

**Applications may be submitted:**

- In person at the Gawler Administration Centre - 43 High Street, Gawler East
- By post - PO Box 130 Gawler SA 5118
- By email - [planningadmin@gawler.sa.gov.au](mailto:planningadmin@gawler.sa.gov.au)



## HERITAGE FINANCIAL ASSISTANCE FUND - APPLICATION FOR GRANT

<b>PROPERTY OWNER</b>	Name: _____		
	Postal Address: _____		
	Phone: _____	Fax: _____	Email: _____
<b>CONTACT PERSON</b> <small>(if different from above)</small>	Name: _____		
	Postal Address: _____		
	Phone: _____	Fax: _____	Email: _____
<b>LOCATION OF PROPOSED WORK</b>			
House/Lot No: _____		Street: _____	
Suburb: _____		Post Code: _____	
Certificate of Title: Volume...../ Folio:.....			
<b>DESCRIPTION OF PROPOSED WORK</b>			
<b>VALUE OF PROPOSED WORK</b> \$		<b>GRANT SOUGHT</b> \$ <small>(max \$1,500)</small>	
<b>ESTIMATED START DATE:</b> _____ <small>Work Must commence within 6 months of approval; Development Approval may be required for works)</small>			
<b>ESTIMATED COMPLETION DATE:</b> _____ <small>Work must be completed within 9 months of approval</small>			
Have you received other heritage funding (current or previous) for conservation work to this heritage place? <small>If yes, please give details of source, amount, and the year the funding was received</small>			YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you applied for a grant for the proposed work from any other source? <small>(eg National Estate, State Heritage Fund Program, Tax Incentive)</small>			YES <input type="checkbox"/> NO <input type="checkbox"/>
I/We have carefully read and understood the conditions of the grant at the back of this form, and hereby agree to be bound by them. I/we certify that the information given by me/us is true and correct, and that no pertinent information which may affect this application has been omitted or withheld.			
<b>SIGNATURE:</b> _____		<b>DATE:</b> /      /	

**Please attach any plans, photographs and supporting documentation eg quotes, estimates, copies of approvals etc with your application.**

THIS SECTION FOR OFFICE USE ONLY    Application # 490 / H      /			
<b>Heritage Status:</b> <input type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Contributory <input type="checkbox"/> Other: _____	<b>Allocation Date:</b> <input type="checkbox"/> 30 September <input type="checkbox"/> 20 December <input type="checkbox"/> 31 March <input type="checkbox"/> 30 June	<b>Approved</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Date:</b> _____  <b>Comments:</b> _____ _____ _____ _____	

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**Eligibility Criteria:**

- All places identified as being of heritage importance in the Council's Development Plan regardless of classification, are eligible for consideration for financial assistance.
- Vacant sites or non-listed buildings in Historic (Conservation) Policy Areas are not eligible.
- Owners of buildings of identified State and National importance should attempt to access non-local financial assistance as a pre-condition of eligibility for local funding.
- Unsuccessful applications can be reconsidered in subsequent funding rounds.
- A heritage place that has received funding assistance within 3 years prior to application is not eligible.

**Applications:**

Applications will be considered on a quarterly basis when 25% of the annual budget will be allocated. The application period commencement and allocation dates are as follows:

**Application Dates:**

1 July  
1 October  
1 January  
1 April

**Allocation Dates:**

30 September  
31 December  
31 March  
30 June

**Priorities**

Financial assistance will be assessed on:

- The benefit in terms of contributing to conservation of the Heritage Place or Area; or contribution to the local heritage character.
- The limits of the quarterly allocation.
- The extent to which the grant funding will encourage additional investment in preservation of the heritage place.
- Merit, and in comparison to other applications competing for the quarterly allocation.

**Funding Limits**

The minimum and maximum range of allocations per heritage place is between \$500 - \$1500 excluding GST

**Conditions**

- Following funding approval, work must be completed within 9 months. Funding approval lapses unless work commences within 6 months.
- Grant funds will be paid on receipt of a Completion Advice Form incorporating a Statement by Supplier or Tax Invoice and a satisfactory inspection report by Council's Heritage Advisor. In the case of large projects, completion equates to substantial completion.

**Procedure**

- A property owner must complete an Application Form and supply quotations from reputable suppliers/builders.
- An assessment and recommendation on individual applications are made by the Heritage Advisor.
- Final decision rests with the Manager Development, Environment & Regulatory Services based on the recommendation of the Heritage Advisor.

Conservation means all the processes of looking after a place so as to retain its cultural significance. It includes maintenance and may according to circumstance include preservation, restoration, reconstruction and adaption and will be commonly a combination of more than one of these. (Australia ICOMOS Burra Charter).

If you intend to apply for a grant for **conservation work** it is strongly recommended that you seek advice from the Gawler Heritage Advisor before completing this form. Telephone (08) 8522 9211 for further details. This is especially important when the proposed work is urgent to protect or stabilise a heritage place.