

<b>Policy Section:</b>	<b>3. Development, Environment &amp; Regulatory Services</b>
<b>Policy Name:</b>	<b>Building and Swimming Pool Inspection Policy</b>
<b>Classification:</b>	<b>Mandatory</b>
<b>Adopted:</b>	<b>14 March 2017</b>
<b>Frequency of Review:</b>	<b>Biennial</b>
<b>Last Review:</b>	<b>March 2017</b>
<b>Next Review Due:</b>	<b>March 2019</b>
<b>Responsible Officer(s):</b>	<b>Manager Development, Environment &amp; Regulatory Services</b> <b>Manager Library &amp; Community Services</b>
<b>Policy and Code of Practice Manual File Ref:</b>	<b>CC10/2601</b>
<b>Council File Reference:</b>	<b>CR16/37296</b>
<b>Legislation Authority:</b>	<b>Section 71A, Development Act, 1993</b> <b>Section 71AA, Development Act, 1993</b>
<b>Related Policies and Codes:</b>	<b>N/A</b>
<b>Related Procedures:</b>	<b>N/A</b>

## 1. BACKGROUND

- 1.1 This policy seeks to monitor the standard of construction work within the Town of Gawler area and sets out Council's policy on the inspection of buildings and structures associated with development assessment activities in accordance with the Development Act 1993 and the National Construction Code (formerly the Building Code of Australia).
- 1.2 Under Section 71A and Section 71AA of the Development Act 1993 Council is required to prepare and adopt a Building Inspection Policy and a Swimming Pool Inspection Policy which specifies:
- 1.2.1 the level of audit inspections to be carried out within the Council area including buildings that have been privately certified for building rules consent; and
  - 1.2.2 the criteria that are to apply with respect to selecting the buildings that will be inspected under the policy.

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- 1.3 Development Regulation (80AB) requires that this policy is applied in respect of Class 1 and 2 Buildings. However, Council's policy also encompasses Classes 3-10.
- 1.4 Development Regulation (76D) requires that this policy is applied in respect of Class 10b Swimming Pools.
- 1.5 Council is empowered by the Development Act to inspect building work within its area.
- 1.6 Such inspections aim to:
  - 1.6.1 detect building work which does not accord with a development approval (or exemption)
  - 1.6.2 detect building work or practices which do not accord with the requirements of the Development Act
  - 1.6.3 detect buildings and building work which are unsafe, and
  - 1.6.4 gather the evidence necessary (a) to correct situations 1.6.1, 2 and 3 above and (b) to educate and discipline those responsible.
- 1.7 By undertaking such inspections and taking action to correct problems, Council aims to deter persons from undertaking building work except in accordance with a development approval (or exemption) and the requirements of the Development Act.
- 1.8 In preparing its Building and Swimming Pool Inspection Policy, Council has used a risk assessment approach taking account of the following:
  - 1.8.1 the financial and human resources of the Council;
  - 1.8.2 the impact that failure to inspect a certain number of buildings of the relevant classes over a period of time may have on its local community;
  - 1.8.3 past practices of the Council with regards to inspections;
  - 1.8.4 whether particular parts of the Council area are known to be subject to poor building conditions;
  - 1.8.5 information in the possession of Council on poor building standards within its area; and
  - 1.8.6 the public interest in monitoring the standard of building work within the community and in taking steps to provide for the safety and health of people who use the buildings.

## **2. BUILDING INSPECTION POLICY**

### **Criteria for selection of buildings to be inspected**

- 2.1 This policy will apply to all Development Approvals issued for the Council area. Council does not have the resources to inspect all buildings.
- 2.2 Buildings will be selected for inspection in accordance with the following criteria:
  - 2.2.1 buildings which appear to be unsafe;
  - 2.2.2 buildings which ordinarily present a high risk to life safety, and in particular swimming pools;
  - 2.2.3 buildings which are used by many people, particularly where many people do so simultaneously;

- 2.2.4 buildings which involve roof framing;
  - 2.2.5 buildings which are obliged to provide access to disabled persons;
  - 2.2.6 buildings in respect of which a complaint has been made
- 2.3 Other criteria which may be taken into account by the relevant officer include:
- 2.3.1 distribution between owner builders and registered builders.
  - 2.3.2 reputation of registered builder and previous experience with Council.
  - 2.3.3 local environmental factors in the area in which the building work is being undertaken (eg wind speeds, flooding, poor soil conditions).
  - 2.3.4 whether the building work was approved subject to conditions.
  - 2.3.5 any other reason determined by the relevant authorised officer.
- 2.4 Where a building is selected for inspection it may be inspected at any stage of construction, and may be inspected more than once.
- 2.5 Where a complaint is made about the condition or use of a new or existing building, an excavation or construction work in progress, an inspection will be undertaken within timeframes that take account of the urgency of the situation and the availability of resources.

### **3. LEVELS OF INSPECTION**

Council will undertake inspections, as a minimum, of building work as follows:

#### **3.1 Dwellings – new and additions**

66% of all approvals for Class 1 and 2 buildings, and 90% of all approvals for owner/builder buildings where roof framing is involved, for which the Council receives notification including buildings where the Building Rules Consent has been issued by a Private Certifier.

#### **3.2 Commercial Development**

10% of all approvals for Class 3 to 9 buildings for which the Council receives notification including buildings where the Building Rules Consent has been issued by a Private Certifier.

#### **3.3 Verandahs/Carports/Sheds/Other Structures – Not attached to roof frame**

10% of all approvals for Class 10a buildings  
10% of all approvals for Class 10b approvals for retaining walls, fences, towers etc. however excluding Class 10b swimming pools.

