachment.

S P E C I A L M E E T I N G M I N U T E S

Committee **Gawler River Floodplain Management Authority**

Held On **Monday 12 November 2018 at 2pm**

Location **Town of Gawler, 43 High Street, Gawler East**

WELCOME

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members and Observers and opened the 107th meeting of the Board.

PRESENT

Mr Ian Baldwin, Independent Board Member, Chair
Mr Marc Salver, Adelaide Hills Council, Deputy Board Member
Mr Gary Mavrinnac, The Barossa Council, Board Member
Cr Denis Davey, City of Playford Council, Board Member
Mr Greg Pattison, City of Playford Council
Mr James Miller, Adelaide Plains Council, Board Member
Cr Mel Lawrence, Adelaide Plains Council, Board Member
Mr Andrew Philpott, Light Regional Council, Deputy Board Member
Cr William Close, Light Regional Council, Board Member
Mr David Hitchcock, GRFMA Executive Officer

APOLOGIES

Mr. Bob Sloane, The Barossa Council, Board Member
Mr Mal Hemmerling, City of Playford Council
Cr Paul Koch, Town of Gawler, Deputy Board Member
Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
Mr. Brian Carr, CEO Light Regional Council

GRB 18/80 Observers

Moved: Mr. J Miller Seconded: Mr. A Philpott

That Cr Terry-Anne Keen (Deputy Board Member - Adelaide Plains Council) and Mr Sam Dilena, Town of Gawler Council, be appointed as Observers.

CARRIED

The Chair advised that the intent of the meeting was to consider the merits or otherwise of the GRFMA submitting application to the Australian Government's Building Better Regions (BBR) Fund - Infrastructure Projects Stream, for funding of \$10 Million for the Northern Floodway Project.

Declarations of Interest

The Chairperson noted the proposed item for discussion and sought any declarations of interest from members – Nil

Discussion

The Chairperson provided a verbal update on recent progress in sourcing Federal and State Government funding for capital works associated with the Northern Floodway Project, estimated at a value of \$27 million.

Of particular note was that should the GRFMA make application to the Australian Government's Building Better Regions (BBR) Fund - Infrastructure Projects Stream, for funding of \$10 Million for the Northern Floodway Project: and be successful in obtaining the maximum grant, that the State Government would commit to contributing \$13.5M to the Project in support. The State contribution being subject to the Storm Water Management Authorities authorisation.

General discussion then ensued with Board Members and Observers on options for progressing the Northern Floodway Project.

Amongst matters of discussion the Board reaffirmed its view that capital costs of the Northern Floodway Project works should be funded on a 50/50 basis between the Federal and State Government.

GRB 18/81 Northern Floodway Project – Funding Support (BBR Fund)

Moved: Mr. J Miller Seconded: Mr. M Salver

That the GRFMA Board:

- 1. Receives and notes the Board Report from the Executive Officer titled “. Northern Floodway Project” as supplemented by the verbal update at the meeting from the Chairperson and Executive Officer;**
- 2. Seeks approval from the State Government to utilise a portion of their \$13.5M funding commitment to the Northern Floodway Project to enable the submission of a Building Better Regions (BBR) Fund - Infrastructure Projects Stream, to the Australian Government in order to develop the preliminary design for the Project as detailed in item 3. below;**
- 3. Delegates to the Executive Officer to make an initial application on behalf of the Authority to fund the preliminary design associated with the Northern Floodway Project and to cost up the works as identified in table 7.1 of the Northern Floodway Prospectus titled ‘Indicative costs of major elements of works required to progress the project (items 1-5)’ and duly submit the application to the Building Better Regions (BBR) Fund - Infrastructure Projects Stream, based on the costs of these works on a 50/50 basis between the Federal and State Government; and**
- 4. Provides formal notification to each constituent council by close of business on 14 November 2018 regarding the Building Better Regions (BBR) Fund - Infrastructure Projects Stream, Grant application and the basis of the cost contributions.**

Closure of meeting The Chairperson thanked Board Members for their considered discussion and contributions and also thanked the Town of Gawler Council for hospitality as host and noted the next Ordinary Board Meeting will be held held 9.45 am, Thursday 13 December 2018 at the City of Playford.

