

Application for New Student University Prerequisites Course



THIS APPLICATION FORM CANNOT BE ACCEPTED UNLESS ALL SECTIONS ARE COMPLETED

1. Qualification

10246NAT Certificate IV in University Preparation

Please tick which unit of competency you wish to study:

- Mathematics B - UPRMTH401
 Biology - UPRBIO401
 Chemistry - UPRCHE401
 English - UPRENG401

2. Personal Information

Given Name *
Middle Name
Surname
Preferred Name (if different from above)

QTAC Number
Date of Birth / /

3. Contact Details

Mobile Phone
Home Phone
Email

4. Address

Home Address

City / Suburb
State Postcode

5. Mail Address (Please state "AS ABOVE" if same)

Home Address

City / Suburb
State Postcode

If temporary address please indicate date starting at new address: / /

6. Additional Personal Information

Gender Male Female Unspecified
Country of Birth
City of Birth
Country of Citizenship

7. Australian Citizenship Status

Please tick one box:

<input type="checkbox"/> Australian Citizen	<input type="checkbox"/> Visitor's Visa
<input type="checkbox"/> New Zealand Citizen	<input type="checkbox"/> Business Visa
<input type="checkbox"/> Australian Permanent Resident	<input type="checkbox"/> Holiday Visa
<input type="checkbox"/> Student Visa	<input type="checkbox"/> Other Visa
<input type="checkbox"/> Temporary Resident Visa	

8. Cultural Background

Do you identify as either Aboriginal or Torres Strait Islander?
 Aboriginal Torres Strait Islander No

9. Employment Status

Of the following categories, which best describes your current employment status?

Employed full time by someone else
 Employed part time or casual by someone else or school based apprentice
 Self employed - not employing other people
 Employer - someone who employs other people
 Employed unpaid family worker
 Unemployed - looking for full time work
 Unemployed - looking for part time work
 Not employed - not looking for employment

10. Occupation Identifier

Managers
 Professionals
 Technicians and Trades Workers
 Community and Personal Service Workers
 Clerical and Administrative Workers
 Sales Workers
 Machinery Operators and Drivers
 Laborers
 Other

11. Industry of Employment

- Agriculture, Forestry and Fishing
- Mining
- Manufacturing
- Electricity, Gas, Water and Waste Services
- Construction
- Wholesale Trade
- Retail Trade
- Accommodation and Food Services
- Transport, Postal and Warehousing
- Information Media and Telecommunications
- Financial and Insurance Services
- Rental, Hiring and Real Estate Services
- Administrative and Support Services
- Public Administration and Safety
- Education and Training
- Health Care and Social Assistance
- Arts and Recreation Services
- Other Services

12. Language

Do you speak a language other than English?

- No, English only (go to section 13)
- Yes, other - Please specify

(If more than one language, indicate the one that is spoken most often)

How well do you speak English

- Very Well
- Well
- Not Well
- Not at all

Is English assistance required

- Yes
- No

13. Schooling

Are you still attending secondary school?

- No
- Yes

If yes, provide grade and name of School

Grade

Name of School

What is your highest COMPLETED school level?

- Year 12
- Year 11
- Year 10
- Year 9 or equivalent
- Year 8 or lower
- Did not go to school

In which year did you complete that school level?

Name

Students Signature

Date / /

14. Disabilities

Do you have a physical or mental disability?

- Yes
- No
- Not Specified

If Yes, please indicate disability type below:

- Hearing/Deaf
- Acquired Brain Impairment
- Physical
- Vision
- Intellectual
- Medical Condition
- Learning
- Mental Illness
- Impairment
- Other

15. Previous Qualifications Achieved

Have you successfully completed any of the following qualifications? (Please tick all applicable boxes)

Recognition ID: A = Australian Qualification. E = Australian Equivalent. I = International Qualification.

- | | A | E | I |
|---|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> Bachelor Degree or Higher Degree | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Advanced Diploma or Associate Degree | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Diploma (or Associate Diploma) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Certificate IV (or Advanced Certificate) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Certificate II | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Certificate III (or Trade Certificate) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Certificate I | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Certificates other than above | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

(Please supply evidence of acquired qualifications)

16. Student Identifier

Please use BLOCK LETTERS. Unique Student Identifier (USI)

(If known or for more information go to www.usi.gov.au)

17. Emergency Contact

Name

Relation to Student (e.g. father, daughter, etc)

Phone

18. Disclosure

Educational authorities such as UQ College and the National Centre for Vocational Education Research, conduct surveys of past and existing students for customer satisfaction, improvement and marketing purposes. If you have any objection to being contacted, please tick here.

If under 18 years, this form must be signed by a parent or guardian to complete this enrolment. This includes consent for the student to have access to the Internet through UQ College.

Name

Parent / Guardian Signature

Date / /

How to fill out the Application Form

Q2. Personal Information

Name: Please write the name that you used when you applied for your Unique Student Identifier (USI), including any middle names. The names you provide will be used for all official purposes and will appear on results and qualifications.

