1. Welcome and previous minutes:
The Chair Trevor Adams opened the meeting at 08:30am, welcomed members and noted apologies from Drew Meincke and Tony Ferrier.

2. Confirmation of minutes – at meeting #12:
Paul Davis raised and noted that the Bruny Island Maps were not carried over in previous minutes. Siobhan noted concerns on queuing safety at Roberts Point.

Trevor Adams asked that someone move that the previous minutes with amendments as suggested by Paul Davis be accepted as a true and accurate record of events. The motion was moved by Paul Davis and seconded by Lindon Haigh.

3. Progress Updates:
Ferry Activity Planning: Paul Victory

- SeaLink confirmed that general ferry travel has fallen from 900 vehicles a day in the peak, to an average winter season around 300 vehicles day in May and June. Overall ferry travel to Bruny Island is up 2-3% on 2018. This has since been clarified as 3.85% on 2018.
- Offered late evening sailings for residents / landowners to attend Dark Mofo – Winter Feast.
- SeaLink is working with the aquaculture sector in an effort to secure enough work to retain staff for 12 months a year and bring more staff into permanent roles. As well as aquaculture, SeaLink looking at seasonal marketing activity to bridge the gap between supply and demand. The local team have been very strong operationally and have dealt with varied issues in the period including preparing for the Mirambeena’s out of water work, strong wind and weather on the water, and confirming the last remaining resident and BI stickers.
- SeaLink have agreed to lease the old ferry terminal to berth the Bowen just 100 metres from the ferry terminal. This will provide a long-term solution to berthing the vessel near our operations and will remove operational difficulties of not having berthing facilities for vessels on site. SeaLink are also undergoing renovations of the office and customer centre at The Gateway Information Centre and this should be complete by mid-July and have completed upgrades to toilet facilities at Roberts Point.
- Extensive planning has gone into the slipping for MV Mirambeena in July and as a result SeaLink have had to again adjust the timetable, however the 30-minute schedule appears to be meeting the community need well. The renewal of Mirambeena is extensive and the community will see a considerable change to her on her return. Works already undertaken including acid wash, replacement of leaking and corroded hydraulic piping and fittings, preservation of corroded deck plating and over the next month considerable replacement of mechanical, drive and electrical systems will take place securing her for the next two years of operation. SeaLink has made a safety and risk management decision to return the lower deck to three lanes, to improve passenger and vehicular movement on the lower deck. As a result, this will reduce capacity by an estimated four vehicles and lane marking will be clearly marked for ease in loading the vessels efficiently. Lanes will be clearly marked throughout the middle section of the lower deck. 2.4/2.7 width lanes.
- Ferry carriage – our quietest day in the period was 202 vehicles on the 10th June. Research has found that inbound travel to Australia has fallen 25% 2017, 2014-2015 =125k, 2015-16 = 138k, 2016-17 = 150K, 2017-18 =162k, 2018-19 168k. Local issues – strong operational period and more has changed on ferries in the last month.
- Sticker/Ticketing Process: SeaLink admin staff are on top of all applications. No complaints received from Residents. The amount of non-valid stickers being removed from vehicles outweigh the new applications. SeaLink have installed zero-tolerance verbal abuse signage at ticket booth.

*Richard Clarke added, a close friend applied for a new sticker at Kettering and the process is far more streamlined having an office at Kettering vs Prince of Wales Bay.
During the June long weekend SeaLink had some significant learnings in this period, considering this was the first ever transition to a winter timetable SeaLink had managed. 100 vehicles arrived at Kettering within one hour and queuing escalated quickly both in the lead up to the long weekend and over the weekend. Adjustments were made to bring additional vessels and crew when queues did extend quickly and SeaLink were able to add services however some customers were affected. SeaLink did their best to manage through this and there have been no further incidents since the long weekend outside general delays associated with the infrastructure. *Bernice Wooley advised the committee her arrival at 11:30am Kettering Saturday (June Long weekend) resulted in a 2pm crossing.

SeaLink acknowledge that it needs to make as few timetable changes as possible and is trying its best to settle the timetable around seasonal, business (vessel slipping) and changing needs.

PV met with MP David O’Byrne to discuss the negative feedback on Social Media and how it impacts on SeaLink, SeaLink staff and the community. PV provided real carriage statistics to Mr O’Byrne, for future media information.