Meeting closed 3.34 pm.

Confirmed Chairperson

2.4 Actions on Previous Resolutions

Number	Resolution	Action
18/07	<p>That the GRFMA:</p> <ol style="list-style-type: none"> 1. Receive the report; 2. Supports proposed development of a Levee Bank Management (Gawler River Floodplain) information and guideline document by the Adelaide & Mt Lofty Ranges Natural Resources Management Board (AMLRNRMB); 3. Requests the Executive Officer to initiate a meeting with Constituent Council planning and engineering staff and AMLRNRMB staff to facilitate adoption of: <ol style="list-style-type: none"> a. a suitable and consistent Development Consent process (where appropriate) for applications for approval to undertake construction and maintenance of levee banks; and b. approved Best Practice Operating Procedures under the relevant Natural Resources Management Plans. 	<p>Natural Resources AMLR are currently doing some preliminary investigations into a CRP for levee banks and other water affecting activities as part of the policy review.</p> <p>With the NRM Reform process it's difficult to give a firm indication of timelines</p>
18/44	<p>That the GRFMA:</p> <ol style="list-style-type: none"> 1. Receive the report; and 2. Revisit the matter of maintenance and renewal funding of assets pending a further report on asset management planning to be provided by December 2018. 	<p>Pending completion of the Dam Break Consequences Assessment currently underway.</p>
18/71	<p>That the GRFMA</p> <ol style="list-style-type: none"> 1. Note the report; 2. Request the Charter Review Reference Group to consider draft document amendments in relation to: <ol style="list-style-type: none"> a. inclusion of a preamble/background; b. inclusion of objectives; c. use of wording to reflect flood management (rather than floodplain management) related to the Gawler River; d. inclusion of environmental stewardship principles.; 3. Following peer/legal review of any amended draft document receive and discuss a copy of the draft of the GRFMA Charter (Review) at the 13 December 2018 GRFMA meeting. 	<p>Actioned refer Agenda item 8.1</p>
18/72	<p>That the inquiry from AUSVEG SA regarding salinity management be referred to a more appropriate contact process with the City of Playford and City of Salisbury which are currently considering these issues in their Storm Water Management Plans.</p>	<p>Completed</p>
18/74	<p>Executive Officers current contract That the report be received</p>	<p>In noting previous extension of EO contract till 31/12/19 the GRFMA Chair will initiate a midterm review in early 2019</p>

18/76	<p>That the GRFMA:</p> <ol style="list-style-type: none"> 1. Receive the correspondence; 2. Authorise the Executive Officer to continue discussion with the Walker Corporation (and City of Playford) to engage the State Government, as the Major Project Authority for Buckland Park, regarding benefits of the Northern Floodway Project. 	Completed.
18/81	<p>That the GRFMA Board:</p> <ol style="list-style-type: none"> 1. Receives and notes the Board Report from the Executive Officer titled “. Northern Floodway Project” as supplemented by the verbal update at the meeting from the Chairperson and Executive Officer; 2. Seeks approval from the State Government to utilise a portion of their \$13.5M funding commitment to the Northern Floodway Project to enable the submission of a Building Better Regions (BBR) Fund - Infrastructure Projects Stream, to the Australian Government in order to develop the preliminary design for the Project as detailed in item 3. below; 3. Delegates to the Executive Officer to make an initial application on behalf of the Authority to fund the preliminary design associated with the Northern Floodway Project and to cost up the works as identified in table 7.1 of the Northern Floodway Prospectus titled ‘Indicative costs of major elements of works required to progress the project (items 1-5)’ and duly submit the application to the Building Better Regions (BBR) Fund - Infrastructure Projects Stream, based on the costs of these works on a 50/50 basis between the Federal and State Government; and 4. Provides formal notification to each constituent council by close of business on 14 November 2018 regarding the Building Better Regions (BBR) Fund - Infrastructure Projects Stream, Grant application and the basis of the cost contributions. 	<p>See correspondence Item 9</p> <p>Completed</p> <p>Completed</p>

3.1 Questions on Notice - Adelaide Plains Council

The Adelaide Plains Council submitted the following Questions on Notice.
Relevant answers are provided.

