

# Town of Gawler

## How do you present a petition to Council

A Petition to Council must:

- be legibly written, typed or printed;
- clearly set out the request or submission of the petitioners;
- include the name and address of each person who signed or endorsed the petition; and
- be addressed to Council and delivered to the principal office of the Council.

If a petition is received in the form required above, the Chief Executive Officer shall place a statement as to the nature of the request or submission, and the number of signatures or the number of persons endorsing the petition:

- on the agenda for the next ordinary meeting of Council; or
- on the agenda for the next ordinary meeting of an appropriate Committee if, in the opinion of the Mayor and the Chief Executive Officer, such action would expedite the nature of the request or submission contained in that petition.

An example of a petition is attached.

Further information on Council meeting procedures can be found on [www.gawler.sa.gov.au](http://www.gawler.sa.gov.au) refer to Code 1.1 Code of Practice for Council Meeting Procedures.

# Town of Gawler

## PETITION

To:

Council of Town of Gawler  
43 High Street, Gawler East SA 5118  
PO Box 130 Gawler SA 5118



The contact person for this petition is:

Name:	
Address:	
Phone:	

We, the undersigned, request Council \_\_\_\_\_  
*(insert details around the petition/request)*

	Name	Address	Signature	Resident / Ratepayer / Visitor
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