New vessel update: SeaLink are meeting regularly with Richardson Devine Marine (Hobart) on the new builds and strong progress on vessel no 1 has been achieved. SeaLink have decided not to continue with the feasibility planning for the electric ferry option for the Bruny Island Services. SeaLink decided any further investment would be better put towards assisting with infrastructure upgrades at Kettering. SeaLink have completed painting the inside of the toilets and improvements to gardens at Roberts Point.

A new SeaLink Brochure and International Travel Brochure are in production – with support to advertise Bruny Island businesses. The SeaLink brochures will be delivered to visitor information centres and the international brochure given to travel agents. Will be distributed nationally and internationally. Recent meetings with Pennicott Wilderness Journeys and Bruny Island Safaris to create product packages.

SeaLink are planning to implement online pre purchased ticket sales from the week commencing July 21st. This will include both single tickets and multi tickets. Individual tickets will be able to be used on any service, valid for 30 days and the multi tickets will be able to be used for twelve months. This will not only improve service to locals and visitors to Bruny Island but increase speed through the Kettering ticket booth as more people will have pre-paid tickets. Once launched, SeaLink will establish Visitor Information Centres and key tourism agents to sell pre purchase tickets.

Booking System:

- A wide ranging discussion was had on a booking system.
- SeaLink confirmed that at this stage they have not set any dates for trialling of bookings for Bruny Island. SeaLink want to see the uptake of online pre-purchased tickets before any further planning of trials takes place. Pre-purchased tickets will enable commuters to purchase single or multi fares to speed up the process at the ticket booth and assist with efficiency when filling the Kettering yard. SeaLink noted customers who travelled on the Dark Mofo charter had booked.
- Siobhan advised that there had been a recent Facebook poll asking whether the community wanted a booking system, and that more than 300 people had responded with 92% voting no, reflecting the sentiment at the public meeting held twelve months ago.
- Paul Davis said there was concern in the community that a booking system will be designed for tourists, not the community.
- Lindon raised the issue of a pending booking system being enforced upon the community and the likelihood of an 80/20 system being implemented. A discussion was had on this topic with no outcome.

Infrastructure Planning: Nicole Trounce (Department of State Growth)

- Nicole noted apologies – Robyn Hawkins (Project Manager DSG) was not available to attend.
- Roberts Point work is progressing with sealing planned (weather permitting) for the week commencing 8 July. Construction of the concrete island and line marking will follow.
- Kettering works has started and includes relatively minor adjustments to drainage and extension of the lanes toward the ticket booth.
- Bruny Island Main Road – Engineering and geotechnical survey have been completed and a detailed design with GHD Consultants is underway which will then be priced by Hazell Bros. Onsite construction is planned for September but not confirmed. Construction won’t close the road but will reduce.
- Lindon raised the issue of the adequacy of the yellow lines at Roberts Point and Paul Davis echoed these concerns. Paul Victory advised that SeaLink would also like to discuss lane marking. It was agreed that any Reference Committee member who had feedback about line marking should put comments to Paul Victory. Nicole would then provide Paul’s contact details to the State Roads project manager for follow up.
- *Richard raised concerns that only 20 car parks were built at Roberts Point and Paul Davis echoed these concerns. Paul Victory advised that SeaLink would also like to discuss lane marking. It was agreed that any Reference Committee member who had feedback about line marking should put comments to Paul Victory. Nicole would then provide Paul’s contact details to the State Roads project manager for follow up.
- *Trevor advised that the community was consulted with and agreed that 20 car parks was the outcome. Plans can be accessed from the Transport Website: [https://www.transport.tas.gov.au/search_results?collection=DIER_Transport&q=bruny+island](https://www.transport.tas.gov.au/search_results?collection=DIER_Transport&q=bruny+island)

Stickers:

- The Committee noted that there is still one outstanding sticker matter to be addressed. The committee discussed the specific ownership arrangements and noted that there was no consensus of what those arrangements are. The specifics of this case will continue to be worked through by SeaLink, the committee and the landowner.

Special Offers:
Family and Friends Vouchers – 2 tickets per year. There has been an 80% uptake to date.

Dark Mofo Special Event Sailings – there was good carriage on the evening of the 14th and 21st June. 10:30pm sailing proving to be most popular, most who booked the 11:30pm arrived earlier and caught the 10:30pm. This was an excellent trial for pre-purchased tickets for a time sailing.

