



# **TOWN OF GAWLER MONTHLY FINANCE REPORT 30 NOVEMBER 2017 FOR YEAR ENDING 30 JUNE 2018**

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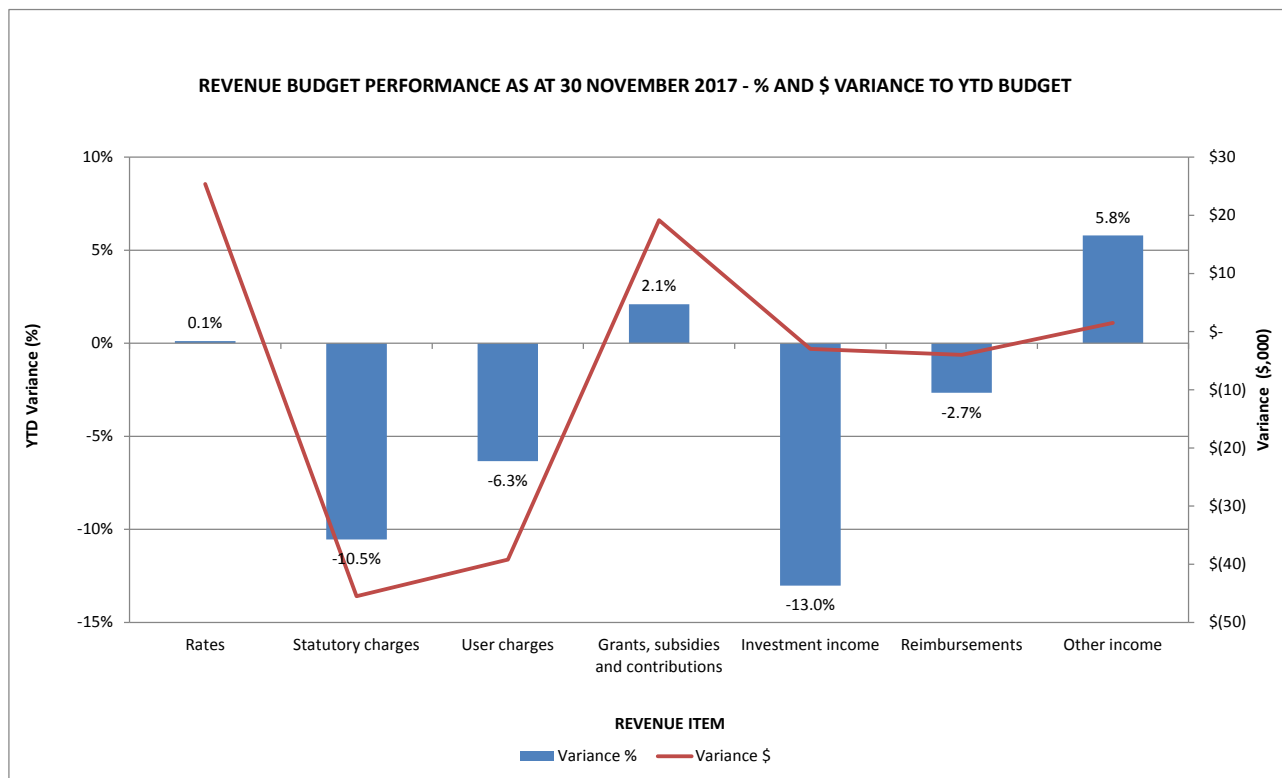
## Executive Summary

The following report details the Town of Gawler's year to date (YTD) operating performance. All variances exceeding both \$5,000 and 5% have been identified and explanatory notes have been provided. All variances are closely monitored by budget managers and finance staff.

### (a) Income

Graph 1 below shows a summary of the YTD actual operating income performance against the YTD budget.