#### **3.4 Swimming pools**

3.4.1 Where the building work involves the construction of a swimming pool (including safety fences and barriers associated with such swimming pools) within the area of the Council:

3.4.1.1 a number of inspections equal to 100% of the pools constructed over the course of the year.

Of these:

3.4.1.1.1 at least 80% of swimming pools will be inspected within 2 weeks of Council being notified of completion of the permanent swimming pool child-safety barriers;

3.4.1.1.2 the remaining 20% of swimming pools will be inspected within 2 months of Council being notified of the completion of the permanent swimming pool child safety barriers.

### **3.5 Roof Trusses**

3.5.1 For Class 1 and 2 buildings, including carports and verandas where attached to a roof frame.

3.5.2 Buildings exempted from this requirement include Class 10 buildings (other than where attached to a roof frame), portal frame buildings (eg industrial sheds) and transportable buildings.

3.5.2.1 for all Building Rules Consents falling into the above category the required inspection rates will be 66% where the work is carried out by a licensed builder and 90% where the work is carried out by an owner builder.

### **3.6 General Building Rules Compliance**

3.6.1 All Essential Safety Provision inspections prior to occupancy.

3.6.2 All dangerous structures as soon as they are identified.

3.6.3 All sites for which there is a report of non-compliance.

## **4. COUNTING INSPECTIONS**

4.1 Inspections must be counted to determine whether minimum inspection levels are met.

4.2 The first inspection of the building work forming part of any particular building is counted as one inspection.

4.3 Where building work forming part of a building is inspected at a particular stage, and problems are found, any re-inspection undertaken to determine whether the problems have been corrected does not count as an inspection. Rather, it is taken to be part of the immediately-prior inspection.

4.4 However, inspection of building work forming part of an existing building at a later stage is counted as a separate inspection, even if the existing portion of that building was inspected at an earlier stage prior to the new development.

### **5. LIABILITY**

- 5.1 Council inspects building work in accordance with the objectives of this Policy and for the public good. Inspections are undertaken by the Council solely as a result of its duties under the Policy. Inspections are not carried out for the benefit of any past, current or future owner, occupier or neighbour of any building work and no legal relationship is created between the Council and any other such person as a result of the conduct of the inspections.
- 5.2 Section 99 provides that no act or omission in good faith in relation to a particular development by a council or an authorised officer after the development has been approved subjects that person or body to any liability.
- 5.3 Council does not accept any liability in relation to any inspection. In the event of any dispute with the Council as a result of an inspection, any conduct engaged in or statements or comments made by an officer of the Council with the intent of resolving or otherwise managing the dispute are not intended as, and are not to be taken as, any admission of responsibility or liability on the part of the Council.

### **6. MANDATORY NOTIFICATIONS**

- 6.1 Pursuant to section 59 of the Development Act 1993 and regulation 74(1) a person undertaking building work must give Council notification during the following stages of work:
  - 6.1.1 one business day of notice of the intended commencement of building work on the site;
  - 6.1.2 one business day of notice of the intended commencement of pouring of footings and other reinforcing steel works<sup>1</sup>.
  - 6.1.3 one business day of notice of the completion of wall and all roof framing forming part of the building work (including top and bottom chord restraints, bracing and tie-downs);
  - 6.1.4 one business day of notice of wet areas prior to tiling;
  - 6.1.5 one business day of notice of the completion of building work;
  - 6.1.6 one business day of notice of the intended commencement of pouring of a suspended floor slab and
  - 6.1.7 one business day of notice of the completion of tile-up walling.
- 6.2 For sites where the building work involves the construction of a swimming pool (including safety fences and barriers associated with such swimming pools):
  - 6.2.1 one business day of notice of intended commencement of building work on the site;

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<sup>1</sup> Council may accept a certificate from an Engineer confirming compliance of the footing design.

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6.2.2 one business day of notice of the completion of the construction of the swimming pool (before the pool is filled with water);

6.2.3 one business day of notice of the completion of construction of a safety fence or barrier for a swimming pool.

In relation to some other form of building work where swimming pool safety features are relevant:

6.2.4 one business day of notice of the completion of that aspect or those aspects of the building work relating to the swimming pool safety features.

6.3 All applicants will be advised of the relevant notifications in writing at the time of issuing the Development Approval.

### **7. MONITORING AND REPORTING**

Records will be kept of inspections and collated on a quarterly basis to account for the performance of Council in meeting the requirements of this Policy.

### **8. REVIEW AND EVALUATION**

The effectiveness of this Policy will be reviewed on a biennial basis.

The Chief Executive Officer will report to council on the outcome of the evaluation and if relevant make recommendations for amendments, alteration or substitution of a new Code.

The Policy will not be altered or substituted so as to affect a process already commenced.

The Policy will be reviewed after each general election of Council.

### **9. FURTHER INFORMATION**

Further information about this Policy can be obtained by:-

Telephone: 8522 9211  
Fax: 8522 9212  
Email: [council@gawler.sa.gov.au](mailto:council@gawler.sa.gov.au)  
Appointment: Town of Gawler  
Administration Centre - 43 High Street, Gawler East SA 5118  
Letter: PO Box 130, Gawler SA 5118

### **10. AVAILABILITY OF POLICY**

The Policy is available for inspection during ordinary business hours at the Council principal office, Town of Gawler Administration Centre - 43 High Street, Gawler East or is available for the Council website at [www.gawler.sa.gov.au](http://www.gawler.sa.gov.au).

A copy of this Policy will be provided to interested parties upon request, for a fee as contained in the Register of Fees and Charges.