Adelaide Plains Council gave notice of the intention to ask the following questions to be submitted to the 13 December 2019 GRFMA meeting.	
Preamble	The 15 October 2018 Ordinary Council meeting of the Adelaide Plains Council endorsed the below resolution.
Question 1:	Does the current Gawler River Northern Floodway design layout currently being put forward by GRFMA differ from an earlier technical design layout by Consulting firm if so, please provide detail; and
Answer 1	No
Question 2	Was any design change from original earlier Northern Floodway proposal endorsed by GRFMA, if so please provide details of: - when did the design proposal change occur what was reasoning behind any design change and please provide before and after Northern Floodway design site map.
Answer 2	No
GRFMA Executive Officer comment	Refer page viii Northern Floodway Prospectus – <i>A key first step in progressing both Recommendation 2 and 3 will be to confirm the scope of works necessary to achieve the desired level of flood mitigation. This will be achieved through a combination of additional modelling, investigations and early engagement with stakeholders.</i>

8.1 GRFMA Charter Review

RECOMMENDATION

That the GRFMA receive:

- 1. A verbal update on progress regarding the GRFMA Charter Review; and**
- 2. Discuss the late report - Legal Review GRFMA Charter Review Document.**

At the 18/10/18 GRFMA Meeting the flowing resolution was passed:

That the GRFMA

- 1. Note the report:*
- 2. Request the Charter Review Reference Group to consider draft document amendments in relation to:*
 - a. inclusion of a preamble/background;*
 - b. inclusion of objectives;*
 - c. use of wording to reflect flood management (rather than floodplain management) related to the Gawler River;*
 - d. inclusion of environmental stewardship principles.;*
- 3. Following peer/legal review of any amended draft document receive and discuss a copy of the draft of the GRFMA Charter (Review) at the 13 December 2018 GRFMA meeting.*

In actioning the resolution, the Charter Review Reference Group considered and provided feedback on items detailed in item 2.

Following consensus agreement, the revised draft document was forwarded to Norman Waterhouse Lawyers for legal review.

At the time of writing this report expectations are the response from Norman Waterhouse Lawyers will be available by COB 12/12/18 and a late report item will be provided to members at the 13/12/18 GRFMA Board meeting.

Refer separate attachment for the draft Charter Review document provided to Norman Waterhouse Lawyers.

A note of appreciation is recorded for the assistance provided by the City of Playford in facilitating the legal review on behalf of the GRFMA.

8.2 GRFMA Audit Committee

RECOMMENDATION

That the GRFMA

1. **Note the report:**
 2. **Receive and discuss minutes of the 10/12/18 GRFMA Audit Committee meeting; and**
 3. **Receive and discuss the late report - GRFMA Audit Committee Member.**
-

A meeting of the GRFMA Audit Committee is scheduled for 10/12/18.

Given the short time frames between the Audit Committee Meeting and the Board Meeting the minutes of the Audit Committee will be provided (handed out) at the 13 December 2018 GRFMA Board Meeting.

Agenda Items to be discussed by the Audit Committee meeting include:

- Progress report of the GRFMA Business Plan 2018 - 2021;
- GRFMA Budget Review;
- Review of GRFMA Policies;
- Internal Controls;
- Audit Committee Membership; and
- GRFMA Website internal protocols.

Progress report of the GRFMA Business Plan 2018 - 2021

The table below provides an update on progress of achievements GRFMA Business Plan 2018 - 2021.