**Graph 1 – YTD Operating Income Performance against YTD Budget**



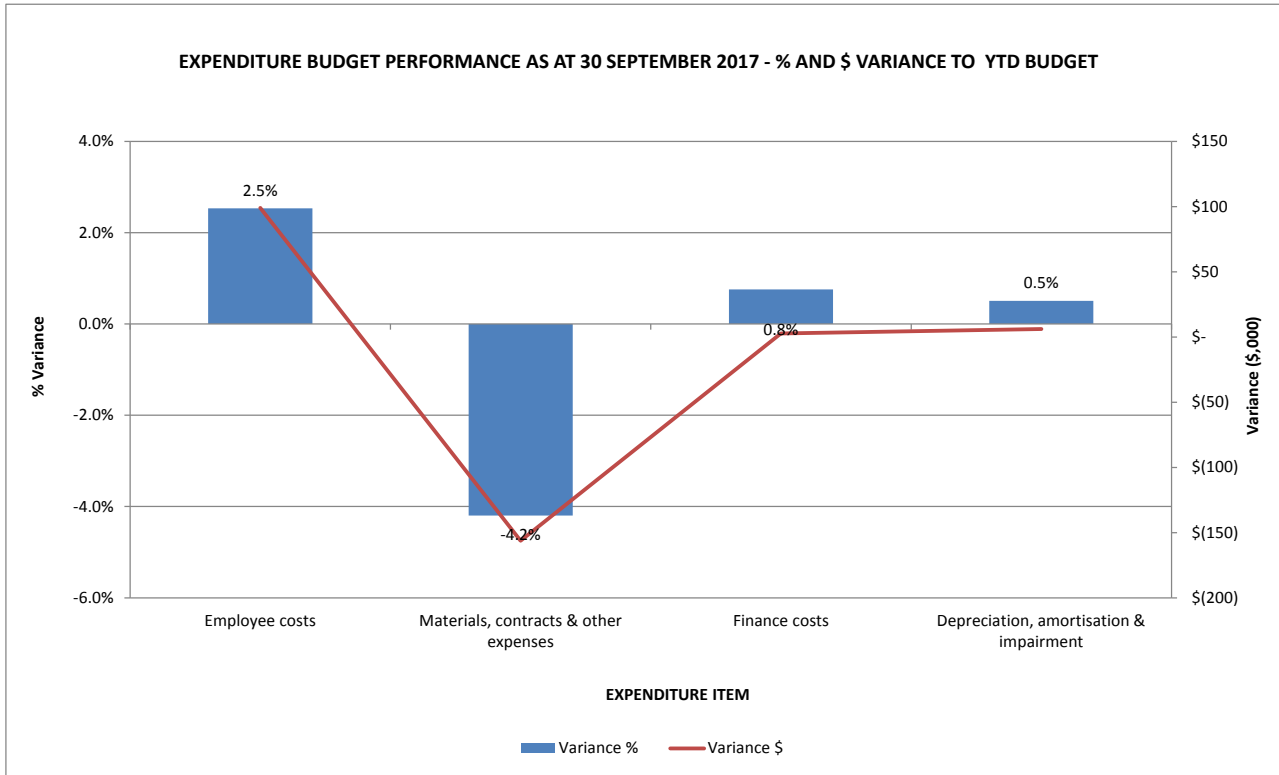
Overall, the YTD actual operating income of \$23.688M is \$46K less than the YTD budget of \$23.733M. Details of significant YTD variances at income statement level are provided below:

- 1. Statutory Charges** – The majority of this unfavourable variance is as a result of dog expiation fees that have not been generated to date (\$39K). Staff have had significant success by adopting a proactive and educational approach to animal management this financial year, in particular with dog registrations which has reduced the number of unregistered dogs from previous years. Staff will be commencing further enforcement early in 2018.
- 2. User Charges** – The \$39K unfavourable variance is predominantly caused by a reduction in income generated for the hire of Council owned facilities (\$28K) and also income generation from the Willaston Cemetery (\$15K).  
The reduction in user charges from the hire of Council owned facilities has been caused by a water leak and roof issues in the main stadium at the Gawler Sport and Community Centre. This has resulted in an unsafe environment for particular user groups during particular weather.

