AI SUMMIT SLIDES

STEAL WITH PRIDE CHECKLIST

Need to create your own AI Summit slide deck? Below you'll find a simple checklist with some of the choices you will need to make to steal with pride our best practice example of an AI Summit slide deck. Of course, these are just suggestions. Ultimately your slides should be a reflection of your day's agenda and brand.

- [ ] **SLIDE IMAGES & BRANDING**

  We love to use striking and playful images throughout the slide deck during our AI Summits. We select images that we hope compliment the quotes and motivate action. All of our images have been purchased through iStock for use by our business. When creating your own slides you will need to purchase your own images or use open source images. There are lots of affordable examples on sites like iStock.

- [ ] **COVER SLIDE**

  We reflect the AI Summit intention on our cover slide. We suggest you choose an image that compliments your summit topic and share your Summit title or tag line (if you have created one).

- [ ] **QUOTE SLIDES**

  We choose not to share information dense slides, but rather highlight key points using quotes as we share information. We instead include more detailed information on Appreciative Inquiry and topics relevant to the summit within the participant guide for reference. You will need to add quotes that best suit the conversation you aim to have with your audience.

- [ ] **ACTIVITY SLIDES**

  Each activity's instructions have been summarized and placed on a slide. Once you are clear on your activities and have finalized your participant guide you will need to create activity slides to clearly and simply reflect the instructions participants need to follow to complete the activity.

- [ ] **VISUAL PROMPTS**

  Throughout the deck you will see images placed after activity instructions that are designed to prompt action and provide examples to make it clear what needs to be completed by the end of the activity. You may find, as we do, that as the energy in the room increases, the excitement to bring ideas to life takes over, and the general noise of the day escalates,

participants may gloss over the instructions in their enthusiasm and may not absorb your instructions. We've found that giving them a visual reference can help significantly. We suggest you add visual prompt examples and action images in a manner that suits your needs.

SLIDE TIMERS

Throughout the deck you will see timers have been inserted into slides following activity instructions and their visual prompts. These are YouTube clips that have been inserted into the sides and had settings adjusted so that they will begin automatically when that slide is reached. For a variety of countdown timers simply search for 'countdown timers' in YouTube. For instructions on how to embed video into your PowerPoint visit the Microsoft's tutorials for PowerPoint: ***https://support.office.com***

HOW MIGHT WE SLIDE

Slide 34 of your example slide deck has been left partially blank to give you the opportunity to (on your Summit day) add to the slide your agreed How Might We questions once they have emerged.

CLOSING SLIDES

At the end of our slide deck we have included a quote. We find it important to clearly and kindly bring to a close such a powerful and emotionally rich day with a message that highlights the belonging and courage of the day and our hopes for them moving forward. You may choose to share a quote that suits your Summit experience. As many participants are eager to learn more about Appreciative Inquiry at the close of the Summit we also add a slide that shares with them where to gain free information and resources on AI. Please feel free to share any of the following resource links with your participants:

Summit guide for schools: ***http://michellemcquaid.com/pesa***

Summit guide for business:
https://www.michellemcquaid.com/product/can-a-question-change-your-life/

Read articles: ***https://www.michellemcquaid.com/free-resources/appreciative-inquiry/***

Listen to AI experts:
https://www.michellemcquaid.com/podcast_cat/podcast-appreciative-inquiry/