Evaluation of Performance against the 2018 - 2021 Business Plan

Part A: Funding

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Grant Claims	At all times	Lodge claims monthly for the payment of Commonwealth and State Government Grants.	<input checked="" type="checkbox"/> Claims lodged at the end of the month
Maintain positive Cash Flow	At all times	Positive bank account balances at all times.	<input checked="" type="checkbox"/> Positive cash flow maintained

Part B: Maintenance of the Scheme

Performance Targets:	Timings:	To be measured by:	Actual Achievements
Six monthly inspection	June and December	Completion of Inspection Report	A contract has been awarded to HARC to undertake a dam consequence assessment (ANCOLD), Due Early January 2019. Report outcomes will determine inspection frequency.

Part C: Operation of the Regional Subsidiary

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Maintain effective Regional Subsidiary	December	The performance of the Executive Officer be reviewed annually	<input checked="" type="checkbox"/> Next review to be conducted in January 2019.
	August	The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies be reviewed annually.	<input checked="" type="checkbox"/> Auditor reappointed up to 30 June 2019 <input checked="" type="checkbox"/> Appropriate levels of insurance reviewed in July 2018
Review of the Business Plan	By 31 st March	Review the Business Plan prior to preparing the Budget Forward to the Councils	<input checked="" type="checkbox"/> Business Plan provided to constituent councils prior to Budget completion and adoption.
Annual Budget	By 31 st March, June, October, December	Adopt for consultation forward to Councils Adopt Budget – copy to Councils in 5 days Conduct Budget Reviews	<input checked="" type="checkbox"/> Budget 2018 –2019 adopted at June 2018 Board meeting <input checked="" type="checkbox"/> Budget review to December 2018 Audit Committee meeting
Subscriptions	June December	Send half year subscriptions to Council Send half year subscriptions to Council	<input checked="" type="checkbox"/> All first half subscriptions paid
Report to Constituent Councils	Following each Board meeting	The receipt of the following reports by Councils:	<input checked="" type="checkbox"/> Key Outcomes Summary prepared following meetings

	By 30 th September	<ul style="list-style-type: none"> • Board Meeting Key Outcome Summary • Annual Report including Annual Financial Statements 	<input checked="" type="checkbox"/> Annual Report forwarded electronically to Councils on 21 August 2018.
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GRFMA Budget Review

Refer 13/12/18 GRFMA Meeting Agenda Item 8.3

Review of GRFMA Policies

A review of the following GRFMA policies was undertaken in December 2017:

- Access to meetings and Documents;
- Internal Review of Decisions;
- Procurement and Operations;
- Dam Valuation; and
- Public Consultation.

Two new policies were also adopted:

- Treasury Management; and
- Asset Management Plan.

Generally, GRFMA Policies are required to be reviewed annually (due December 2018).

The documents have now been reviewed by the Executive Officer and the table below identifies each policy, extent of update and relevant comment on action to be considered.

Policy Review recommendations

Policy Name	Extent of review	Comments	Action
Access to meetings and Documents	No Change	Adopt unchanged	Recommend adoption.
Internal Review of Decisions	No Change	Adopt unchanged	Recommend adoption.
Procurement and Operations	No Change	Adopt unchanged	Recommend adoption.
Dam Valuation	No Change	Adopt unchanged	Recommend adoption.
Public Consultation	New redraft to more appropriately reflect definition of consultation and definition of engagement	New redraft	Recommend to the GRFMA Board for consideration and seek feedback from constituent councils before adoption.

Treasury Management	No Change	Adopt unchanged	Recommend adoption.
Asset Management Plan	To be considered following completion of Consequence Category assessment of the Bruce Eastick North Par Flood Mitigation Dam.	No Action at this time	No Action at this time.

A copy of the revised Public Consultation Policy is attached.

Copies of the current (no change) policies are available at www.gawler.sa.gov.au/grfma

Audit Committee membership vacancy

A vacancy now exists on the GRFMA Audit Committee following retirement of the previously appointed GRFMA Audit Committee member who was the constituent councils Elected Member representative.

Nominations have been sought from constituent councils from members (who may be a GRFMA Board Member or a member of a constituent Council) who have financial experience relevant to the functions of the GRFMA Audit Committee.