## (b) Expenditure

Graph 2 below shows a summary of the YTD actual operating expenditure performance against the YTD budget.

**Graph 2 – YTD Operating Expenditure Performance against YTD Budget**



Overall, the YTD actual operating expenditure of \$9.51M is \$48K lower than the YTD budget of \$9.273M. There are no variances greater than \$5K or 5% to be disclosed.

## (c) Overall Analysis

Overall, there is a **favourable YTD variance of \$9K** at the reporting date as disclosed in the Statement of Comprehensive Income.

Erin McGarry  
**Financial Accountant**

**TOWN OF GAWLER**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE MONTH ENDING 30 NOVEMBER 2017**  
**FOR THE YEAR ENDING 30 JUNE 2018**

Annual Adopted Budget	Annual Revised Budget		Year To Date			
			Actual	Budget	Variance fav/(unfav)	
\$'000s	\$'000s		\$'000s	\$'000s	\$'000s	%
<b>INCOME</b>						
(21,595)	(21,595)	Rates	(21,596)	(21,570)	25	0.1%
(725)	(725)	Statutory charges	(386)	(432)	(46)	-10.5%
(1,623)	(1,588)	User charges	(580)	(619)	(39)	-6.3%
(2,768)	(3,026)	Grants, subsidies and contributions	(932)	(913)	19	2.1%
(37)	(37)	Investment income	(20)	(23)	(3)	-13.0%
(478)	(346)	Reimbursements	(146)	(151)	(4)	-2.7%
(26)	(35)	Other income	(27)	(26)	1	5.8%
(75)	(75)	Net gain - Equity Accounted Council Business	-	-	-	
<b>(27,327)</b>	<b>(27,426)</b>	<b>Total Income</b>	<b>(23,688)</b>	<b>(23,733)</b>	<b>(46)</b>	<b>-0.2%</b>
<b>EXPENDITURE</b>						
10,158	10,047	Employee costs	3,812	3,911	99	2.5%
11,617	11,828	Materials, contracts & other expenses	3,875	3,719	(156)	-4.2%
786	786	Finance costs	359	362	3	0.8%
4,843	4,843	Depreciation, amortisation & impairment	1,205	1,211	6	0.5%
<b>27,404</b>	<b>27,504</b>	<b>Total Expenditure</b>	<b>9,251</b>	<b>9,203</b>	<b>(48)</b>	<b>0.5%</b>
<b>78</b>	<b>78</b>	<b>OPERATING (SURPLUS) / DEFICIT</b>	<b>(14,437)</b>	<b>(14,530)</b>	<b>(94)</b>	
<b>OTHER COMPREHENSIVE INCOME</b>						
6,646	4,832	Amounts received specifically for new or upgraded assets	(2,056)	(2,056)	-	0%
5,000	5,000	Physical resources received free of charge	-	-	-	
<b>11,724</b>	<b>9,910</b>	<b>NET (SURPLUS) / DEFICIT</b>	<b>(16,493)</b>	<b>(16,586)</b>	<b>(94)</b>	

**TOWN OF GAWLER**  
**MONTHLY FINANCE REPORT - INCOME/EXPENDITURE BY SERVICE**  
**FOR THE MONTH ENDING 30 NOVEMBER 2017**  
**FOR THE YEAR ENDING 30 JUNE 2018**