ADDITIONAL INFORMATION REQUIRED

Two forms of identification – one being a photo ID.
Some acceptable examples follow:

Australian / New Zealand Citizens - Copy of Birth Certificate / Passport / Medicare Card

Holder of a Permanent Visa including a

Permanent Humanitarian Visa - Copy of Passport / Visa / or Letter from Dept. of Immigration & Citizenship

QTAC Number: Queensland Tertiary Admissions Centre

ADDITIONAL INFORMATION: Please provide

Evidence of number, for example, email advising or confirming your QTAC number

Q8. Cultural Background

For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes

Q9. Employment Status

For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or parttime employed (less than 35 hours per week).

Q12. Language

If you speak more than one language other than English at home, indicate the one that is spoken most often.

Q13. Schooling

What is your highest COMPLETED school level?

If you are currently enrolled in secondary education, the Highest school level completed refers to the highest school level you have actually completed and not the level you are currently undertaking. Eg, if you are currently in Year 10 the Highest school level completed is Year 9.

Q14. Disabilities

You may indicate more than one area.

Please refer to the Disability Descriptions in Appendix 1 for an explanation of the list of disabilities.

Q15. Previous Qualifications Achieved

Tick the appropriate box on the left of the qualification you have achieved. Please indicate in the three boxes on the right of the qualification levels, where your qualification is recognised using the following codes:

A: Australian Qualification /

E: Australian Equivalent /

I: International Qualification

ADDITIONAL INFORMATION REQUIRED

Evidence of any previous qualification at degree level or above.

Q16. Student Identifier

USI (Unique Student Identifier): From 1 January 2015, UQ College can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-USI/> on computer or mobile device.

ADDITIONAL INFORMATION REQUIRED

Evidence of USI, e.g. email advising or confirming your USI.

UQ College Privacy Statement

Under the **Data Provision Requirements 2012**, UQ College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by UQ College for statistical, regulatory and research purposes. UQ College may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- facilitating statistics and research relating to education, including surveys;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Statement above.

STUDENT SIGNATURE (or electronic acknowledgement)*

DATE / /

PARENT/GUARDIAN SIGNATURE
(or electronic acknowledgement)*

DATE / /

*Parental/guardian consent is required for all students under the age of 18.

Appendix 1: Disability Descriptions

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list:

Disability in this context does not include short-term disabling health conditions such as a fractured leg, influenza, or corrected physical conditions such as impaired vision managed by wearing glasses or lenses.

Hearing/deaf: Hearing impairment is used to refer to a person who has an acquired mild, moderate, severe or profound hearing loss after learning to speak, communicates orally and maximises residual hearing with the assistance of amplification. A person who is deaf has a severe or profound hearing loss from, at, or near birth and mainly relies upon vision to communicate, whether through lip reading, gestures, cued speech, finger spelling and/or sign language.

Physical: A physical disability affects the mobility or dexterity of a person and may include a total or partial loss of a part of the body. A physical disability may have existed since birth or may be the result of an accident, illness, or injury suffered later in life; for example, amputation, arthritis, cerebral palsy, multiple sclerosis, muscular dystrophy, paraplegia, quadriplegia or postpolio syndrome.

Intellectual: In general, the term 'intellectual disability' is used to refer to low general intellectual functioning and difficulties in adaptive behaviour, both of which conditions were manifested before the person reached the age of 18. It may result from infection before or after birth, trauma during birth, or illness.

Learning: A general term that refers to a heterogeneous group of disorders manifested by significant difficulties in the acquisition and use of listening, speaking, reading, writing, reasoning, or mathematical abilities. These disorders are intrinsic to the individual, presumed to be due to central nervous system dysfunction, and may

occur across the life span. Problems in self-regulatory behaviours, social perception, and social interaction may exist with learning disabilities but do not by themselves constitute a learning disability.

Mental illness: Mental illness refers to a cluster of psychological and physiological symptoms that cause a person suffering or distress and which represent a departure from a person's usual pattern and level of functioning.

Acquired brain impairment: Acquired brain impairment is injury to the brain that results in deterioration in cognitive, physical, emotional or independent functioning. Acquired brain impairment can occur as a result of trauma, hypoxia, infection, tumour, accidents, violence, substance abuse, degenerative neurological diseases or stroke. These impairments may be either temporary or permanent and cause partial or total disability or psychosocial maladjustment.

Vision: This covers a partial loss of sight causing difficulties in seeing, up to and including blindness. This may be present from birth or acquired as a result of disease, illness or injury.

Medical condition: Medical condition is a temporary or permanent condition that may be hereditary, genetically acquired or of unknown origin. The condition may not be obvious or readily identifiable, yet may be mildly or severely debilitating and result in fluctuating levels of wellness and sickness, and/or periods of hospitalisation; for example, HIV/AIDS, cancer, chronic fatigue syndrome, Crohn's disease, cystic fibrosis, asthma or diabetes.

Other: A disability, impairment or long-term condition which is not suitably described by one or several disability types in combination. Autism spectrum disorders are reported under this category.

Checklist - before you send back your application have you:

- 1. Completed, signed and dated the application form?
- 2. If you are under 18, have your parents signed and dated the form?
- 3. Attached two forms of ID, one of which is photographic?
- 4. Attached a copy of advice or confirmation of QTAC no?
- 5. Attached evidence of your degree or higher qualification?
- 6. Attached a copy of advice or confirmation of USI code?