

Policy Section:	3. Development, Environment & Regulatory Services
Policy Name:	Willaston Cemetery – Services Offered and Fees
Classification:	Public – Council Policy
Adopted:	9 July 2019
Frequency of Review:	This Policy will be reviewed following the adoption of the Willaston Cemetery Conservation and Management Plan and after each general election of Council.
Last Review:	May 2019
Next Review Due:	Following the adoption of the Willaston Cemetery Conservation and Management Plan
Responsible Officer(s):	Manager Development, Environment & Regulatory Services
Policy and Code of Practice Manual File Ref:	CC10/2601
Council File Reference:	CR18/4978
Legislation Authority:	Burial & Cremation Act 2013
Related Policies and Codes:	
Related Procedures:	

1. POLICY

That it be a Policy of Council

- 1.1 That Council recognises that the Willaston Cemetery is an integral part of the history of Gawler; provides a history of monumental architectural styles, and being an example of remnant native vegetation in the area, will be maintained as such by the Council within the financial resources which are available.
- 1.2 To extend the use of the Willaston Cemetery, the Manager Development, Environment & Regulatory Services may offer for grant of interment right any burial allotment which has not previously been used for burial purposes and is not subject to a current grant of interment right.
- 1.3 In 2016 Council introduced a fee structure differentiating between Town of Gawler residents and non-residents when dealing with Interment Right applications.

To be classified as a resident, at the time of death, must be living in or be a registered property owner within the Town of Gawler.

Where individuals are non residents at their time of death, families can apply to be considered under the resident fee structure. Subject to the following:

- Moving out of the area due to ill health i.e. moving into an Aged Care facility or to be closer to family
- Being a resident within the town for at least 50% of their life.

Documentation will be required and assessed on a case by case scenario.

The schedule of Fees for the Willaston Cemetery be reviewed and adopted during the preparation of each annual Budget.

- 1.4 That any surplus derived from Cemetery operations be transferred to a Willaston Cemetery Reserve Account with a view to development costs being met from that account.

2. REVIEW AND EVALUATION

This Policy will be reviewed following the adoption of the Willaston Cemetery Conservation and Management Plan and after each general election of Council.

The Chief Executive Officer will report to Council on the outcome of the evaluation and if relevant make recommendations for amendments, alteration or substitution of a new Policy.

The Policy will not be altered or substituted so as to affect a process already commenced.

6. FURTHER INFORMATION

Further information about this Policy can be obtained by:-

Telephone: 8522 9211
Email: council@gawler.sa.gov.au
Appointment: Town of Gawler Administration Centre, 43 High Street, Gawler East.
Letter: PO Box 130, Gawler SA 5118

7. AVAILABILITY OF POLICY

The Policy is available for inspection during ordinary business hours at the Council principal office, Town of Gawler Administration Centre 43 High Street, Gawler East or is available on the Council website at www.gawler.sa.gov.au.

A copy of this Policy will be provided to interested parties upon request, for a fee as contained in the Register of Fees and Charges.