Annual Adopted Budget*	Annual Revised Budget**		Year To Date				Service Description	Variance Comments (if > \$5,000 <u>AND</u> 5%)
			Actual	Revised Budget**	Variance fav/(unfav)			
					\$	%		
\$	\$		\$	\$	\$	%		
		INCOME						
(281,000)	(281,000)	Animal & Pest Control	(203,098)	(246,460)	(43,362)	-18%	Registrations, Expiation fees	Expiations from the dog door knock have not been generated due to a high rate of dogs registered by the due date.
(73,770)	(63,770)	Building Control Services	(21,706)	(26,423)	(4,717)	-18%	Building Assessment Fees, Vehicle Contributions	
(192,273)	(192,273)	Cemetery Operations	(64,863)	(80,110)	(15,247)	-19%	Burial, Lease, Cremation etc. Fees	The burials YTD are less than expected
(13,000)	(13,000)	CEO Office	(5,500)	(5,499)	1	0%	Vehicle Contribution	
(662,125)	(662,125)	Community Home Support Program	(316,721)	(315,675)	1,046	0%	Grant Funding & Client Contributions	
(10,000)	(10,000)	Community Services Management	(4,231)	(4,040)	191	5%	Vehicle Contribution	
(1,500)	(6,500)	Community Support	-	-	-		Misc. Income generated from Gawler Activation Program and National Reconciliation Week Grant	
(516,074)	(473,767)	Council Buildings	(148,887)	(153,312)	(4,425)	-3%	Various Property Rentals	
(47,000)	(47,000)	Customer Services	(20,127)	(19,585)	542	3%	Property Search Fees	
(10,500)	(10,500)	Depot Operations	(5,760)	(4,375)	1,385	32%	Vehicle Contribution	
-	-	Development & Regulatory Services Administration	(100)	-	100			
(11,000)	(11,000)	Marketing & Comm Management	(4,231)	(4,653)	(422)	-9%	Vehicle Contribution	
(61,500)	(61,500)	Elderly Citizen Facilities	(16,421)	(20,492)	(4,071)	-20%	Hire of Elderly Centre	
(10,000)	(10,000)	Elected Member Services	(4,583)	(4,583)	0	0%	Mayoral vehicle contribution	
(16,000)	(166,000)	Engineering Services	(8,992)	(6,760)	2,232	33%	Vehicle Contribution & other misc. income	
(643,273)	(743,273)	Financial Services	(365,186)	(376,197)	(11,011)	-3%	Investment income, Financial Assistance Grant	

**TOWN OF GAWLER**  
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Annual Adopted Budget*	Annual Revised Budget**		Year To Date				Service Description	Variance Comments (if > \$5,000 <u>AND</u> 5%)
			Actual	Revised Budget**	Variance fav/(unfav)			
					\$	\$		
\$	\$		\$	\$	\$	%		
(334,500)	(337,350)	Gawler Aquatic Centre	(150,751)	(143,420)	7,331	5%		Additional Income received from admission fees, swimming lessons and canteen sales YTD.
(172,759)	(172,759)	Gawler Business Development Group	(172,672)	(172,759)	(87)	0%	Separate Rate Revenue	
(232,050)	(52,282)	General Administration	(9,572)	(9,250)	322	3%	Various insurance scheme rebates etc.	
(50)	(50)	Governance Services	-	(20)	(20)	-100%		
(15,729)	(15,729)	Health Control Services	(5,731)	(6,555)	(824)	-13%	Food inspections, audits	
(43,500)	(98,128)	Human Resources	(78,600)	(78,128)	472	1%	Traineeship rebates and WHS Special Distribution payment	
(12,961)	(12,961)	Immunisation	(852)	(1,343)	(491)	-37%	Grant funding, user contributions	
(2,000)	(2,000)	Inflammable Undergrowth Services	(180)	(835)	(655)	-78%		
(7,500)	(7,500)	Information Technology Services	(3,173)	(3,170)	3	0%	Vehicle contribution	
(84,550)	(84,550)	Libraries	(82,582)	(72,075)	10,507	15%	Shared Resources Reimbursement, State Govt Subsidy	Councils State Government Libraries Grant received was \$12K more than anticipated
(357,594)	(357,594)	Other Environmental & Regulatory Service	(357,547)	(357,479)	68	0%	NRM Levy	
(141,000)	(141,000)	Parking Control	(45,876)	(58,750)	(12,874)	-22%	Expiation Fees Collected	609 expiations issued YTD compared to a YTD estimate of 750.
(12,750)	(12,750)	Plant Operations	(4,770)	(5,310)	(540)	-10%	Fuel Tax Credits Received from ATO, vehicle registration cancellation reimbursements	
-	(10,000)	Property Management Administration	(4,054)	(3,891)	163	4%	Vehicle contribution	