Section 13 of Schedule 2 Part 1 of the Local Government Act requires that the functions of an audit committee (for a regional subsidiary) include—

- Reviewing annual financial statements to ensure that they provide a timely and fair view of the state of affairs of the subsidiary; and
- Liaising with external auditors; and
- Reviewing the adequacy of the accounting, internal auditing, reporting and other financial management systems and practices of the subsidiary on a regular basis.

It is expected that the committee will meet not less than four times per year.

Relevant Nomination Forms have been requested to be returned to the GRFMA Executive Officer by 5pm on 7 December 2018 to enable consideration by the 13 December 2018 GRFMA Board Meeting.

Details of nominations received will be provided (handed out) at the meeting.

Following nomination and GRFMA Board endorsement the constituent councils must then approve the appointment of members of a regional subsidiary audit committee.

8.3 Financial Report

RECOMMENDATION

That the GRFMA.

- 1. Adopts the Budget Review Documents for 30 November 2018 for the 2018/2019 financial year; and**
- 2. That the financial report as at 30 November 2018 showing a balance of total funds available of \$ 148,293.60 be received.**

The Profit and Loss Budget Analysis to 30 November 2018 indicates a surplus for the period of \$87,373. The Budgeted cost/income estimates for the corresponding period forecasted a net loss of (\$26,702).

The variation is materially due to:

- Road access repairs (Budget \$70,000) yet to be commenced. See 13/12/18 GRFMA Board Agenda Item 10.1 which recommends consideration of quotations to undertake the work;
- Bruce Eastick Dam Consequence Category Assessment report (\$38,000) still to be finalised (i.e. in progress at moment); and
- Additional and previously unbudgeted costs for consultancy services of BALL PR for \$5000 (ref GBR Minute 18/63) have also now been included.

Note depreciation of \$231,000 is not brought to account till 30/6/18 so in “cash terms” an operating loss of \$5094 is projected for 30/6/18.

Attachments:

- Reconciliation to 30/11/18;
- Profit and Loss Budget Analysis and Balance Sheet to 30 November 2018;
- GRFMA 2018/19 Budget as adopted to 30/6/18;
- Balance Sheet as of 30/11/18; and
- Executive Officer Activities report as below.

Activity	June	July	Aug	Sept	Oct	Nov	Dec
To keep maintained the business office of the Authority	14	14.5	17	14.75	9	10	
To prepare the Business Plan, Budgets and reports in a timely manner	9	6.5	3.5				
To liaise with Councils, and Stakeholders to foster the outcomes of the Business Plan	17.5	4	8.5	35.75	17.5	25	

To attend all meetings of the GRFMA, to prepare agendas, minutes and correspondence as required.	22	7.5	22.25	6	15.5	6	
TOTAL	62.5	24	51.25	56.5	42	41	

8.4 Schedule of meetings

RECOMMENDATION

That the Schedule of ordinary GRFMA meetings for 2019 be: Thursday 7 February 2019, Light Regional Council; Thursday 18 April 2019, Adelaide Hills Council; Thursday 13 June 2019, The Barossa Council; Thursday 15 August 2019 Town of Gawler; Thursday 17 October 2019 Adelaide Plains Council; Thursday 12 December 2019 (2nd Thur), City of Playford.

Meetings of the Board are held at such time and such place as the Board decides subject only to the requirement that there will be at least one meeting in every two calendar months.

A special meeting of the Board may be held at any time and may be called at the request of the Chairperson or at the written request of six members of the Board representing all of the Constituent Councils.

Ordinary meetings of the Board are generally held bi-monthly on the third Thursday of the even months commencing at 9.45 am: excepting December which is held on the second Thursday,

Meetings are hosted by the Constituent Councils on a rotational roster during the year.

A meeting Schedule for 2019 should now be determined.