*JH Vehicle/Pax Carriage:
Friday 14 July
10:30pm departure Kettering: 9 vehicle / 21 passengers (including 4 walk-ons) 11pm RP: 1 vehicle / 5 walk-ons
11:30pm depart Kettering: 2 vehicles / 3 passengers in vehicle

Friday 21 July
10:30pm departure Kettering: 10 vehicles / 31 passengers (including 5 walk-ons) 11pm RP: 1 vehicle / 2 passengers (in vehicle)
11:30pm Depart Kettering: 1 vehicle / 2 passengers (in vehicle)

SeaLink proposed inviting the community to attend after the next BIFRG meeting closes. The next meeting of the Ferry Reference Committee is planned for the 13th August at 8:30am at CWA Building - North Bruny Hall and the Committee determined that there will be a community morning tea following the next meeting for SeaLink and the Ferry Reference Committee to respond to any community questions about the ferry services.

Community Feedback/Issues:
- Timetable Schedule - Richard Clarke, 5:30pm departure from Kettering to Roberts Point would be better if pushed back to 6pm. August meeting ask community for discussion. SeaLink acknowledged this and indicated it would look at this for August timetable.
- PV/GF/JH – Changes in June were due to Mirambeena Slipping project and lack of carriage to winter departure times, outside of contract. Point acknowledged that SeaLink will limit changes in timetable.
- Toilets at Roberts Point:
  *Trevor – can key be provided to the Bruny Courier so access can be given at 6am.
  *Gill – master security key opens the toilets at Roberts Point. Currently changing key/locks and once completed will organise a separate lock for Bruny Courier.
- Committee Chair expressed disappointment that BICA had arranged a public meeting to be chaired by Andrew Wilkie for 14 July without discussion with the FRC.
- Committee Chair tabled a draft letter to Andrew Wilkie outlining role of FRC.
- Several committee members also expressed their disappointment, stating that the FRC had been established as a result of the community’s request to have an engagement mechanism.
- The committee held a discussion on which members would attend the public meeting. Some committee were concerned that the public meeting had no agenda, and it was not clear who would take the notes of the meeting or what would be done with them.
- Nicole said that she would have to take advice from the Transport Commissioner as to whether State Growth would send representation to the meeting.

Other Business:
- Bernice – Will SeaLink support future special events on Bruny Island. PV indicated SeaLink will through our sponsorship funds.
- *JH – Will organise a time to catch up with Bernice to discuss future events and business hours in summer months ahead.
- *GF – Maps are given to all visitors. Our Customer Service Officers recognise frequent visitors and perhaps this was why they weren’t offered.
- Bernice – Labels for maps to cover winter timetable are in production – advise on the label is to visit SL website for current timetable.
- Julie - SeaLink are seeking community naming of the new vessels so please bring forward suggested names through the ferry committee members or to the next Ferry Reference Committee meeting?

Committee constitution and review:
- Trevor – announced Richard Clarke’s resignation from the BIFRC. BIG thanks and recognition were duly given for the hours and support Richard provided BIFRC as a committee member.
- Nicole/PV – Discussions to review the constitution and annual review of membership. BIFRG will advertise to fill Richard Clark’s committee member position. Clause in the reference group. Nicole to circulate the word version of the constitution. Review: Terms of reference.

Communique/Summary of Outcomes:
- Ferry Seating no concerns.
- Online pre-purchase of tickets.
- Mirambeena Slipping information.
• Public access after BIFRG meeting and to hold future meetings at different locations. Next meeting at CWA Hall – Barnes Bay North Bruny (contribution to CWA for morning tea).
• Update to SeaLink Customer Service Centre renovations at Kettering.
• Vehicle statistics.
• Limit timetable amendments.
• Roberts Point – yard lane/line markings.

7. **Next Meeting:**
   - The Next Meeting of the Ferry Reference Committee is planned for 13th August at 8.30am at the CWA Hall (Barnes Bay) North Bruny. SeaLink determined that there will be a community morning tea at 10.30am following the next meeting for SeaLink and the Ferry Reference Committee to respond to any community questions about the ferry services.

For this meeting:

1. SeaLink to review individual sticker case.
2. SeaLink to review request regarding 5.30 ferry time.
3. Committee members to provide comment to PV re line markings at Roberts Pt.
4. Committee members to seek naming suggestions for new ferries.
5. Nicole to circulate to ToR FRC members to consider ToR and provide feedback to Nicole ahead of next meeting.