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Annual Adopted Budget*	Annual Revised Budget**		Year To Date				Service Description	Variance Comments (if > \$5,000 <u>AND</u> 5%)
				Revised	Variance			
			Actual	Budget**	fav/(unfav)			
\$	\$		\$	\$	\$	%		
(19,183,546)	(19,183,546)	Rates Administration	(19,157,247)	(19,133,546)	23,701	0%	General Rates/Fines, etc.	
(300)	(300)	Records Management	(98)	(125)	(27)	-21%	FOI Requests	
(735,710)	(735,710)	Roads	(171,447)	(171,446)	1	0%	Grant funding	
(452,000)	(452,000)	Sports Facilities Indoor	(167,040)	(188,330)	(21,290)	-11%	Sport & Community Centre	Less income generated primarily due to water leak issue on stadium floor and roof issues.
-	-	Sports Facilities Outdoor	(1,193)	-	1,193		Hire of Princes Park	
(901,256)	(910,256)	Town Planning Services	(118,026)	(103,730)	14,296	14%	Development Application fees, etc.	Land Division Fee Received (\$13K),
(75,400)	(75,400)	Visitors Information Centre	(29,813)	(31,405)	(1,592)	-5%	Souvenirs sales, various commissions	
(2,012,418)	(2,012,418)	Waste Management	(1,920,828)	(1,923,488)	(2,660)	0%	Waste Management Service Charge revenue	
-		Youth Services	(15,131)	-	15,131		Youth Activities	State grant received for Child & Youth Friendly Action Group (\$7K), Youth Network Grant (\$5K) and misc. income generated from youth programs.
(27,326,588)	(27,425,991)	Total Income	(23,687,589)	(23,733,219)	(45,630)	0%		

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			Actual	Revised Budget**	Variance fav/(unfav)			
					\$	\$		
\$	\$		\$	\$	\$	%		
		EXPENDITURE						
301,360	296,791	Animal & Pest Control	84,280	88,606	4,326	5%		
128,600	128,600	Bridges	31,900	32,290	390	1%	Maintenance & Depreciation	
278,158	274,507	Building Control Services	100,872	99,144	(1,728)	-2%	Building Assessment	
118,757	118,757	Car Parks	53,398	33,482	(19,916)	-59%		Unplanned works required at the Multi Level Car Park (Fire Door) (\$8K) and road grading works were completed at the Tambelin Railway Station Carpark both of which were not included in the adopted budget
145,437	145,437	Cemetery Operations	32,441	49,992	17,551	35%		Reduction in employee costs due to timing of works at the Cemetery and a reduction YTD for number of burials.
446,033	440,391	CEO Office	185,136	185,041	(95)	0%		
164,117	162,466	Communication & Marketing	68,567	65,599	(2,968)	-5%	Council Communications and Marketing to public and Murray St Banners	
661,625	656,696	Community Home Support Program	243,070	233,765	(9,305)	-4%	Home Assist Program	
255,268	249,556	Community Services Management	95,368	85,387	(9,981)	-12%	Administration of Community Services departments	Additional short-term resource engaged to assist with workload. To be funded by vacant positions within division
415,678	419,171	Community Support	133,948	138,047	4,099	3%	Support of various Community events/grants	
889,559	964,059	Council Buildings	285,939	281,143	(4,796)	-2%	Property Management admin, Town Hall maintenance	
7,308	7,308	Crime Prevention	115	2,970	2,855		CCTV operating expenses	
614,925	605,855	Customer Services	193,929	234,242	40,313	17%	Staff Salaries	Vacant Positions



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**FOR THE YEAR ENDING 30 JUNE 2018**