The table below indicates a proposed schedule

GRFMA 2019 Meeting Schedule

Day	Date	Council/location
Thursday	7 February 2019	Light Regional council
Thursday	18 April 2019	Adelaide Hills Council
Thursday	13 June 2019	The Barossa Council
Thursday	15 August 2019	Town of Gawler
Thursday	17 October 2019	Adelaide Plains Council
Thursday	12 December 2019 (2 nd Thur)	City of Playford

8.5 Revegetation Bruce Eastick Dam land

RECOMMENDATION

That the GRFMA:

- 1 Approves discussions between interested members of the Authority and NRAMLR on the establishment of a revegetated zone around the Bruce Eastick North Para Flood Mitigation Dam;**
 - 2 Receive a further progress report on the matter at a later date.**
-

Mr Andrew Philpott (Deputy Board Member, Light Regional Council) has corresponded with the GRFMA Executive Officer seeking support to place an Agenda item - *Consideration to explore the possibility of establishing a large-scale revegetation project for the newly created land parcel in and around the Bruce Eastick North Para Flood Mitigation Dam* on the 13 December 2018 GRFMA Board Agenda.

Discussion with the GRFMA Chairperson has indicated support for this request and relevant details are provided below.

I would like to explore the possibility of establishing a large scale revegetation project for the newly created land parcel in and around the Bruce Eastick flood control dam. This is a large (18.5hectares) parcel of land that has historically been used for stock grazing from the neighboring property. The current condition of the land is very poor. Can this matter please be added to the agenda of the upcoming December meeting?

There are a number of motivations in requesting that the Authority looks at this option. These include a real need to create significant natural habitat to slow the rate of decline in our local woodland native bird populations. There is also a practical side to this request in that a well-established native grassland with tree and shrub areas will most likely be cheaper to manage over the long run as compared with the costs associated with ongoing pest plant control. It also includes the protection of assets in and around the dam through intelligent revegetation design. Establishing a large-scale native grassland (the dominant vegetation community) may simply involve for example pulse grazing by stock at key times. This would be a very cost effective way of improving the botanical functioning of the site.

I would like to discuss this proposal with members of Natural Resources (AMLR) and also Light Regional and Barossa Council officers in order to establish possible grant funding and resourcing opportunities. Following these investigations, a detailed report can be brought to a future meeting of the Authority for consideration.



Location of Dam with Green boundary definition

8.6 Board and Deputy Board Member appointments

RECOMMENDATION

That the GRFMA receive the report for consideration and discussion.

As identified at Item 1.1 the GRFMA now has a number of new Board and Deputy Board Member appointments post the November 2018 Local Government General Elections.

Congratulations and welcome to these new members and a note of appreciation to the continuing Board and Deputy Board Members.

GRFMA Chairperson, Mr Ian Baldwin, has noted following establishment of a new Board it would be a good opportunity to facilitate a suitable future briefing/workshop to outline the history, operation and achievements of the Authority. Possibly review of annual business planning and strategic planning vision could be incorporated.

Board discussion on this matter is invited.

It is suggested the Board might also consider recognition of a vote of thanks to Board and Deputy Board Members who have recently retired from the Board.

10.1 Quotations Dam Access (Road) repairs

RECOMMENDATION

That the GRFMA:

1. **Receives the report; and**
2. **Considers quotations received for undertaking reinstatement of road access to the North Para Bruce Eastick Flood Mitigation Dam**

The 2018/19 GRFMA budget provides a budget item for reinstatement of the road access (downstream) and repair to the right abutment scour at the North Para Bruce Eastick Flood Mitigation Dam

Requests for Quotation for the specified scope of works were sought from local contractors and three quotations have been received.

Given the quotations contain commercial and in confidence information it is recommended that GRFMA consider the information received as confidential on the basis of Section 90(3)(d) of the Local Government Act 1999

(d)commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party

See separate confidential attachment report detailing the expressions of interest received.

A note of thanks is recorded to Mr. Richard Dodson, General Manager - Infrastructure & Environment, Light Regional Council, for his valuable assistance in identifying scope of works required to effect suitable repairs.