SAMPLE

AI SUMMIT STEERING COMMITTEE

KICK OFF AGENDA

9.00am **Welcome and Introductions.**

9.15am **Why, How And When Do Systems Flourish?**

- AI Discovery interviews - How do living systems grow and flourish?
- Group reports – What does this mean for how we want to create change in our system?

10.00am **Why An AI Summit?**

- What is appreciative inquiry?
- Why might an AI Summit help us?
- How does an AI Summit work?
- What will we need to do to make an AI Summit happen?

10.45am **Morning Tea**

11.15am **What Might Our AI Summit Achieve?**

- AI Dream Dialogues – What would the future look like if our school and all the people we serve were more consistently flourishing?
- Group Presentations – What are the generative images and words emerging from these shared hopes that should shape our AI Summit topic?

12.45pm **Lunch**

1.15pm **What Could Our AI Summit Look Like?**

(Design teams – vote with feet)

- AI Summit Topic & Objectives
- AI Summit Design
- Stakeholder Mapping

2.00pm **Are We Moving In The Right Direction?**

(Feedback circles – One original team member to pitch and at least one team member from each other design team to give feedback)

- AI Summit Topic & Objectives
- AI Summit Design
- Stakeholder mapping

2.30pm **What Will Our AI Summit Look Like?**

(Design teams – original teams review feedback, amend and map next steps and key dates)

- AI Summit Topic & Objectives
- AI Summit Design
- Stakeholder mapping

3.00pm **Afternoon tea break**

3.15pm **What Are Our Next Steps?**

- Brief update from each team so everyone is clear on next steps.
- Brief discussion re AI Summit communications and who and how this will be managed – request volunteers if needed.
- Brief discussion re AI Summit venue and logistics and who and how this will be managed – request volunteers if needed.
- Brief discussion re Post-AI Summit support and who and how this will be managed – request volunteers if needed.
- Next steering committee meeting date
- Closing reflections

**Please note if you have a large steering committee then design teams for communications, venue and logistics and post-Summit support can be added to tackle these areas simultaneously.*