Annual Adopted Budget*	Annual Revised Budget**		Year To Date				Service Description	Variance Comments (if > \$5,000 AND 5%)
				Revised	Variance			
			Actual	Budget**	fav/(unfav)			
\$	\$		\$	\$	\$	%		
327,822	310,897	Depot Operations	121,871	118,702	(3,169)	-3%		
								Reallocation of salary budget required following implementation of new General Ledger Budget transfers will be included in the 2nd Qtr. Review
359,282	354,697	Development & Regulatory Services Administration	131,547	121,230	(10,317)	-9%		
450,566	443,850	Economic Development, Marketing & Comm Management	112,645	173,137	60,492	35%		Vacant Positions
12,456	12,456	Elderly Citizen Facilities	3,474	4,083	609	15%	Elderly Centre	
283,442	283,442	Elected Member Services	125,321	122,545	(2,776)	-2%	Allowances & expenses	
								Expenses incurred YTD that will be funded internally through the 2nd Qtr. Budget Review
737,249	864,333	Engineering Services	364,099	334,699	(29,400)	-9%		
								Reallocation of salary budget required following implementation of new General Ledger Budget transfers will be included in the 2nd Qtr. Review
34,198	31,475	Finance & Corporate Services Management	21,272	12,684	(8,588)	-68%		
1,442,639	1,436,327	Financial Services	592,497	633,438	40,941	6%	Accounting services, Audit Committee, Loan repayments	Overdraft Interest YTD is less than anticipated
439,800	439,800	Footpaths	110,167	109,950	(217)	0%		
								Additional employee & agency staff engaged due to the additional patronage
703,834	705,196	Gawler Aquatic Centre	245,714	193,372	(52,342)	-27%		
							Gawler Business Development Group contribution	
172,759	172,759	Gawler Business Development Group	86,338	86,380	43	0%		
								Reallocation of salary budget required following implementation of new General Ledger Budget transfers will be included in the 2nd Qtr. Review
801,934	777,714	General Administration	212,218	289,595	77,377	27%	General admin, WHS, Agenda/Minutes preparation	
105,509	103,934	Governance Services	42,729	40,870	(1,859)	-5%		

**TOWN OF GAWLER**  
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Annual Adopted Budget*	Annual Revised Budget**		Year To Date				Service Description	Variance Comments (if > \$5,000 <u>AND</u> 5%)
			Actual	Revised Budget**	Variance fav/(unfav)			
					\$	\$		
\$	\$		\$	\$	\$	%		
142,920	140,954	Health Control Services	58,062	57,370	(692)	-1%		
169,519	168,465	Heritage	4,704	4,737	33	1%	Heritage collection maintenance, Heritage Walls Grants	
575,857	625,974	Human Resources	243,960	245,036	1,076	0%	HR admin expenses, recruitment costs	
130,585	126,759	IES, Depot & Property Management	64,680	49,430	(15,250)	-31%		Reallocation of salary budget required following implementation of new General Ledger Budget transfers will be included in the 2nd Qtr. Review
51,085	50,708	Immunisation	14,552	18,649	4,097	22%	Immunisation services	
35,221	35,221	Inflammable Undergrowth Services	13,624	13,787	163	1%		
1,081,491	1,076,557	Information Technology Services	485,456	469,256	(16,200)	-3%		
598,000	598,000	Kerb & Gutter	149,500	149,500	-	0%	Depreciation Only	
913,447	903,146	Libraries	354,573	342,539	(12,034)	-4%		
82,800	82,800	Litter Control	23,514	32,360	8,846	27%	Programmed collection of litter/rubbish from litter bins	Reduction in employee costs due to efficiencies & timing of works
(869,484)	(869,484)	Oncosts Recovered	(284,550)	(338,315)	(53,765)		Wages overhead costs recovered	Oncosts under- recovered due to the use of agency staff during the first part of the financial year.
367,095	367,095	Other Environmental & Regulatory Service	99,856	90,689	(9,167)	-10%	NRM Levy payments	
159,021	159,021	Parking Control	56,558	51,818	(4,740)	-9%		
1,691,393	1,676,667	Parks & Gardens	441,127	434,483	(6,644)	-2%	Programmed maintenance of parks, gardens & reserves	
(72,469)	(73,730)	Plant Operations	150,191	148,819	(1,372)	-1%	Includes internal plant hire costs recovered	
264,959	261,671	Property Management Administration	90,778	95,520	4,742	5%		
97,578	97,578	Public Conveniences	40,540	36,022	(4,518)	-13%	Routine cleaning maintenance of 7 sites	
263,494	261,189	Rates Administration	123,897	119,463	(4,434)	-4%		
321,092	316,140	Records Management	112,846	116,567	3,721	3%		

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			Actual	Revised Budget**	Variance fav/(unfav)			
					\$	\$		
\$	\$		\$	\$	\$	%		
108,000	108,000	Recreation Services Administration	55	-	(55)		Karbeethan Master Plan & assistance to Karbeethan Sporting association with Governance	
2,813,536	2,800,609	Roads	940,204	820,715	(119,489)	-15%		Additional employee expenses incurred YTD due to timing of capital works
30,500	30,500	Roundabouts	7,625	7,625	-	0%	Depreciation	
438,787	435,808	Sports Facilities Indoor	187,882	168,113	(19,769)	-12%		Unfavourable variance due to timing of casual staff engaged at Gawler Sport & Community Centre. A 3 week shutdown followed by a reduced use of casuals will reduce this unfavourable variance
809,452	869,452	Sports Facilities Outdoor	134,091	138,832	4,741	3%	Programmed ovals maintenance	
936,543	936,543	Stormwater Drainage	284,093	254,264	(29,829)	-12%	Drain cleaning, repairs & maintenance	Unplanned stormwater repairs required
396,354	396,354	Street Beautification	165,376	140,689	(24,687)	-18%	Tree replacement / removal and maintenance, Garden beds maintenance	Additional street scaping maintenance required YTD as a continued result of the additional rainfall over the past year
140,500	140,500	Street Cleaning	55,452	58,540	3,088	5%	Programmed Cleaning of CBD and Urban Streets	
445,173	445,173	Street Lighting	171,175	167,910	(3,265)	-2%		
672,150	663,729	Town Maintenance	221,922	228,062	6,140	3%	Linemarking, Weedspraying and other various services	
1,657,190	1,616,388	Town Planning Services	365,231	421,848	56,617	13%	Development assessment, various studies, DAP committee	Vacant Position

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Annual Adopted Budget*	Annual Revised Budget**		Year To Date				Service Description	Variance Comments (if > \$5,000 <u>AND</u> 5%)
			Actual	Revised Budget**	Variance fav/(unfav)			
					\$	\$		
\$	\$		\$	\$	\$	%		
141,698	141,698	Traffic Management	13,800	50,524	36,724	73%	Street/traffic control signs maintenance	Unspent wages due to time allocated to other functions within Council YTD.
187,158	185,783	Visitors Information Centre	57,132	61,081	3,949	6%		
204,236	202,271	Volunteer Services	32,430	64,936	32,506	50%	Volunteer Resource Centre, Graffiti removal team	Vacant Position
1,935,272	1,935,272	Waste Management	622,650	644,015	21,365	3%	Kerbside waste collection & disposal	
185,964	184,550	Youth Services	69,577	67,816	(1,761)	-3%	Youth Activities	
27,404,432	27,503,835	Total Expenditure	9,251,418	9,203,093	(48,325)	1%		
77,844	77,844	NET OPERATING RESULT	(14,436,171)	(14,530,126)	(93,955)			

\*Annual Adopted Budget - This is the Original Budget adopted by Council on 27 June 2017

\*\*Annual Revised Budget - This is the revised budget for the whole year incorporating changes included as part of Quarterly Budget Reviews

\*\*YTD Revised Budget - This represents the expected revenue/expenditure as at the reporting date based on the Annual Revised Budget.